

# YOUR BOOZ ALLEN ONBOARDING JOURNEY

*Our Onboarding journey includes three phases: your Pre-Day One tasks with your Onboarding Specialist, your Week One admin processing and orientation activities (includes a Week One Journey Map/checklist), and your full Year One integration. The Week One Booz Allen Launch Orientation welcomes you to Booz Allen and ensures you are set up for success!*



## PRE-DAY ONE

Pre-day One is focused on completing admin tasks prior to your start date. After your formal offer is signed, your Onboarding Specialist reaches out to provide an overview of forms and actions you need to complete, including verifying qualifications and clearance paperwork.

Your Onboarding Specialist is your point of contact until you begin your first day at the firm.



## WEEK ONE

During your first week you complete additional admin processing activities to gain access to Booz Allen sites and systems.

All new hires are required to complete Booz Allen Launch Orientation, a combination of self-paced courses and a virtual, instructor-led session. Launch Orientation introduces you to our values, culture, and mission. It also reviews key policies and provides an overview of resources to get you started and ensure your success!



## YEAR ONE

Year One integration resources focus on connecting you with your team, account, and location. It also helps you make connections and build a plan for career development, and lays the foundation for making your mark!

### **MONTHS 1–6: CONNECT**

Gain a solid understanding of what it takes to be successful at Booz Allen. Learn how to build your functional expertise, make meaningful connections, and live our purpose and values.

### **MONTHS 7–12: CONTRIBUTE**

Be empowered to make a contribution that will leave a lasting impact through opportunities, ongoing feedback, and professional development.