

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>		1. CONTRACT ID CODE V		PAGE OF PAGES 1 2	
2. AMENDMENT/MODIFICATION NO. 16		3. EFFECTIVE DATE 27-Jan-2014		4. REQUISITION/PURCHASE REQ. NO. 1300393297	
5. PROJECT NO. (If applicable) N/A		6. ISSUED BY CODE		7. ADMINISTERED BY (If other than Item 6) CODE	
SPAWAR HQ 4301 Pacific Highway San Diego CA 92110 619-524-5602		N00039		S2404A	
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State, and Zip Code) BOOZ ALLEN HAMILTON INC 8283 Greensboro Drive McLean VA 22102		9A. AMENDMENT OF SOLICITATION NO.		9B. DATED (SEE ITEM 11)	
CAGE CODE 17038		FACILITY CODE		10A. MODIFICATION OF CONTRACT/ORDER NO. N00178-04-D-4024-NS34	
		[X]		10B. DATED (SEE ITEM 13) 15-Sep-2011	
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
<p><input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended, <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning one (1) copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.</p>					
12. ACCOUNTING AND APPROPRIATION DATA (If required) SEE SECTION G					
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.					
(*) A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.					
[ ] B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc )SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).					
[ ] C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:					
[X] D. OTHER (Specify type of modification and authority) Allotment of Funds (5252.232-9400)(JAN 1989)					
E. IMPORTANT: Contractor [ X ] is not, [ ] is required to sign this document and return ___ copies to the issuing office.					
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible ) SEE PAGE 2					
15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)			
		, Contracting Officer			
15B. CONTRACTOR/OFFEROR		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA	
(Signature of person authorized to sign)				BY /s/ (Signature of Contracting Officer)	
				27-Jan-2014	
NSN 7540-01-152-8070 PREVIOUS EDITION UNUSABLE		30-105		STANDARD FORM 30 (Rev. 10-83) Prescribed by GSA FAR (48 CFR) 53.243	

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. NS34	AMENDMENT/MODIFICATION NO. 16	PAGE 2 of 2	FINAL
----------------------------------	----------------------------	----------------------------------	----------------	-------

## GENERAL INFORMATION

The purpose of this modification is to add incremental funds as noted below. Accordingly, said Task Order is modified as follows:

The total amount of funds obligated to the task is hereby increased from \$5,447,935.88 by \$404,000.00 to \$5,851,935.88.

CLIN/SLIN	Type Of Fund	From (\$)	By (\$)	To (\$)
420007	O&MN,N	0.00	176,000.00	176,000.00
420008	O&MN,N	0.00	8,000.00	8,000.00
420009	O&MN,N	0.00	160,000.00	160,000.00
420010	O&MN,N	0.00	15,000.00	15,000.00
420201	O&MN,N	0.00	15,000.00	15,000.00
420303	O&MN,N	0.00	30,000.00	30,000.00

The total value of the order is hereby increased from \$7,277,255.68 by \$80,064.50 to \$7,357,320.18.

CLIN/SLIN	From (\$)	By (\$)	To (\$)
4202	0.00	80,064.50	80,064.50

Section B&G Modified accordingly

A conformed copy of this Task Order is attached to this modification for informational purposes only.

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. NS34	AMENDMENT/MODIFICATION NO. 16	PAGE 1 of 47	FINAL
----------------------------------	----------------------------	----------------------------------	-----------------	-------

## SECTION B SUPPLIES OR SERVICES AND PRICES

CLIN - SUPPLIES OR SERVICES

For Cost Type Items:

Item	PSC	Supplies/Services	Qty	Unit	Target Cost	Target Fee	CPIF
-----	---	-----	----	----	-----	-----	-----
4000	D318	MIDS Financial Management Acquisition and Program Management Support Service Labor (O&MN,N)	1.0	LO			\$2,277,749.00
		Max Fee					
		Min Fee					
		Government Overrun Share Line	50.0				
		Government Underrun Share Line	50.0				
400001	D318	ACRN AA - MIDS JTRS LABOR (O&MN,N)					
400002	D318	ACRN AB - MIDS-LVT US ONLY LABOR (O&MN,N)					
400003	D318	ACRN AC- MIDS-LVT COMMON LABOR (O&MN,N)					
400004	D318	ACRN AD - MIDS-LVT (O&MN,N)					
400005	D318	ACRN AE - MIDS-LVT COMMON LABOR (O&MN,N)					
400006	D318	ACRN AE - MIDS-LVT COMMON LABOR (O&MN,N)					
400007	D318	ACRN AF - MIDS 3PS FINANCE LABOR (O&MN,N)					
400008	D318	ACRN AJ - MIDS-LVT LABOR (O&MN,N)					
400009	D318	ACRN AH - MIDS JTRS LABOR (O&MN,N)					
4001	D318	MIDS Technical	1.0	LO			\$143,089.30

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. NS34	AMENDMENT/MODIFICATION NO. 16	PAGE 2 of 47	FINAL
----------------------------------	----------------------------	----------------------------------	-----------------	-------

Director Support  
Services Labor  
(Fund Type - TBD)

Max Fee [REDACTED]  
Min Fee [REDACTED]  
Government Overrun Share Line 50.0  
Government Underrun Share Line 50.0

400101 D318 ACRN AH - MIDS  
JTRS LABOR  
(O&MN,N)

4002 D318 MIDS Financial 1.0 LO [REDACTED] [REDACTED] \$76,332.75  
Management  
Acquisition and  
Program  
Management  
Support Service  
Labor (Fund Type  
- TBD)  
Option

Max Fee [REDACTED]  
Min Fee [REDACTED]  
Government Overrun Share Line 50.0  
Government Underrun Share Line 50.0

4003 D318 MIDS Financial 1.0 LO [REDACTED] [REDACTED] \$244,800.00  
Management  
Acquisition and  
Program  
Management  
Support Service  
Labor (RDT&E)

Max Fee [REDACTED]  
Min Fee [REDACTED]  
Government Overrun Share Line 50.0  
Government Underrun Share Line 50.0

400301 D318 ACRN AG - MIDS  
UCLASS Support  
(RDT&E)

4100 D318 MIDS Financial 1.0 LO [REDACTED] [REDACTED] \$1,930,963.94  
Management  
Acquisition and  
Program  
Management  
Support Service  
Labor (Fund Type  
- TBD)

Max Fee [REDACTED]  
Min Fee [REDACTED]  
Government Overrun Share Line 50.0  
Government Underrun Share Line 50.0

410001 D318 ACRN AK - MIDS  
JTRS LABOR  
(O&MN,N)

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. NS34	AMENDMENT/MODIFICATION NO. 16	PAGE 3 of 47	FINAL
----------------------------------	----------------------------	----------------------------------	-----------------	-------

410002 D318 ACRN AL - MIDS US  
LABOR (O&MN,N)

410003 D318 ACRN AM - MIDS  
COMMON LABOR  
(O&MN,N)

410004 D318 ACRN AN - MIDS  
3PS LABOR  
(O&MN,N)

410005 D318 ACRN AP - MIDS  
JTRS RDT&E LABOR  
(RDT&E)

410006 D318 ACRN AQ - MIDS  
LVT RDT&E LABOR  
(RDT&E)

410007 D318 ACRN AR - MIDS  
COMMON RDT&E  
LABOR (RDT&E)

410008 D318 ACRN AT - MIDS  
COMMON LABOR  
(O&MN,N)

410009 D318 ACRN AU - MIDS  
3PS LABOR  
(O&MN,N)

410010 D318 ACRN AV - MIDS US  
LABOR (O&MN,N)

410011 D318 ACRN AW - MIDS  
COMMON LABOR  
(O&MN,N)

410012 D318 ACRN AZ - MIDS  
OMN LABOR  
(O&MN,N)

4101	D318	MIDS Technical Director Support Services Labor (Fund Type - TBD)	1.0	LO			\$146,666.04
------	------	---	-----	----	--	--	--------------

Max Fee

Min Fee

Government Overrun Share Line 50.0

Government Underrun Share Line 50.0

410101 D318 ACRN AK - TD  
SUPPORT (O&MN,N)

410102 D318 ACRN AZ - TD  
SUPPORT (O&MN,N)

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. NS34	AMENDMENT/MODIFICATION NO. 16	PAGE 4 of 47	FINAL
----------------------------------	----------------------------	----------------------------------	-----------------	-------

4102	D318	MIDS Financial Management Acquisition and Program Management Support Service Labor (Fund Type - TBD) Option	1.0	LO			\$78,193.08
		Max Fee					
		Min Fee					
		Government Overrun Share Line	50.0				
		Government Underrun Share Line	50.0				
4103	D318	MIDS Financial Management Acquisition and Program Management Support Service Labor (Fund Type - TBD)	1.0	LO			\$184,077.05
		Max Fee					
		Min Fee					
		Government Overrun Share Line	50.0				
		Government Underrun Share Line	50.0				
410301	D318	ACRN AK - MIDS LABOR (O&MN,N)					
410302	D318	ACRN AS - UCLASS SUPPORT (RDT&E)					
410303	D318	ACRN AZ - MIDS JTRS Labor (O&MN,N)					
4200	D318	MIDS Financial Management Acquisition and Program Management Support Service Labor (Fund Type - TBD)	1.0	LO			\$1,977,698.15
		Max Fee					
		Min Fee					
		Government Overrun Share Line	50.0				
		Government Underrun Share Line	50.0				
420001	D318	ACRN BA - JTRS Labor (O&MN,N)					
420002	D318	ACRN BB - US Labor (O&MN,N)					
420003	D318	ACRN BC Common 5U7N Labor					

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. NS34	AMENDMENT/MODIFICATION NO. 16	PAGE 5 of 47	FINAL
----------------------------------	----------------------------	----------------------------------	-----------------	-------

(O&MN,N)

420004 D318 ACRN BD - 3PS  
Labor (O&MN,N)

420005 D318 ACRN BE - TTNT  
Labor (RDT&E)

420006 D318 ACRN BF - LVT US  
R&D Labor (RDT&E)

420007 D318 ACRN BG - JTRS  
Labor (O&MN,N)

420008 D318 ACRN BH - LVT US  
Labor (O&MN,N)

420009 D318 ACRN BJ - LVT  
Common 5RZ3 Labor  
(O&MN,N)

420010 D318 ACRN BK 3PS Labor  
(O&MN,N)

4201	D318	MIDS Technical Director Support Services Labor (Fund Type - TBD) Option	1.0	LO			\$150,335.19
------	------	---	-----	----	--	--	--------------

Max Fee

Min Fee

Government Overrun Share Line 50.0

Government Underrun Share Line 50.0

4202	D318	MIDS Financial Management Acquisition and Program Management Support Service Labor (Fund Type - TBD)	1.0	LO			\$80,064.50
------	------	---	-----	----	--	--	-------------

Max Fee

Min Fee

Government Overrun Share Line 50.0

Government Underrun Share Line 50.0

420201 D318 ACRN BG Financial  
Support (O&MN,N)

4203	D318	MIDS Financial Management Acquisition and Program Management Support Service Labor (O&MN,N)	1.0	LO			\$188,492.20
------	------	---	-----	----	--	--	--------------

Max Fee

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. NS34	AMENDMENT/MODIFICATION NO. 16	PAGE 6 of 47	FINAL
----------------------------------	----------------------------	----------------------------------	-----------------	-------

Min Fee [REDACTED]  
Government Overrun Share Line 50.0  
Government Underrun Share Line 50.0

420301 D318 ACRN BA JTRS OMN  
Growth Labor  
(O&MN,N)

420302 D318 ACRN BE TTNT  
Growth Labor  
(O&MN,N)

420303 D318 ACRN BG JTRS OMN  
Growth Labor  
(O&MN,N)

For ODC Items:

Item	PSC	Supplies/Services	Qty	Unit	Est. Cost
-----	---	-----	---	---	-----
6000	D318	MIDS Financial Management Acquisition and Program Management Support Service ODCs (Fund Type - TBD)	1.0	LO	<span style="background-color: black; color: black;">[REDACTED]</span>
600001	D318	ACRN AA - MIDS JTRS ODC (O&MN,N)			
600002	D318	ACRN AC - MIDS-LVT COMMON ODC (O&MN,N)			
600003	D318	ACRN AD - MIDS-LVT JTRS ODC (O&MN,N)			
600004	D318	ACRN AF - MIDS 3PS FINANCE ODC (O&MN,N)			
600005	D318	ACRN AE - MIDS-LVT COMMON ODC (O&MN,N)			
600006	D318	ACRN AH - MIDS JTRS ODC (O&MN,N)			
6001	D318	MIDS Financial Management Acquisition and Program Management	1.0	LO	<span style="background-color: black; color: black;">[REDACTED]</span>



CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. NS34	AMENDMENT/MODIFICATION NO. 16	PAGE 7 of 47	FINAL
----------------------------------	----------------------------	----------------------------------	-----------------	-------

Support Service  
ODCs (Fund Type -  
TBD)

600101 D318 ACRN AG - UCLASS  
ODC Funding  
(RDT&E)

6100 D318 MIDS Financial 1.0 LO  
Management  
Acquisition and  
Program  
Management  
Support Service  
ODCs (Fund Type -  
TBD)

610001 D318 ACRN AK - MIDS  
JTRS ODC (O&MN,N)

610002 D318 ACRN AM - MIDS  
COMMON ODC  
(O&MN,N)

610003 D318 ACRN AN - MIDS  
3PS ODC (O&MN,N)

610004 D318

610005 D318 ACRN AZ - MIDS  
JTRS ODC (O&MN,N)

610006 D318 ACRN AU - MIDS  
COMMON ODC  
(O&MN,N)

6101 D318 MIDS Financial 1.0 LO  
Management  
Acquisition and  
Program  
Management  
Support Service  
ODCs (Fund Type -  
TBD)  
Option

6200 D318 MIDS Financial 1.0 LO  
Management  
Acquisition and  
Program  
Management  
Support Service  
ODCs (Fund Type -  
TBD)

620001 D318 ACRN BA - JTRS  
ODC (O&MN,N)

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. NS34	AMENDMENT/MODIFICATION NO. 16	PAGE 8 of 47	FINAL
----------------------------------	----------------------------	----------------------------------	-----------------	-------

620002 D318 ACRN BC - LVT  
Common ODC  
(O&MN,N)

620003 D318 ACRN BD - 3PS ODC  
(O&MN,N)

6201 D318 MIDS Financial 1.0 LO  
Management  
Acquisition and  
Program  
Management  
Support Service  
ODCs (Fund Type -  
TBD)  
Option

For Cost Type Items:

Item	PSC	Supplies/Services	Qty	Unit	Target Cost	Target Fee	CPIF
-----	---	-----	---	----	-----	-----	-----
7000	D318	MIDS Financial Management Acquisition and Program Management Support Service Labor (Fund Type - TBD) Option	1.0	LO			\$2,025,488.40
		Max Fee					
		Min Fee					
		Government Overrun Share Line	50.0				
		Government Underrun Share Line	50.0				
7001	D318	MIDS Technical Director Support Services Labor (Fund Type - TBD) Option	1.0	LO			\$154,085.08
		Max Fee					
		Min Fee					
		Government Overrun Share Line	50.0				
		Government Underrun Share Line	50.0				
7002	D318	MIDS Financial Management Acquisition and Program Management Support Service Labor (Fund Type - TBD) Option	1.0	LO			\$81,977.31
		Max Fee					
		Min Fee					

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. NS34	AMENDMENT/MODIFICATION NO. 16	PAGE 9 of 47	FINAL
----------------------------------	----------------------------	----------------------------------	-----------------	-------

Government Overrun Share Line 50.0  
Government Underrun Share Line 50.0

7003	D318	MIDS Financial Management Acquisition and Program Management Support Service Labor (Fund Type - TBD) Option	1.0 LO			\$193,008.65
		Max Fee				
		Min Fee				
		Government Overrun Share Line	50.0			
		Government Underrun Share Line	50.0			
7100	D318	MIDS Financial Management Acquisition and Program Management Support Service Labor (Fund Type - TBD) Option	1.0 LO			\$2,075,402.54
		Max Fee				
		Min Fee				
		Government Overrun Share Line	50.0			
		Government Underrun Share Line	50.0			
7101	D318	MIDS Technical Director Support Services Labor (Fund Type - TBD) Option	1.0 LO			\$157,945.42
		Max Fee				
		Min Fee				
		Government Overrun Share Line	50.0			
		Government Underrun Share Line	50.0			
7102	D318	MIDS Financial Management Acquisition and Program Management Support Service Labor (Fund Type - TBD) Option	1.0 LO			\$83,985.51
		Max Fee				
		Min Fee				
		Government Overrun Share Line	50.0			
		Government Underrun Share Line	50.0			
7103	D318	MIDS Financial Management Acquisition and	1.0 LO			\$197,744.39

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. NS34	AMENDMENT/MODIFICATION NO. 16	PAGE 10 of 47	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

Program  
Management  
Support Service  
Labors (Fund Type  
- TBD)  
Option

Max Fee [REDACTED]  
Min Fee [REDACTED]  
Government Overrun Share Line 50.0  
Government Underrun Share Line 50.0

For ODC Items:

Item	PSC	Supplies/Services	Qty	Unit	Est. Cost
-----	---	-----	---	---	-----
9000	D318	MIDS Financial Management Acquisition and Program Management Support Service ODCs (Fund Type - TBD) Option	1.0	LO	[REDACTED]
9001	D318	MIDS Financial Management Acquisition and Program Management Support Service ODCs (Fund Type - TBD) Option	1.0	LO	[REDACTED]
9100	D318	MIDS Financial Management Acquisition and Program Management Support Service ODCs (Fund Type - TBD) Option	1.0	LO	[REDACTED]
9101	D318	MIDS Financial Management Acquisition and Program Management Support Service ODCs (Fund Type - TBD) Option	1.0	LO	[REDACTED]

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. NS34	AMENDMENT/MODIFICATION NO. 16	PAGE 11 of 47	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

## B-1 PAYMENT OF INCENTIVE FEES

5252.216-9203 PAYMENT OF INCENTIVE FEE (JAN 1989) – applicable to CLINs 4000, 4001, 4002, 4003, 4100, 4101, 4102, 4103, 4200, 4201, 4202, 4203, 7000, 7001, 7002, 7003, 7100, 7101, 7102, 7103,

TARGET COST (Exclusive of Fee) [See table below].

MINIMUM FEE \$ \_\_\_\_\_ [See table below]

MAXIMUM FEE \$ \_\_\_\_\_ [See table below].

SHARE RATIO 50/50

The allowable cost and incentive fee hereunder shall be paid in accordance with the clauses of the contract entitled "Allowable Cost and Payment" and "Incentive Fee".

The Government shall make payment on account of the target fee of 5 (five) percent (%) of the amounts payable under each invoice for the work performed, subject however, to the withholding provisions of paragraph (c) of the "Incentive Fee" clause of this contract (located at FAR 52.216-10) .

In the event of discontinuance of the work in accordance with the clause entitled "Limitation of Funds" the fee shall be re-determined by mutual agreement equitably to reflect the diminution of the work performed; the amount by which such fee is less than or exceeds, payments previously made on account of fee, shall be paid to, or repaid by, the Contractor, as the case may be.

CLIN	*Target Cost	**Minimum Fee	***Maximum Fee
4000	██████████	█ ██████████	█ ██████████
4001	█ ██████████	█ ██████████	█ ██████████
4002	█ ██████████	█ ██████████	█ ██████████
4003	█ ██████████	█ ██████████	█ ██████████
4100	██████████	█ ██████████	█ ██████████
4101	█ ██████████	█ ██████████	█ ██████████
4102	█ ██████████	█ ██████████	█ ██████████
4103	█ ██████████	█ ██████████	█ ██████████
4200	██████████	█ ██████████	█ ██████████
4201	█ ██████████	█ ██████████	█ ██████████
4202	█ ██████████	█ ██████████	█ ██████████
4203	█ ██████████	█ ██████████	█ ██████████
6000	█ ██████████		

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. NS34	AMENDMENT/MODIFICATION NO. 16	PAGE 12 of 47	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

6001				
6100				
6101				
6200				
6201				
7000				
7001				
7002				
7003				
7100				
7101				
7102				
7103				

## B-2 ADDITIONAL SLINS

Additional SLINs will be unilaterally created by the Contracting Officer during performance of this Task Order to accommodate the multiple types of funds that will be used under this Order.

## B-3 OTHER DIRECT COSTS

It is anticipated that ODC costs will consist mainly of travel and incidental material costs. The Government reserves the right to increase the Other Direct Costs CLINs to reflect increases for travel and other direct costs. Travel costs shall be reimbursed based on actual, reasonable costs in accordance with the Joint Travel Regulations or with FAR 31.205-46. Travel and Other Direct Costs (ODCs) will be non-fee bearing cost elements subject to Material Handling and G&A rates only.

## B-4 LIMITATION OF LIABILITY - INCREMENTAL FUNDING

(a) This contract is incrementally funded with respect to both cost and fee.

(b) The amounts presently available and allotted to this contract for payment of cost and fee are as follows:

<u>ITEM(S)</u>	<u>AMOUNT ALLOTTED</u>	<u>ODC</u>
	<u>COST AND FEE</u>	
4000		
4001		
4002		
4003		
4100		
4101		
4102		

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. NS34	AMENDMENT/MODIFICATION NO. 16	PAGE 13 of 47	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

4103		
4200		
4201		
4202		
4203		
6000		
6001		
6100		
6101		
6200		
6201	TBD	
7000	TBD	
7001	TBD	
7002	TBD	
7003	TBD	
7100	TBD	
7101	TBD	
7102	TBD	
7103	TBD	

(c) The parties contemplate that the Government will allot additional amounts to this contract from time to time by unilateral contract modification, and any such modification shall state the total amounts allotted for cost and fee, and the CLINs covered thereby.

(d) Subject to the provisions of FAR 52.232-22 "Limitation of Funds" clause of this task order, no legal liability on the part of the Government for payment in excess of the amounts provided above shall arise unless additional funds are made available and are incorporated via modification to this task order.

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. NS34	AMENDMENT/MODIFICATION NO. 16	PAGE 14 of 47	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

## **SECTION C DESCRIPTIONS AND SPECIFICATIONS**

### **C-1 SPECIFICATIONS**

Work under this task order shall be performed in accordance with the following attachments to this Task Order.

Attachment 1 - Performance Work Statement (PWS) entitled MIDS Business Financial Management Acquisition Management, Program Management & Engineering Support Service.

Attachment 2 - Contract Data Requirements List A001, Standard Monthly Status Report

Attachment 2(a) - Attachment 1 to Contract Data Requirements List A001, MSR Data Item Definitions

Attachment 2(b) - Attachment 2 to Contract Data Requirements List A001, Prefixes and Global WBS

Attachment 2(c) - Attachment 3 to Contract Data Requirements List A001, ENG and PM WBS Map

Attachment 3 - Contract Data Requirements List A002, Technical Information and Data (Conference, Meeting, and Review Materials)

Attachment 4 - Contract Data Requirements List A003, Technical Information and Data (Study, Review, and Assessment)

Attachment 5- Contract Data Requirements List A004, Standard Quarterly Status Report

Attachment 6 - Contract Security Classification Specification (DD Form 254)

Attachment 7 – Quality Assurance Surveillance Plan (QASP) for MIDS Business Financial Management Acquisition Management, Program Management & Engineering Support Service.

### **C-2 SECURITY REQUIREMENTS**

The work to be performed under this contract, as delineated in the DD Form 254, Attachment No. 6, involves access to and handling of classified material up to and including SECRET. In addition to the requirements of the FAR 52.204-2 “Security Requirements” clause, the Contractor shall appoint a Security Officer, who shall (1) be responsible for all security aspects of the work performed under this contract, (2) assure compliance with the National Industry Security Program Operating Manual (DODINST 5220.22M), and (3) assure compliance with any written instructions from the



CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. NS34	AMENDMENT/MODIFICATION NO. 16	PAGE 15 of 47	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

SPAWARSSYSCOM Security Officer.

### **C-3 QUALITY ASSURANCE SURVEILLANCE PLAN (QASP)**

The purpose of this plan is to provide a quality assurance plan for the services contracted under this Task Order. This plan provides a basis for the Task Order Manager (TOM) to evaluate the quality of the contractor's performance. The oversight provided for in this plan, and the remedy established, will help ensure that service levels are of high quality throughout the Task Order term. The Quality Assurance Surveillance Plan is provided as of Attachment 7.

### **C-4 WORKWEEK (DEC 1999) (SPAWAR C-315)**

(a) All or a portion of the effort under this contract will be performed on a Government installation. The normal workweek for Government employees at SPAWARSSYSCOM is Monday – Friday 0800 to 1630 hours. Work at this Government installation, shall be performed by the contractor within the normal workweek unless differing hours are specified on the individual task orders. Following is a list of holidays observed by the Government:

<u>Name of Holiday</u>	<u>Time of Observance</u>
New Year's Day	1 January
Martin Luther King Jr. Day	Third Monday in January
President's Day	Third Monday in February
Memorial Day	Last Monday in May
Independence Day	4 July
Labor Day	First Monday in September
Columbus Day	Second Monday in October
Veteran's Day	11 November
Thanksgiving Day	Fourth Thursday in November
Christmas Day	25 December

(b) If any of the above holidays occur on a Saturday or a Sunday, then such holiday shall be observed by the Contractor in accordance with the practice as observed by the assigned Government employees at the using activity.

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. NS34	AMENDMENT/MODIFICATION NO. 16	PAGE 16 of 47	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

(c) If the Contractor is prevented from performance as the result of an Executive Order or an administrative leave determination applying to the using activity, such time may be charged to the contract as direct cost provided such charges are consistent with the Contractor's accounting practices.

(d) This contract does not allow for payment of overtime during the normal workweek for employees who are not exempted from the Fair Labor Standards Act unless expressly authorized by the Ordering Officer. Under Federal regulations the payment of overtime is required only when an employee works more than 40 hours in a normal week period.

#### **C-5 NOTICE TO CONTRACTOR OF CERTAIN DRUG DETECTION PROCEDURES (DEC 1999) (SPAWAR C-317)**

(a) Pursuant to Navy policy applicable to both Government and contractor personnel, measures will be taken to prevent the introduction and utilization of illegal drugs and related paraphernalia into Government Work areas.

(b) In furtherance of the Navy's drug control program, unannounced periodic inspections of the following nature may be conducted by installation security authorities:

- (1) Routine inspection of contractor occupied work spaces.
- (2) Random inspections of vehicles on entry or exit, with drug detection dog teams as available, to eliminate them as a safe haven for storage of or trafficking in illegal drugs.
- (3) Random inspections of personnel possessions on entry or exit from the installation.

(c) When there is probable cause to believe that a contractor employee on board a naval installation has been engaged in use, possession or trafficking of drugs, the installation authorities may detain said employee until the employee can be removed from the installation, or can be released to the local authorities having jurisdiction.

(d) Trafficking in illegal drug and drug paraphernalia by contract employees while on a military vessel/installation may lead to possible withdrawal or downgrading of security clearance, and/or referral for prosecution by appropriate law enforcement authorities.

(e) The contractor is responsible for the conduct of employees performing work under this contract and is, therefore, responsible to assure that employees are notified of these provisions prior to

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. NS34	AMENDMENT/MODIFICATION NO. 16	PAGE 17 of 47	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

assignment.

(f) The removal of contractor personnel from a Government vessel or installation as a result of the drug offenses shall not be cause for excusable delay, nor shall such action be deemed a basis for an equitable adjustment to price, delivery or other provisions of this contract.

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. NS34	AMENDMENT/MODIFICATION NO. 16	PAGE 18 of 47	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

## **SECTION D PACKAGING AND MARKING**

**All Deliverables shall be packaged and marked in accordance with the instructions provided in the CDRLs A001, A002, and A003, A004, Attachments 2-5 of this Task Order.**

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. NS34	AMENDMENT/MODIFICATION NO. 16	PAGE 19 of 47	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

## SECTION E INSPECTION AND ACCEPTANCE

Inspection and acceptance to be furnished hereunder shall be made at destination by the Task Order Manager (TOM) cited in Section G or his/her duly authorized representative.

Task Order Manager

[REDACTED], JPEO JTRS10 MIDS

33050 Nixie Way

San Diego, Ca 92147

[REDACTED]

619- 524- 1578

Alternate Task Order Manager

[REDACTED], JPEO JTRS10 MIDS

33050 Nixie Way

San Diego, CA 92147

[REDACTED]

619-524-1402

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. NS34	AMENDMENT/MODIFICATION NO. 16	PAGE 20 of 47	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

## SECTION F DELIVERABLES OR PERFORMANCE

The periods of performance for the following Items are as follows:

4000	9/15/2011 - 9/14/2012
4001	5/21/2012 - 9/14/2012
4003	9/15/2011 - 9/14/2012
4100	9/15/2012 - 9/14/2013
4101	9/15/2012 - 9/14/2013
4103	9/15/2012 - 9/14/2013
4200	9/15/2013 - 9/14/2014
4202	9/15/2013 - 9/14/2014
4203	9/15/2013 - 9/14/2014
6000	9/15/2011 - 9/14/2012
6001	9/15/2011 - 9/14/2012
6100	9/15/2012 - 9/14/2013
6200	9/15/2013 - 9/14/2014

### CLIN - DELIVERIES OR PERFORMANCE

The periods of performance for the following Items are as follows:

4000	9/15/2011 - 9/14/2012
6000	9/15/2011 - 9/14/2012
4003	9/15/2011 - 9/14/2012

The periods of performance for the following Option Items are as follows:

4001	9/15/2011 - 9/14/2012
4002	9/15/2011 - 9/14/2012
4100	9/15/2012 - 9/14/2013
4101	9/15/2012 - 9/14/2013
4102	9/15/2012 - 9/14/2013
4103	9/15/2012 - 9/14/2013
4200	9/15/2013 - 9/14/2014
4201	9/15/2013 - 9/14/2014
4202	9/15/2013 - 9/14/2014
4203	9/15/2013 - 9/14/2014
6001	9/15/2011 - 9/14/2012
6100	9/15/2012 - 9/14/2013
6101	9/15/2012 - 9/14/2013

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. NS34	AMENDMENT/MODIFICATION NO. 16	PAGE 21 of 47	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

6200	9/15/2013 - 9/14/2014
6201	9/15/2013 - 9/14/2014
7000	9/15/2014 - 9/14/2015
7001	9/15/2014 - 9/14/2015
7002	9/15/2014 - 9/14/2015
7003	9/15/2014 - 9/14/2015
7100	9/15/2015 - 9/14/2016
7101	9/15/2015 - 9/14/2016
7102	9/15/2015 - 9/14/2016
7103	9/15/2015 - 9/14/2016
9000	9/15/2014 - 9/14/2015
9001	9/15/2014 - 9/14/2015
9100	9/15/2015 - 9/14/2016
9101	9/15/2015 - 9/14/2016

The above period(s) of performance for the option(s) to extend the term of the task order shall apply only if the Government exercises the option(s) as stated in Section B in accordance with the basic contract clause at FAR 52.217-8 “Option to Extend Services” or FAR 52.217-9 “Option to Extend the Term of the Contract”.

Any option CLIN period of performance which extends past the current period of performance of the basic contract is only valid to the extent that the basic contract period of performance is extended.

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. NS34	AMENDMENT/MODIFICATION NO. 16	PAGE 22 of 47	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

## SECTION G CONTRACT ADMINISTRATION DATA

### **G-1 MONTHLY STATUS REPORTS**

The contractor shall electronically submit Monthly Status Reports (MSRs) in accordance with the format and content detailed in CDRL Item A001. Submissions are due monthly by the 15<sup>th</sup> of the following month to the Task Order Manager, JPEO JTRS10, and the contracting Officer/Specialist.

The MSR shall be submitted electronically and consist of two parts. The first part shall be provided in the Excel format of CDRL Attachment 1 with all cells filled in. The second part shall be provided in Word format and consist of a narrative addressing, at a minimum:

**Performance Status** – indicate significant accomplishments of technical progress made during the affected reporting period and significant challenges or risks encountered that impact the successful delivery of required services

**Schedule Status** – indicate if efforts are on schedule. If not, indicate the reason for the delay and the projected completion or delivery date, as applicable

**Cost Status** – indicate whether the cost of services provided during the affected reporting period is commensurate with the available funding and anticipated burn rate. This description does not waive the requirement for formal Limitation of Funds/Cost notifications, when warranted.

**Personnel Status** – indicate the total number of ‘direct-charge’ employees working on this contract/order. Additionally, indicate the average number of full-time equivalents (FTEs) that were performing during this reporting period.

**Travel/ODC Status** – indicate any travel accomplished during this period with sufficient detail to support costs listed in Attachment 1. Additionally, if material purchases were made this period, provide a detailed description.

The contractor shall provide emergent reports at the request of the Contracting Officer or Task Order Manager.

### **G-2 INVOICING AND PAYMENT INSTRUCTIONS FOR MULTIPLE ACCOUNTING CLASSIFICATION CITATIONS**

There shall be a lapse of no more than thirty (30) calendar days between performance and submission of an interim payment invoice. Consistent with task order clause H-1, Segregation of



CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. NS34	AMENDMENT/MODIFICATION NO. 16	PAGE 23 of 47	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

Costs, the contractor shall segregate and accumulate costs for the performance of this task order by the appropriate Accounting Classification Reference Number (ACRN). The contractor's invoice shall identify the appropriate Contract and Task Order numbers. For the work performed, invoiced costs shall be associated to the Contract Line Item Number (CLIN), the Contract Subline Item (SLIN), **and** the specific ACRN. Costs of performance shall be segregated, accumulated and invoiced to the appropriate ACRN categories to the extent possible. When such segregation of costs by ACRN is not possible for invoices submitted with CLINS/SLINS with more than one ACRN, an allocation ratio shall be established in the same ratio as the obligations cited in the accounting data so that costs are allocated on a proportional basis. Invoices submitted to the paying office that do not comply with this requirement will be returned to the contractor for resubmission. **The contractor shall provide an electronic copy of each invoice to the Contracting Officer's Representative at the time of submission to DCAA/DFAS.** The paying office will disburse funds in strict compliance with the amounts invoiced by CLIN/SLIN/ACRN.

### **G-3 TYPE OF CONTRACT (DEC 1999) (SPAWAR G-314)**

This is a Cost Plus Incentive Fee Task Order

### **G-4 INVOICING INSTRUCTIONS FOR SERVICES USING WIDE AREA WORK FLOW (WAWF) (APR 2009)**

(a) Invoices for services rendered under this task order shall be submitted electronically through the Wide Area Work Flow-Receipt and Acceptance (WAWF). The contractor shall submit invoices for payment per contract terms. The Government shall process invoices for payment per contract terms.

(b) The vendor shall have their CAGE Code activated by calling 1-866-618-5988 and selecting Option 2. Once activated, the vendor shall self-register at the WAWF website at <https://wawf.eb.mil>. Vendor training is available on the internet at <https://wawftraining.eb.mil>. Additional support can be accessed by calling the Navy WAWF Assistance Line at 1-800-559-9293.

(c) Cost back-up documentation shall be included and attached to the invoice in WAWF. Attachments created with any Microsoft Office product, or Adobe (.pdf files), is attachable to the invoice in WAWF. The total size limit for files per invoice is 5 megabytes. A separate copy shall be sent to the COR.

(d) Contractors approved by DCAA for direct billing will not process vouchers through DCAA,

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. NS34	AMENDMENT/MODIFICATION NO. 16	PAGE 24 of 47	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

but may submit directly to DFAS. Vendors MUST still provide a copy of the invoice and any applicable cost back-up documentation supporting payment to the Acceptor/Task Order Manager (TOM) if applicable. Additionally, a copy of the invoice(s) and attachment(s) at time of submission in WAWF shall also be provided to each point of contact identified in section (g) of this clause by email. If the invoice and/or receiving report are delivered in the email as an attachment it must be provided as a .PDF, Microsoft Office product or other mutually agreed upon form between the Contracting Officer and vendor.

(e) A separate invoice will be prepared no more frequently than every two weeks. Do not combine the payment claims for services provided under this contract.

(f) The contractor shall use the following document type, DODAAC codes and inspection and acceptance locations when submitting invoices in WAWF:

WAWF Invoice Type	Cost Voucher
Issuing Office DODAAC	N00039
Admin DODAAC:	DD1155=Block 6
Inspector DODAAC (if applicable)	N00039
Acceptor DODAAC:	N00039
**LPO DODAAC: only applies to DFAS beginning with "N", LPO-Local Processing Official/Certifier on Prompt Pay Sheet (One Pay)	If applicable, to be filled in at time of award
DCAA Auditor DODAAC:	TBD
Service Approver DODAAC:	N00039
PAY DODAAC:	DD1155 = Block 12

\*\*MOCAS begins with HQ – then do not need LPO. If beginning with "N", enter that code number. If not, leave blank.

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. NS34	AMENDMENT/MODIFICATION NO. 16	PAGE 25 of 47	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

(g) Before closing out of an invoice session in WAWF, but after submitting the document(s), you will be prompted to send additional email notifications. Click on “Send More Email Notification” and add the acceptor/receiver email addresses noted below in the first email address block, and add any other additional email addresses desired in the following blocks. This additional notification to the Government is important to ensure that the acceptor/receiver is aware that the invoice documents have been submitted into WAWF.

Send Additional Email Notification To:
Task Order Manager [REDACTED], JPEO JTRS10 MIDS [REDACTED]
Alternate Task Order Manager [REDACTED], JPEO JTRS10 MIDS [REDACTED]

## G-5 ACTIVITY OMBUDSMAN

The SPAWAR Ombudsman for this Task Order is:

Name: [REDACTED]  
 Code: SPAWAR 2.0B  
 Address: 4301 Pacific Highway, San Diego CA 92110  
 Phone: (619) 524-7598  
 E-Mail: [REDACTED]

## G-6 TASK ORDER MANAGER (TOM)

The SPAWAR TASK ORDER MANAGER Representative for this Task Order is:

Task Order Manager  
 [REDACTED], JPEO JTRS10 MIDS

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. NS34	AMENDMENT/MODIFICATION NO. 16	PAGE 26 of 47	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

33050 Nixie Way  
San Diego, Ca 92147

619- 524- 1578

Alternate Task Order Manager

[REDACTED], JPEO JTRS10 MIDS

33050 Nixie Way  
San Diego, CA 92147

619-524-1402

# **G-7 CONTRACTOR PERFORMANCE APPRAISAL REPORTING SYSTEM (OCT 2002) (SPAWAR G-321)**

(a) Past performance information will be collected and maintained under this contract using the Department of Defense Contractor Performance Appraisal Reporting System (CPARS). CPARS is a web-enabled application that collects and manages the contractor's performance information on a given contract during a specific period of time. Additional information is available at <http://www.cpars.navy.mil/>.

(b) After contract award, the contractor will be given access authorization by the respective SPAWAR Focal Point, to review and comment on any element of the proposed rating before that rating becomes final. Within 60 days after contract award, the contractor shall provide in writing (or via e-mail) to the contracting officer the name, title, e-mail address and telephone number of the company individual or individuals who will have the responsibility of reviewing and approving any Contractor Performance Appraisal Report (CPAR) developed under the contract. If, during the life of this contract these company individual(s) are replaced by the contractor, the name, title, e-mail address and telephone number of the substitute individuals will be provided to the contracting officer within 60 days of the replacement.

## Accounting Data

SLINID	PR Number	Amount
400001	1300210245	165000.00
LLA :		
AA 1711804 5T6M 252 00039 0 050120 2D 000000 A00000845375		
CIN 130021024500004		
400002	1300210245	71184.00
LLA :		
AB 1711804 5U7N 252 00039 0 050120 2D 000000 A10000845375		
CIN 130021024500005		

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. NS34	AMENDMENT/MODIFICATION NO. 16	PAGE 27 of 47	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

400003 1300210245 103579.00  
LLA :  
AC 1711804 5U7N 252 00039 0 050120 2D 000000 A200000845375  
CIN 130021024500006

600001 1300210245 5000.00  
LLA :  
AA 1711804 5T6M 252 00039 0 050120 2D 000000 A000000845375  
CIN 130021024500007

600002 1300210245 10000.00  
LLA :  
AC 1711804 5U7N 252 00039 0 050120 2D 000000 A200000845375  
CIN 130021024500008

BASE Funding 354763.00  
Cumulative Funding 354763.00

MOD 01

400001 1300210245-0001 1177841.00  
LLA :  
AA 1711804 5T6M 252 00039 0 050120 2D 000000 A000000845375  
CIN 130021024500004

CIN 130021024500009

400004 1300210245-0001 10000.00  
LLA :  
AD 1711804 5RZ3 252 00039 0 050120 2D 000000 A300000845375  
CIN 130021024500011

600001 1300210245-0001 15000.00  
LLA :  
AA 1711804 5T6M 252 00039 0 050120 2D 000000 A000000845375  
CIN 130021024500007  
CIN 130021024500010

600003 1300210245-0001 5000.00  
LLA :  
AD 1711804 5RZ3 252 00039 0 050120 2D 000000 A300000845375  
CIN 130021024500012

MOD 01 Funding 1207841.00  
Cumulative Funding 1562604.00

MOD 02

400005 1300233435 100000.00  
LLA :  
AE 1721804 5RZ3 252 00039 0 050120 2D 000000 A00000928142  
Standard Number: CIN 130023343500001:

MOD 02 Funding 100000.00  
Cumulative Funding 1662604.00

MOD 03

400006 1300233435-0001 75000.00  
LLA :  
AE 1721804 5RZ3 252 00039 0 050120 2D 000000 A00000928142  
CIN 130023343500002

400007 1300233435-0001 34245.00  
LLA :  
AF 1721804 5RZ3 252 00039 0 050120 2D 000000 COST CODE: A20000928142  
CIN 130023343500005

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. NS34	AMENDMENT/MODIFICATION NO. 16	PAGE 28 of 47	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

600004 1300233435-0001 3000.00  
 LLA :  
 AF 1721804 5RZ3 252 00039 0 050120 2D 000000 COST CODE: A20000928142  
 CIN 130023343500006

MOD 03 Funding 112245.00  
 Cumulative Funding 1774849.00

MOD 04

400301 1300254511 175000.00  
 LLA :  
 AG 1721319 J5XQ 252 00019 0 050120 2D 000000 COST CODE: A00001089995  
 CIN 130025451100010

MOD 04 Funding 175000.00  
 Cumulative Funding 1949849.00

MOD 05

400001 1300210245-0001 (1520.00)  
 LLA :  
 AA 1711804 5T6M 252 00039 0 050120 2D 000000 A00000845375  
 CIN 130021024500004

CIN 130021024500009

400006 1300233435-0001 120075.00  
 LLA :  
 AE 1721804 5RZ3 252 00039 0 050120 2D 000000 A00000928142  
 CIN 130023343500002  
 CIN 130023343500009

400007 1300233435-0001 (10000.00)  
 LLA :  
 AF 1721804 5RZ3 252 00039 0 050120 2D 000000 COST CODE: A20000928142  
 CIN 130023343500005

400008 1300233435-0006 22645.00  
 LLA :  
 AJ 1721804 5U7N 252 00039 0 050120 2D 000000 COST CODE: A40000928142  
 CIN 130023343500013

400101 1300233435-0006 64313.00  
 LLA :  
 AH 1721804 5T6M 252 00039 0 050120 2D 000000 COST CODE: A30000928142  
 CIN 130023343500012

600001 1300210245-0001 1520.00  
 LLA :  
 AA 1711804 5T6M 252 00039 0 050120 2D 000000 A00000845375  
 CIN 130021024500007  
 CIN 1300210245000010

600005 1300233435-0006 6000.00  
 LLA :  
 AE 1721804 5RZ3 252 00039 0 050120 2D 000000 A00000928142  
 CIN 130023343500010

MOD 05 Funding 203033.00  
 Cumulative Funding 2152882.00

MOD 06

600006 1300233435-0009 4200.00  
 LLA :  
 AH 1721804 5T6M 252 00039 0 050120 2D 000000 COST CODE: A30000928142

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. NS34	AMENDMENT/MODIFICATION NO. 16	PAGE 29 of 47	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

CIN 130023343500014

MOD 06 Funding 4200.00  
Cumulative Funding 2157082.00

MOD 07

400005 1300233435 151000.00  
LLA :  
AE 1721804 5RZ3 252 00039 0 050120 2D 000000 A00000928142  
Standard Number: CIN 130023343500001:

400007 1300233435-0001 7700.00  
LLA :  
AF 1721804 5RZ3 252 00039 0 050120 2D 000000 COST CODE: A20000928142  
CIN 130023343500005

400008 1300233435-0006 23000.00  
LLA :  
AJ 1721804 5U7N 252 00039 0 050120 2D 000000 COST CODE: A40000928142  
CIN 130023343500013

400101 1300233435-0006 (64313.00)  
LLA :  
AH 1721804 5T6M 252 00039 0 050120 2D 000000 COST CODE: A30000928142  
CIN 130023343500012

600005 1300233435-0006 4000.00  
LLA :  
AE 1721804 5RZ3 252 00039 0 050120 2D 000000 A00000928142  
CIN 130023343500010

600006 1300233435-0009 5000.00  
LLA :  
AH 1721804 5T6M 252 00039 0 050120 2D 000000 COST CODE: A30000928142  
CIN 130023343500014

MOD 07 Funding 126387.00  
Cumulative Funding 2283469.00

MOD 08 Funding 0.00  
Cumulative Funding 2283469.00

MOD 09

400301 1300254511 69800.00  
LLA :  
AG 1721319 J5XQ 252 00019 0 050120 2D 000000 COST CODE: A00001089995  
CIN 130025451100010

600101 1300254511-0001 1500.00  
LLA :  
AG 1721319 J5XQ 252 00019 0 050120 2D 000000 COST CODE: A00001089995  
CIN 130025451100012

MOD 09 Funding 71300.00  
Cumulative Funding 2354769.00

MOD 10

410001 1300302339 736880.00  
LLA :  
AK 1721804 5T6M 252 00039 0 050120 2D 000000 COST CODE: A00001379883  
CIN 130030233900001

410002 1300302339 43000.00  
LLA :  
AL 1721804 5U7N 252 00039 0 050120 2D 000000 COST CODE: A10001379883  
CIN 130030233900002



CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. NS34	AMENDMENT/MODIFICATION NO. 16	PAGE 30 of 47	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

410003 1300302339 133000.00  
LLA :  
AM 1721804 5U7N 252 00039 0 050120 2D 000000 COST CODE: A20001379883  
CIN 130030233900003

410004 1300302339 11525.00  
LLA :  
AN 1721804 5RZ3 252 00039 0 050120 2D 000000 COST CODE: A30001379883  
CIN 130030233900004

410005 1300302339 47050.00  
LLA :  
AP 1721319 D5HK 255 00039 0 050120 2D 000000 COST CODE: A40001379883  
CIN 130030233900005

410006 1300302339 47050.00  
LLA :  
AQ 1721319 D5HK 255 00039 0 050120 2D 000000 COST CODE: A50001379883  
CIN 130030233900006

410007 1300302339 44551.00  
LLA :  
AR 1721319 D5HK 255 00039 0 050120 2D 000000 COST CODE: A60001379883  
CIN 130030233900007

410101 1300302339 97735.00  
LLA :  
AK 1721804 5T6M 252 00039 0 050120 2D 000000 COST CODE: A00001379883  
CIN 130030233900008

410301 1300302339 92000.00  
LLA :  
AK 1721804 5T6M 252 00039 0 050120 2D 000000 COST CODE: A00001379883  
CIN 130030233900009

410302 1300284543 19000.00  
LLA :  
AS 1721319 J5XQ 252 00019 0 050120 2D 000000 COST CODE: A00001287747  
CIN 130028454300001

610001 1300302339 15000.00  
LLA :  
AK 1721804 5T6M 252 00039 0 050120 2D 000000 COST CODE: A00001379883  
CIN 130030233900010

610002 1300302339 5000.00  
LLA :  
AM 1721804 5U7N 252 00039 0 050120 2D 000000 COST CODE: A20001379883  
CIN 130030233900011

610003 1300302339 5000.00  
LLA :  
AN 1721804 5RZ3 252 00039 0 050120 2D 000000 COST CODE: A30001379883  
CIN 130030233900012

MOD 10 Funding 1296791.00  
Cumulative Funding 3651560.00

MOD 11

410003 1300302339 20279.88  
LLA :  
AM 1721804 5U7N 252 00039 0 050120 2D 000000 COST CODE: A20001379883  
CIN 130030233900003

610001 1300302339 2009.00  
LLA :  
AK 1721804 5T6M 252 00039 0 050120 2D 000000 COST CODE: A00001379883  
CIN 130030233900010



CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. NS34	AMENDMENT/MODIFICATION NO. 16	PAGE 31 of 47	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

MOD 11 Funding 22288.88  
Cumulative Funding 3673848.88

MOD 12

410005 1300302339-0002 47050.00  
LLA :  
AP 1721319 D5HK 255 00039 0 050120 2D 000000 COST CODE: A40001379883  
CIN 130030233900015

410006 1300302339-0002 47050.00  
LLA :  
AQ 1721319 D5HK 255 00039 0 050120 2D 000000 COST CODE: A50001379883  
CIN 130030233900016

410008 1300319746 115300.00  
LLA :  
AT 1731804 5RZ3 252 00039 0 050120 2D 000000 E30001520710  
CIN 130031974600001

410009 1300319746 11525.00  
LLA :  
AU 1731804 5RZ3 252 00039 0 050120 2D 000000 E00001520710  
CIN 130031974600002

410010 1300319746 60000.00  
LLA :  
AV 1731804 5U7N 252 00039 0 050120 2D 000000 E10001520710  
CIN 130031974600003

410011 1300319746 50000.00  
LLA :  
AW 1731804 5U7N 252 00039 0 050120 2D 000000 E40001520710  
CIN 130031974600004

610005 1300319746 10000.00  
LLA :  
AZ 1731804 5T6M 252 00039 0 050120 2D 000000 E20001520710  
CIN 130031974600007

MOD 12 Funding 340925.00  
Cumulative Funding 4014773.88

MOD 13

410008 1300319746 175000.00  
LLA :  
AT 1731804 5RZ3 252 00039 0 050120 2D 000000 E30001520710  
CIN 130031974600001

410009 1300319746 22000.00  
LLA :  
AU 1731804 5RZ3 252 00039 0 050120 2D 000000 E00001520710  
CIN 130031974600002

410010 1300319746 14299.00  
LLA :  
AV 1731804 5U7N 252 00039 0 050120 2D 000000 E10001520710  
CIN 130031974600003

410012 1300319746-0001 110000.00  
LLA :  
AZ 1731804 5T6M 252 00039 0 050120 2D 000000 E20001520710  
CIN 130031974600011

410102 1300319746-0001 25000.00  
LLA :  
AZ 1731804 5T6M 252 00039 0 050120 2D 000000 E20001520710  
CIN 130031974600012

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. NS34	AMENDMENT/MODIFICATION NO. 16	PAGE 32 of 47	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

610005 1300319746 5000.00  
LLA :  
AZ 1731804 5T6M 252 00039 0 050120 2D 000000 E20001520710  
CIN 130031974600007

610006 1300319746-0001 5000.00  
LLA :  
AT 1731804 5RZ3 252 00039 0 050120 2D 000000 E30001520710  
CIN 130031974600010

MOD 13 Funding 356299.00  
Cumulative Funding 4371072.88

MOD 14

410008 1300319746 39743.00  
LLA :  
AT 1731804 5RZ3 252 00039 0 050120 2D 000000 E30001520710  
CIN 130031974600001

410012 1300319746-0001 152317.00  
LLA :  
AZ 1731804 5T6M 252 00039 0 050120 2D 000000 E20001520710  
CIN 130031974600011

410102 1300319746-0001 23870.00  
LLA :  
AZ 1731804 5T6M 252 00039 0 050120 2D 000000 E20001520710  
CIN 130031974600012

410303 1300319746-0003 56933.00  
LLA :  
AZ 1731804 5T6M 252 00039 0 050120 2D 000000 E20001520710  
CIN 130031974600018

MOD 14 Funding 272863.00  
Cumulative Funding 4643935.88

MOD 15

420001 1300377604 240000.00  
LLA :  
BA 1731804 5T6M 252 00039 0 050120 2D 000000 COST CODE: A00001901905  
CIN 130037760400001

420002 1300377604 24000.00  
LLA :  
BB 1731804 5U7N 252 00039 0 050120 2D 000000 COST CODE: A10001901905  
CIN 130037760400002

420003 1300377604 151000.00  
LLA :  
BC 1731804 5U7N 252 00039 0 050120 2D 000000 COST CODE: A20001901905  
CIN 130037760400003

420004 1300377604 15000.00  
LLA :  
BD 1731804 5RZ3 252 00039 0 050120 2D 000000 COST CODE: A30001901905  
CIN 130037760400004

420005 1300377604 70000.00  
LLA :  
BE 1731319 D5HK 255 00039 0 050120 2D 000000 COST CODE: A40001901905  
CIN 130037760400005

420006 1300377604 19000.00  
LLA :  
BF 1731319 D5HK 255 00039 0 050120 2D 000000 COST CODE: A50001901905  
CIN 130037760400006

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. NS34	AMENDMENT/MODIFICATION NO. 16	PAGE 33 of 47	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

420301 1300377604 20500.00  
 LLA :  
 BA 1731804 5T6M 252 00039 0 050120 2D 000000 COST CODE: A00001901905  
 CIN 130037760400007

420302 1300377604 20500.00  
 LLA :  
 BE 1731319 D5HK 255 00039 0 050120 2D 000000 COST CODE: A40001901905  
 CIN 130037760400008

620001 1300377604 7000.00  
 LLA :  
 BA 1731804 5T6M 252 00039 0 050120 2D 000000 COST CODE: A00001901905  
 CIN 130037760400009

620002 1300377604 5000.00  
 LLA :  
 BC 1731804 5U7N 252 00039 0 050120 2D 000000 COST CODE: A20001901905  
 CIN 130037760400010

620003 1300377604 4000.00  
 LLA :  
 BD 1731804 5RZ3 252 00039 0 050120 2D 000000 COST CODE: A30001901905  
 CIN 130037760400011

MOD 15 Funding 576000.00  
 Cumulative Funding 5219935.88

MOD 16

420007 1300393297 176000.00  
 LLA :  
 BG 1741804 5T6M 252 00039 0 050120 2D 000000 COST CODE: A00002049193  
 CIN 130039329700001

420008 1300393297 8000.00  
 LLA :  
 BH 1741804 5U7N 252 00039 0 050120 2D 000000 COST CODE: A10002049193  
 CIN 130039329700002

420009 1300393297 160000.00  
 LLA :  
 BJ 1741804 5RZ3 252 00039 0 050120 2D 000000 COST CODE: A20002049193  
 CIN 130039329700003

420010 1300393297 15000.00  
 LLA :  
 BK 1741804 5RZ3 252 00039 0 050120 2D 000000 COST CODE: A30002049193  
 CIN 130039329700004

420201 1300393297 15000.00  
 LLA :  
 BG 1741804 5T6M 252 00039 0 050120 2D 000000 COST CODE: A00002049193  
 CIN 130039329700006

420303 1300393297 30000.00  
 LLA :  
 BG 1741804 5T6M 252 00039 0 050120 2D 000000 COST CODE: A00002049193  
 CIN 130039329700005

MOD 16 Funding 404000.00  
 Cumulative Funding 5623935.88

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. NS34	AMENDMENT/MODIFICATION NO. 16	PAGE 34 of 47	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

## **SECTION H SPECIAL CONTRACT REQUIREMENTS**

### **H-1 SEGREGATION OF COSTS (DEC 2003) (5252.232-9206)**

(a) The Contractor agrees to segregate costs incurred under this task order at the lowest level of performance, either task or subtask, rather than on a total task order basis, and to submit invoices reflecting costs incurred at that level. Invoices shall contain summaries of work charged during the period covered, as well as overall cumulative summaries by labor category for all work invoiced to date, by line item, task or subtask.

(b) Where multiple lines of accounting are present, the ACRN preceding the accounting citation will be found in Section G, Accounting Data. Payment of Contractor invoices shall be accomplished only by charging the ACRN that corresponds to the work invoiced.

(c) Except when payment requests are submitted electronically as specified in the clause at DFARS 252.232-7003, Electronic Submission of Payment Requests, one copy of each invoice or voucher will be provided, at the time of submission to DCAA, to the Contracting Officer's Representative.

### **H-2 DATA RIGHTS**

The Technical Data and Computer Software Rights clauses in the basic contract are invoked for this task order.

### **H-3 CONTRACTOR PICTURE BADGE (DEC 1999) (SPAWAR H-323)**

(a) A contractor picture badge may be issued to contractor personnel by the SPAWARSYSCOM Security Office upon receipt of a valid visit request from the Contractor and a picture badge request from the COR. A list of personnel requiring picture badges must be provided to the COR to verify that the contract or delivery/task order authorizes performance at SPAWARSYSCOM prior to completion of the picture badge request.

(b) An automobile decal will be issued by SPAWARSYSCOM Security Office upon presentation of a valid contractor picture badge and the completion of the Badge and Decal Record.

(c) The contractor assumes full responsibility for the proper use of the identification badge and automobile decal, and shall be responsible for the return of the badge and/or destruction of the automobile decal upon termination of personnel or expiration or completion of the contract.

(d) At the completion of the contract, the contractor shall forward to SPAWARSYSCOM Security

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. NS34	AMENDMENT/MODIFICATION NO. 16	PAGE 35 of 47	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

Office a list of all unreturned badges with a written explanation of any missing badges.

#### **H-4 CONTRACTOR IDENTIFICATION (DEC 1999) (SPAWAR H-355)**

(a) Contractor employees must be clearly identifiable while on Government property by wearing appropriate badges.

(b) Contractor employees are required to clearly identify themselves and the company they work for whenever making contact with Government personnel by telephone or other electronic means.

#### **H-5 LIMITED RELEASE OF CONTRACTOR CONFIDENTIAL BUSINESS INFORMATION (APRIL 2010) (SPAWAR H-359)**

(a) Definition.

“Confidential Business Information,” (Information) as used in this clause, is defined as all forms and types of financial, business, economic or other types of information other than technical data or computer software/computer software documentation, whether tangible or intangible, and whether or how stored, compiled, or memorialized physically, electronically, graphically, photographically, or in writing if -- (1) the owner thereof has taken reasonable measures to keep such Information secret, and (2) the Information derives independent economic value, actual or potential from not being generally known to, and not being readily ascertainable through proper means by, the public. Information does not include technical data, as that term is defined in DFARS 252.227-7013(a)(14), 252.227-7015(a)(4), and 252.227-7018(a)(19). Similarly, Information does not include computer software/computer software documentation, as those terms are defined in DFARS 252.227-7014(a)(4) and 252.227-7018(a)(4).

(b) The Space and Naval Warfare Systems Command (SPAWAR) may release to individuals employed by SPAWAR support contractors and their subcontractors Information submitted by the contractor or its subcontractors pursuant to the provisions of this contract. Information that would ordinarily be entitled to confidential treatment may be included in the Information released to these individuals. Accordingly, by submission of a proposal or execution of this contract, the offeror or contractor and its subcontractors consent to a limited release of its Information, but only for purposes as described in paragraph (c) of this clause.

(c) Circumstances where SPAWAR may release the contractor’s or subcontractors’ Information include the following:

(1) To other SPAWAR contractors and subcontractors, and their employees tasked with assisting SPAWAR in handling and processing Information and documents in the administration of SPAWAR contracts, such as file room management and contract closeout; and,

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. NS34	AMENDMENT/MODIFICATION NO. 16	PAGE 36 of 47	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

(2) To SPAWAR contractors and subcontractors, and their employees tasked with assisting SPAWAR in accounting support services, including access to cost-reimbursement vouchers.

(d) SPAWAR recognizes its obligation to protect the contractor and its subcontractors from competitive harm that could result from the release of such Information. SPAWAR will permit the limited release of information under paragraphs (c)(1) and (c)(2) only under the following conditions:

(1) SPAWAR determines that access is required by other SPAWAR contractors and their subcontractors to perform the tasks described in paragraphs (c)(1) and (c)(2);

(2) Access to Information is restricted to individuals with a bona fide need to possess;

(3) Contractors and their subcontractors having access to Information have agreed under their contract or a separate corporate non-disclosure agreement to provide the same level of protection to the Information that would be provided by SPAWAR employees. Such contract terms or separate corporate non-disclosure agreement shall require the contractors and subcontractors to train their employees on how to properly handle the Information to which they will have access, and to have their employees sign company non disclosure agreements certifying that they understand the sensitive nature of the Information and that unauthorized use of the Information could expose their company to significant liability. Copies of such employee non disclosure agreements shall be provided to the Government;

(4) SPAWAR contractors and their subcontractors performing the tasks described in paragraphs (c)(1) or (c)(2) have agreed under their contract or a separate non-disclosure agreement to not use the Information for any purpose other than performing the tasks described in paragraphs (c)(1) and (c)(2); and,

(5) Before releasing the Information to a non-Government person to perform the tasks described in paragraphs (c)(1) and (c)(2), SPAWAR shall provide the contractor a list of the company names to which access is being granted, along with a Point of Contact for those entities.

(e) SPAWAR's responsibilities under the Freedom of Information Act are not affected by this clause.

(f) If SPAWAR satisfies the conditions listed in paragraph (d), the contractor and its subcontractors agree to indemnify and hold harmless the Government, its agents, and employees from every claim or liability, including attorneys fees, court costs, and expenses, arising out of, or in any way related to, the misuse or unauthorized modification, reproduction, release, display, or disclosure of Information provided by the contractor to the Government.

(g) The contractor agrees to include, and require inclusion of, this clause in all subcontracts at any tier that requires the furnishing of Information.

(h) The Prime Contractor will submit a signed copy of the Contractor to SPAWAR Non-Disclosure Agreement, see Section J, Attachment 8.



CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. NS34	AMENDMENT/MODIFICATION NO. 16	PAGE 37 of 47	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

## **H-6 TECHNICAL INSTRUCTIONS**

(a) Performance of work hereunder may be subject to written technical instructions signed by the Task Order Manager (TOM) specified in Section G of this task order. As used herein, technical instructions are defined to include the following:

(1) Directions to the Contractor which suggest pursuit of certain lines of inquiry, shift work emphasis, fill in details and otherwise serve to accomplish the contractual statement of work.

(2) Guidelines to the Contractor which assist in the interpretation of drawings, specifications or technical portions of work descriptions.

(b) Technical instructions must be within the general scope of work stated in the task order. Technical instruction may not be used to: (1) assign additional work under the task order; (2) direct a change as defined in the "CHANGES" clause in this task order; (3) increase or decrease the task order price or estimated task order amount (including fee), as applicable, the level of effort, or the time required for contract performance; or (4) change any of the terms, conditions or specifications of the task order.

(c) If, in the opinion of the Contractor, any technical instruction calls for effort outside the scope of the task order or is inconsistent with this requirement, the Contractor shall notify the Contracting Officer in writing within ten (10) working days after the receipt of any such instruction. The Contractor shall not proceed with the work affected by the technical instruction unless and until the Contractor is notified by the Contracting Officer that the technical instruction is within the scope of the task order.

## **H-7 ORGANIZATIONAL CONFLICT OF INTEREST**

The HQ C-2-0037 Organizational Conflict of Interest (NAVSEA) (JUL 2000) clause in the basic SeaPort IDIQ contract is incorporated in this task order by reference

## **H-8 INFORMATION ASSURANCE CONTRACTOR TRAINING AND CERTIFICATION (252.239-7001) (JAN 2008)**

(a) The Contractor shall ensure that personnel accessing information systems have the proper and

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. NS34	AMENDMENT/MODIFICATION NO. 16	PAGE 38 of 47	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

current information assurance certification to perform information assurance functions in accordance with DoD 8570.01-M, Information Assurance Workforce Improvement Program. The Contractor shall meet the applicable information assurance certification requirements, including—

- (1) DoD-approved information assurance workforce certifications appropriate for each category and level as listed in the current version of DoD 8570.01-M; and
- (2) Appropriate operating system certification for information assurance technical positions as required by DoD 8570.01-M.
- (b) Upon request by the Government, the Contractor shall provide documentation supporting the information assurance certification status of personnel performing information assurance functions.
- (c) Contractor personnel who do not have proper and current certifications shall be denied access to DoD information systems for the purpose of performing information assurance functions.

## **H-9 REIMBURSEMENT OF TRAVEL COSTS (JAN 2006)**

### **(a) Contractor Request and Government Approval of Travel**

Any travel under this contract must be specifically requested in writing, by the contractor prior to incurring any travel costs. If this contract is a definite or indefinite delivery contract, then the written Government authorization will be by task/delivery orders issued by the Ordering Officer or by a modification to an issued task/delivery order. If this contract is not a definite or indefinite delivery contract, then the written Government authorization will be by written notice of approval from the Task Order Manager (TOM). The request shall include as a minimum, the following:

- (1) Contract number
- (2) Date, time, and place of proposed travel
- (3) Purpose of travel and how it relates to the contract
- (4) Contractor's estimated cost of travel
- (5) Name(s) of individual(s) traveling and;
- (6) A breakdown of estimated travel and per diem charges.

### **(b) General**

(1) The costs for travel, subsistence, and lodging shall be reimbursed to the contractor only to the extent that it is necessary and authorized for performance of the work under this contract. The costs for travel, subsistence, and lodging shall be reimbursed to the contractor in accordance with the Federal Acquisition Regulation (FAR) 31.205-46, which is incorporated by reference into this contract. As specified in FAR 31.205-46(a) (2), reimbursement for the costs incurred for lodging, meals and incidental expenses (as defined in the travel regulations cited subparagraphs (b)(1)(i) through (b)(1)(iii) below) shall be considered to be reasonable and allowable only to the extent that they do not exceed on a daily basis the maximum per diem rates in effect at the time of travel as set forth in the following:



CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. NS34	AMENDMENT/MODIFICATION NO. 16	PAGE 39 of 47	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

(i) Federal Travel Regulation prescribed by the General Services Administration for travel in the contiguous 48 United States;

(ii) Joint Travel Regulation, Volume 2, DoD Civilian Personnel, Appendix A, prescribed by the Department of Defense for travel in Alaska, Hawaii, The Commonwealth of Puerto Rico, and the territories and possessions of the United States; or

(iii) Standardized Regulations, (Government Civilians, Foreign Areas), Section 925, "Maximum Travel Per Diem Allowances in Foreign Areas" prescribed by the Department of State, for travel in areas not covered in the travel regulations cited in subparagraphs (b)(1)(i) and (b)(1)(ii) above.

(2) Personnel in travel status from and to the contractor's place of business and designated work site or vice versa, shall be considered to be performing work under the contract, and contractor shall bill such travel time at the straight (regular) time rate; however, such billing shall not exceed eight hours per person for any one person while in travel status during one calendar day.

(c) Per Diem

(1) The contractor shall not be paid per diem for contractor personnel who reside in the metropolitan area in which the tasks are being performed. Per diem shall not be paid on services performed at contractor's home facility and at any facility required by the contract, or at any location within a radius of 50 miles from the contractor's home facility and any facility required by this contract.

(2) Costs for subsistence and lodging shall be paid to the contractor only to the extent that overnight stay is necessary and authorized in writing by the Government for performance of the work under this contract per paragraph (a). When authorized, per diem shall be paid by the contractor to its employees at a rate not to exceed the rate specified in the travel regulations cited in FAR 31.205-46(a)(2) and authorized in writing by the Government. The authorized per diem rate shall be the same as the prevailing locality per diem rate.

(3) Reimbursement to the contractor for per diem shall be limited to payments to employees not to exceed the authorized per diem and as authorized in writing by the Government per paragraph (a). Fractional parts of a day shall be payable on a prorated basis for purposes of billing for per diem charges attributed to subsistence on days of travel. The departure day from the Permanent Duty Station (PDS) and return day to the PDS shall be 75% of the applicable per diem rate. The contractor shall retain supporting documentation for per diem paid to employees as evidence of actual payments, as required by the FAR 52.216-7 "Allowable Cost and Payment" clause of the contract.

(d) Transportation

(1) The contractor shall be paid on the basis of actual amounts paid to the extent that such transportation is necessary for the performance of work under the contract and is authorized in writing by the Government per paragraph (a).

(2) The contractor agrees, in the performance of necessary travel, to use the lowest cost mode commensurate with the requirements of the mission and in accordance with good traffic management principles. When it is necessary to use air or rail travel, the contractor agrees to use coach, tourist class or similar accommodations to the extent consistent with the successful and economical accomplishment of the mission for which the travel is being performed. Documentation

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. NS34	AMENDMENT/MODIFICATION NO. 16	PAGE 40 of 47	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

must be provided to substantiate non-availability of coach or tourist if business or first class is proposed to accomplish travel requirements.

(3) When transportation by privately owned conveyance (POC) is authorized, the contractor shall be paid on a mileage basis not to exceed the applicable Government transportation rate specified in the travel regulations cited in FAR 31.205-46(a)(2) and is authorized in writing by the Government per paragraph (a).

(4) When transportation by privately owned (motor) vehicle (POV) is authorized, required travel of contractor personnel, that is not commuting travel, may be paid to the extent that it exceeds the normal commuting mileage of such employee. When an employee's POV is used for travel between an employee's residence or the Permanent Duty Station and one or more alternate work sites within the local area, the employee shall be paid mileage for the distance that exceeds the employee's commuting distance.

(5) When transportation by a rental automobile, other special conveyance or public conveyance is authorized, the contractor shall be paid the rental and/or hiring charge and operating expenses incurred on official business (if not included in the rental or hiring charge). When the operating expenses are included in the rental or hiring charge, there should be a record of those expenses available to submit with the receipt. Examples of such operating expenses include: hiring charge (bus, streetcar or subway fares), gasoline and oil, parking, and tunnel tolls.

(6) Definitions:

(i) "Permanent Duty Station" (PDS) is the location of the employee's permanent work assignment (i.e., the building or other place where the employee regularly reports for work.

(ii) "Privately Owned Conveyance" (POC) is any transportation mode used for the movement of persons from place to place, other than a Government conveyance or common carrier, including a conveyance loaned for a charge to, or rented at personal expense by, an employee for transportation while on travel when such rental conveyance has not been authorized/approved as a Special Conveyance.

(iii) "Privately Owned (Motor) Vehicle (POV)" is any motor vehicle (including an automobile, light truck, van or pickup truck) owned by, or on a long-term lease (12 or more months) to, an employee or that employee's dependent for the primary purpose of providing personal transportation, that:

(a) is self-propelled and licensed to travel on the public highways;

(b) is designed to carry passengers or goods; and

(c) has four or more wheels or is a motorcycle or moped.

(iv) "Special Conveyance" is commercially rented or hired vehicles other than a POC and other than those owned or under contract to an agency.

(v) "Public Conveyance" is local public transportation (e.g., bus, streetcar, subway, etc) or taxicab.

(iv) "Residence" is the fixed or permanent domicile of a person that can be reasonably justified as a bona fide residence.

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. NS34	AMENDMENT/MODIFICATION NO. 16	PAGE 41 of 47	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

EXAMPLE 1: Employee's one way commuting distance to regular place of work is 7 miles. Employee drives from residence to an alternate work site, a distance of 18 miles. Upon completion of work, employee returns to residence, a distance of 18 miles.

In this case, the employee is entitled to be reimbursed for the distance that exceeds the normal round trip commuting distance (14 miles). The employee is reimbursed for 22 miles ( $18 + 18 - 14 = 22$ ).

EXAMPLE 2: Employee's one way commuting distance to regular place of work is 15 miles. Employee drives from residence to an alternate work site, a distance of 5 miles. Upon completion of work, employee returns to residence, a distance of 5 miles.

In this case, the employee is not entitled to be reimbursed for the travel performed (10 miles), since the distance traveled is less than the commuting distance (30 miles) to the regular place of work.

EXAMPLE 3: Employee's one way commuting distance to regular place of work is 15 miles. Employee drives to regular place of work. Employee is required to travel to an alternate work site, a distance of 30 miles. Upon completion of work, employee returns to residence, a distance of 15 miles.

In this case, the employee is entitled to be reimbursed for the distance that exceeds the normal round trip commuting distance (30 miles). The employee is reimbursed for 30 miles ( $15 + 30 + 15 - 30 = 30$ ).

EXAMPLE 4: Employee's one way commuting distance to regular place of work is 12 miles. In the morning the employee drives to an alternate work site (45 miles). In the afternoon the employee returns to the regular place of work (67 miles). After completion of work, employee returns to residence, a distance of 12 miles.

In this case, the employee is entitled to be reimbursed for the distance that exceeds the normal round trip commuting distance (24 miles). The employee is reimbursed for 100 miles ( $45 + 67 + 12 - 24 = 100$ ).

EXAMPLE 5: Employee's one way commuting distance to regular place of work is 35 miles. Employee drives to the regular place of work (35 miles). Later, the employee drives to alternate work site #1 (50 miles) and then to alternate work site #2 (25 miles). Employee then drives to residence (10 miles).

In this case, the employee is entitled to be reimbursed for the distance that exceeds the normal commuting distance (70 miles). The employee is reimbursed for 50 miles ( $35 + 50 + 25 + 10 - 70 = 50$ ).

EXAMPLE 6: Employee's one way commuting distance to regular place of work is 20 miles. Employee drives to the regular place of work (20 miles). Later, the employee drives to alternate work site #1 (10 miles) and then to alternate work site #2 (5 miles). Employee then drives to residence (2 miles).

In this case, the employee is not entitled to be reimbursed for the travel performed (37 miles), since the distance traveled is less than the commuting distance (40 miles) to the regular place of work.

## **H-9 INFORMATION ASSURANCE AND PERSONNEL SECURITY REQUIREMENTS FOR ACCESSING NAVY ENTERPRISE RESOURCE PLANNING (ERP) MANAGEMENT**

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. NS34	AMENDMENT/MODIFICATION NO. 16	PAGE 42 of 47	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

## SYSTEM (JAN 2009)

(a) Contractor personnel assigned to perform work under this contract may require access to Navy Enterprise Resource Planning (Navy ERP) System. Prior to accessing any Navy ERP System, contractor personnel shall contact the applicable Navy, Marine Corps Internet (NMCI), Assistant Customer Technical Representative (ACTR) and obtain an NMCI account. ACTRs can be found on the NMCI Homeport website at: [https://nmcicustomerreporting/CTR\\_Lookup/index.asp](https://nmcicustomerreporting/CTR_Lookup/index.asp) Once an NMCI account has been established, the contractor shall submit a request for Navy ERP access and the role required via the Task Order Manager (TOM) and the Competency Role Mapping POC. The COR will validate the need for access, ensure all prerequisites are completed, and with the assistance of the Role Mapping POC, identify the Computer Based Training requirements needed to perform the role assigned. Items to have been completed prior to requesting a role for Navy ERP include: Systems Authorization Access Request (SAAR-N), DD Form 2875, Oct 2007, Annual Information Assurance (IA) training certificate and SF85P.

(b) For this procedure, reference to the COR shall mean the PCO for contracts that do not have a designated COR. For directions on completing the SF85P, the contractor is instructed to consult with their company's Security Manager. In order to maintain access to required systems, the contractor shall ensure completion of annual IA training, monitor expiration of requisite background investigations, and initiate re-investigations as required.

(b) For DoD Information Assurance Awareness training, please use this site:

<http://iase.disa.mil/index2.html>

DIRECTIONS: On the right side under "IA Training:" select "IA Training Available Online". On the next page select the frame with "DoD Information Assurance Awareness". When the next page comes up, select "Launch DoD Information Assurance Awareness".



CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. NS34	AMENDMENT/MODIFICATION NO. 16	PAGE 43 of 47	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

## SECTION I CONTRACT CLAUSES

### I-1 OPTION TO EXTEND THE TERM OF THE CONTRACT. (MAR 2008)

(a) The Government may extend the term of this contract by written notice to the Contractor within 30 days prior to completion of the base period; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 60 days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed five years.

### I-2 SUBCONTRACT (FAR 52.244-2) (JUN 2007)

(a) *Definitions.* As used in this clause—

“Approved purchasing system” means a Contractor’s purchasing system that has been reviewed and approved in accordance with Part 44 of the Federal Acquisition Regulation (FAR)

“Consent to subcontract” means the Contracting Officer’s written consent for the Contractor to enter into a particular subcontract.

“Subcontract” means any contract, as defined in FAR Subpart 2.1, entered into by a subcontractor to furnish supplies or services for performance of the prime contract a subcontract. It includes, but is not limited to, purchase orders, and changes and modifications to purchase orders.

(b) When this clause is included in a fixed-price type contract, consent to subcontract is required only on unpriced contract actions (including unpriced modifications or unpriced delivery orders), and only if required in accordance with paragraph (c) or (d) of this clause.

(c) If the Contractor does not have an approved purchasing system, consent to subcontract is required for any subcontract that-

(1) Is of the cost-reimbursement, time-and-materials, or labor-hour type; or

(2) Is fixed-price and exceeds—

(i) For a contract awarded by the Department of Defense, the Coast Guard, or the National Aeronautics and Space Administration, the greater of the simplified acquisition threshold or 5 percent of the total estimated cost of the contract; or

(ii) For a contract awarded by a civilian agency other than the Coast Guard and the National Aeronautics and Space Administration, either the simplified acquisition threshold or 5 percent of the total estimated cost of the contract.

(d) If the Contractor has an approved purchasing system, the Contractor nevertheless shall obtain the Contracting Officer’s written consent before placing the following subcontracts:

---

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. NS34	AMENDMENT/MODIFICATION NO. 16	PAGE 44 of 47	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

---

(e)(1) The Contractor shall notify the Contracting Officer reasonably in advance of placing any subcontract or modification thereof for which consent is required under paragraph (b), (c), or (d) of this clause, including the following information:

- (i) A description of the supplies or services to be subcontracted.
- (ii) Identification of the type of subcontract to be used.
- (iii) Identification of the proposed subcontractor.
- (iv) The proposed subcontract price.
- (v) The subcontractor's current, complete, and accurate cost or pricing data and Certificate of Current Cost or Pricing Data, if required by other contract provisions.
- (vi) The subcontractor's Disclosure Statement or Certificate relating to Cost Accounting Standards when such data are required by other provisions of this contract.
- (vii) A negotiation memorandum reflecting -
  - (A) The principal elements of the subcontract price negotiations;
  - (B) The most significant considerations controlling establishment of initial or revised prices;
  - (C) The reason cost or pricing data were or were not required;
  - (D) The extent, if any, to which the Contractor did not rely on the subcontractor's cost or pricing data in determining the price objective and in negotiating the final price;
  - (E) The extent to which it was recognized in the negotiation that the subcontractor's cost or pricing data were not accurate, complete, or current; the action taken by the Contractor and the subcontractor; and the effect of any such defective data on the total price negotiated;
  - (F) The reasons for any significant difference between the Contractor's price objective and the price negotiated; and
  - (G) A complete explanation of the incentive fee or profit plan when incentives are used. The explanation shall identify each critical performance element, management decisions used to quantify each incentive element, reasons for the incentives, and a summary of all trade-off possibilities considered.
- (2) The Contractor is not required to notify the Contracting Officer in advance of entering into any subcontract for which consent is not required under paragraph (b), (c), or (d) of this clause.
- (f) Unless the consent or approval specifically provides otherwise, neither consent by the Contracting Officer to any subcontract nor approval of the Contractor's purchasing system shall constitute a determination -
  - (1) Of the acceptability of any subcontract terms or conditions;
  - (2) Of the allowability of any cost under this contract; or
  - (3) To relieve the Contractor of any responsibility for performing this contract.

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. NS34	AMENDMENT/MODIFICATION NO. 16	PAGE 45 of 47	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

(g) No subcontract or modification thereof placed under this contract shall provide for payment on a cost-plus-a-percentage-of-cost basis, and any fee payable under cost-reimbursement type subcontracts shall not exceed the fee limitations in FAR 15.404-4(c)(4)(i).

(h) The Contractor shall give the Contracting Officer immediate written notice of any action or suit filed and prompt notice of any claim made against the Contractor by any subcontractor or vendor that, in the opinion of the Contractor, may result in litigation related in any way to this contract, with respect to which the Contractor may be entitled to reimbursement from the Government.

(i) The Government reserves the right to review the Contractor's purchasing system as set forth in FAR Subpart 44.3.

(j) Paragraphs (c) and (e) of this clause do not apply to the following subcontracts, which were evaluated during negotiations:

(TBD)

### ***Alternate I***

(e)(2) If the Contractor has an approved purchasing system and consent is not required under paragraph (c) or (d) of this clause, the Contractor nevertheless shall notify the Contracting Officer reasonably in advance of entering into any (i) cost-plus-fixed-fee subcontract, or (ii) fixed-price subcontract that exceeds either the simplified acquisition threshold or 5 percent of the total estimated cost of this contract. The notification shall include the information required by paragraphs (e)(1)(i) through (e)(1)(iv) of this clause.

### **I-3 Restrictions on the Use of Mandatory Arbitration Agreements (252.222-7006) (MAY 2010)**

(a) *Definitions.* As used in this clause—

“Covered subcontractor” means any entity that has a subcontract valued in excess of \$1 million, except a subcontract for the acquisition of commercial items, including commercially available off-the-shelf items.

“Subcontract” means any contract, as defined in Federal Acquisition Regulation subpart 2.1, to furnish supplies or services for performance of this contract or a higher-tier subcontract thereunder.

(b) The Contractor—

(1) Agrees not to—

(i) Enter into any agreement with any of its employees or independent contractors that requires, as a condition of employment, that the employee or independent contractor agree to resolve through arbitration—

(A) Any claim under title VII of the Civil Rights Act of 1964; or

(B) Any tort related to or arising out of sexual assault or harassment, including assault and battery, intentional infliction of emotional distress, false imprisonment, or negligent hiring, supervision, or retention; or

(ii) Take any action to enforce any provision of an existing agreement with an employee or independent contractor that mandates that the employee or independent contractor resolve through

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. NS34	AMENDMENT/MODIFICATION NO. 16	PAGE 46 of 47	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

arbitration—

(A) Any claim under title VII of the Civil Rights Act of 1964; or

(B) Any tort related to or arising out of sexual assault or harassment, including assault and battery, intentional infliction of emotional distress, false imprisonment, or negligent hiring, supervision, or retention; and

(2) Certifies, by signature of the contract, for contracts awarded after June 17, 2010, that it requires each covered subcontractor to agree not to enter into, and not to take any action to enforce, any provision of any agreements, as described in paragraph (b)(1) of this clause, with respect to any employee or independent contractor performing work related to such subcontract.

(c) The prohibitions of this clause do not apply with respect to a contractor's or subcontractor's agreements with employees or independent contractors that may not be enforced in a court of the United States.

(d) The Secretary of Defense may waive the applicability of the restrictions of paragraph (b) of this clause in accordance with Defense Federal Acquisition Regulation Supplement 222.7403.

(End of clause)

## **I-5 CLAUSES INCORPORATED BY REFERENCE**

**52.204-10 Reporting Executive Compensation and First-Tier Subcontract Awards (JUL 2010)**



CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. NS34	AMENDMENT/MODIFICATION NO. 16	PAGE 47 of 47	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

## SECTION J LIST OF ATTACHMENTS

Attachment 1 - Performance Work Statement (PWS) entitled MIDS Business Financial Management

Attachment 2 - Contract Data Requirements List A001, Standard Monthly Status Report

Attachment 2(a) - Attachment 1 to Contract Data Requirements List A001, MSR Data Item Definitions

Attachment 2(b) - Attachment 2 to Contract Data Requirements List A001, Prefixes and Global WBS

Attachment 2(c) - Attachment 3 to Contract Data Requirements List A001, ENG and PM WBS Map

Attachment 3 - Contract Data Requirements List A002, Technical Information and Data (Conference,

Attachment 4 - Contract Data Requirements List A003, Technical Information and Data (Study,

Attachment 5- Contract Data Requirements List A004, Standard Quarterly Status Report

Attachment 6 - Contract Security Classification Specification (DD Form 254)

Attachment 7 Quality Assurance Surveillance Plan (QASP) for MIDS Business Financial Management Acquisition Management, Program Management & Engineering Support Services

Attachment 8- Small Business Subcontracting Goals

**Multifunctional Information Distribution System Program Office**  
**Business Financial Management, Acquisition Management, Program**  
**Management, and Engineering Support Services**

**PERFORMANCE WORK STATEMENT**

**May 5<sup>th</sup>, 2011**  
**FINAL**

## PERFORMANCE WORK STATEMENT

### 1. INTRODUCTION

The Joint Program Executive Office Joint tactical Radio System (JPEO JTRS) Multifunctional Information Distribution System (MIDS) Program Office (MPO) is acquiring Business Financial Management, Acquisition Management, Program Management, and Engineering Support Services.

### 2. BACKGROUND

The MPO is responsible for the development, acquisition fielding, and support of interoperable, affordable and secure MIDS tactical data link and programmable networking technologies and capabilities for the Joint, Coalition, and International Warfighter. The MPO portfolio includes the Multifunctional Information Distribution System - Low Volume Terminal (MIDS-LVT) and MIDS Joint Tactical Radio System (MIDS JTRS).

The MIDS-LVT is an advanced Link-16 command, control, communications, and intelligence system incorporating high-capacity, jam-resistant, digital communication links for exchange of tactical information, including both data and voice, among air, ground, and sea elements. MIDS-LVT is intended to support key theater functions such as surveillance, identification, air control, weapons engagement coordination, and direction for all the Services and Allied forces. MIDS-LVT is a multinational cooperative program among the United States (US), France, Germany, Italy, and Spain.

MIDS JTRS is a pre-planned product improvement to MIDS-LVT and is the next generation software defined radio. MIDS JTRS development is led by the US; MIDS JTRS will ensure continued interoperability among coalition MIDS partners and platforms and will enhance future operational capability through the use of new software waveforms.

### 3. SCOPE

The purpose of this Task Order is to provide MPO management an integrated contractor team with the competency, capacity and capability to provide the full range of program management, business financial management and engineering support services to assist and support the MIDS PMO in carrying out its duties and responsibilities. Task Order services are for acquisition, administration, financial management, program management and engineering expertise, skill sets, and experience that support the MPO's ability to respond to Department of Defense, International, JPEO, Joint, Allied and Coalition requirements.

### 4. GLOBAL Acceptable Quality Level (AQL):

The MPO is a joint, multinational program office that supports global procurement and sustainment operations. The personnel who fill the requirements listed below are required to possess interpersonal written, spoken, presentation and communication

MIDS Program Office Business Financial Management, Acquisition Management,  
Program Management, and Engineering Support Services

**PERFORMANCE WORK STATEMENT**

skills which are appropriate to the international business environment, a valid passport and no travel restrictions. In addition to supplying personnel with these requisite skills, the contractor shall also have the ability to provide short-notice, equivalent-quality back-fills for departing personnel within three days of giving the Government official notice that a contract employee is leaving the MPO support staff. If the contractor can anticipate the employee's departure, for example due to a spouse's military re-assignment to another duty station, the contractor shall provide an on-site duties turn over period of no fewer than three and no more than five working days.

**5. APPLICABLE DIRECTIVES/DOCUMENTS**

The contractor shall adhere to the following documents in the performance of paragraph 5.0, Performance Requirements:

Document Type	No. Version	Title	Date
Appropriations Law	2 <sup>nd</sup> Edition Volume 1, Change 4	Principles of Federal Appropriations Law	Current Version
DoD Acquisition Guidebook		Defense Acquisition Guidebook	Current Version
DOD Direction	5000.1	The Defense Acquisition System	Current Version
DoD Instruction	5000.2	Operation of The Defense Acquisition System	Current Version
DoD Instruction	DoDI 5200.4	DoD Information Technology Security Certification and Accreditation Process (DITSCAP)	Current Version
DoD Instruction	DoDI 8500.1	Information Assurance (IA)	Current Version
DoD Instruction	DoDI 8500.2	IA Implementation	Current Version
DoD Manual	5000.4M	DoD Manual Cost Analysis Guidance and Procedures	Current Version
DoD Manual	DoD 8510.1-M	DITSCAP Application Manual	Current Version
DoD Regulation	7000.14	Financial Management Regulations	Current Version
DoD Regulation	5000.2-R	Mandatory Procedures for Major Defense Acquisition Programs	Current Version
DoD Regulation	7000.14-R	Department of Defense Financial Management Regulations	Current Version
DoN ASN FM&C	Manual	DoN Budget Guidance Manual	Current Version
Federal Regulation	Title 48	Federal Acquisition Regulations	Current Version
Federal Regulation	Title 48	Defense Federal Acquisition Regulation	Current Version
Financial Policy Manual	NAVSO P-1000	Financial Management Policy Manual	Current Version
MIDS Program Guidance	Version 1	Financial Procedures Document for the Production Phase	Current Version
MOU	Supplement 3 Amendment 1	MIDS Program Memorandum of Understanding (PMOU) and Supplements	Current Version
Office of Management and Budget	Circular A-11	Preparation, Submission and Execution of the Budget	Current Version
PEO C4I	Guidance Ver 1.0	Navy ERP Processes and Guidance	Current Version
SECNAVINST	5210.11	DON File Maintenance Procedures and Standard Subject Identification Codes (SSIC)	Current Version

MIDS Program Office Business Financial Management, Acquisition Management,  
Program Management, and Engineering Support Services

**PERFORMANCE WORK STATEMENT**

SECNAVINST	5000.2C	Implementation of Mandatory Procedures for Major and Non-Major Defense Acquisition Programs	Current Version
SECNAVINST	5216.5D	Department of the Navy Correspondence Manual	Current Version
SPAWAR	Guide	SPAWAR Global Work Breakdown Structure	Current Version
SPAWAR	Mod E	SPAWAR Global Work Breakdown Structure	Current Version
SPAWAR	Manual	SPAWAR Business Financial Manager's Manual	Current Version
SPAWAR		SPAWAR Business Financial Manager's Manual	Current Version
SPAWARINST	5000.19B	EVM	Current Version
SPAWARINST	5721.1B	SPAWAR Section 508 Implementation Policy	Current Version
SPAWARINST	7301.1A	Tri-Annual Review of Commitments and Obligations	Current Version
SPAWARINST	7720.4C	Policy and Responsibilities for SPAWAR Cost Estimating and Analysis Division	Current Version
SPAWARINST	7720.4D	Policy and Responsibilities for SPAWAR Cost Estimating & Analysis	Current Version
United States Code	Title 31	Money and Finance	Current Version

## **6. PERFORMANCE REQUIREMENTS**

### **6.1 Business Financial Management Support**

#### **6.1.1 MIDS-LVT European Financial Management Support (O&M)**

The contractor shall provide Budgeting, Execution, Reporting and Banking support to the MPO Finance Director as follows:

- 6.1.1.1 The contractor shall generate program budgets and deposit schedules in accordance with the Financial Procedures Document for the Production Phase of the program and Section 4.0 of PMOU Supplement 3 Amendment 1. Deposit request letters will address Euro and Dollar requirements.
- 6.1.1.2 The contractor shall populate and maintain "real time data" in the WebFM/MIDS Online Financial Management System. The contractor shall track and analyze execution data and shall prepare status reports, initial and revisions, within the time required to meet program scheduled deadlines.
- 6.1.1.3 The contractor shall maintain the WebFM/MIDS Online Financial Management System.
- 6.1.1.4 The contractor shall prepare MIDS-LVT Financial Management Board (FMB) presentations to obtain payment approval for European Multifunctional

## PERFORMANCE WORK STATEMENT

Information Distribution System (EuroMIDS) and MIDS IPO production vouchers. The contractor, in conjunction with SPAWAR 01-4, shall utilize Bank of America Cashpro services for disbursements in both Euros and Dollars.

- 6.1.1.5 The contractor shall assist in the preparation of the Steering Committee Financial Presentation to the MIDS Nations. The contractor shall gather the data required for the presentation, provide appropriate analyses as assigned, and format it as necessary to display complex business information in an understandable format.
- 6.1.1.6 The contractor shall prepare financial reports to the MIDS European Nations in accordance with the MIDS-LVT Financial Procedures Document for the Production and In-Service Support Phase.
- 6.1.1.7 The contractor shall prepare Financial Accounting Datasheets (FADs) for MIDS contracting efforts with EuroMIDS. The contractor shall use Microsoft Excel to build the FAD from the information provided by the MIDS program office.
- 6.1.1.8 The contractor shall prepare Purchase Requisitions (PRs) for MIDS contracting efforts with BAE Systems, Data Link Solutions and ViaSat.
- 6.1.1.9 The contractor shall prepare and provide updates to tri-annual reviews and outstanding commitments data calls for reimbursable sub heads MIDS 5RZ6 and 5RZ3 funding.
- 6.1.1.10 The contractor shall prepare and maintain spend plans for prior years, execution year and future years for reimbursable sub heads MIDS 5RZ6 and 5RZ3 funding. The contractor shall maintain up-to-date spend plans that reflect the most recent information reviewed and approved by the Program Manager or designated representative.
- 6.1.1.11 The contractor shall liaison with the MIDS European Banks and Bank of America to ensure Euro and Dollar deposits are received on time and wire transfers are successfully executed. The contractor shall assist in reconciling any errors with the banks.

### **6.1.2 MPO Third Party Sales Financial Management Support (O&MN)**

The contractor shall provide Budgeting, Execution, and Reporting support to the MPO Finance Director and the MPO Dash-5 Third Party Sales Division Head as follows:

- 6.1.2.1 The contractor must be familiar with international banking practices and procedures of all five MPO nations.

## PERFORMANCE WORK STATEMENT

- 6.1.2.2 The contractor shall populate and maintain “real time data” in Navy Enterprise Resource Planning (NERP). The contractor shall track and analyze execution data and shall prepare status reports within the time required to meet program scheduled deadlines.
- 6.1.2.3 The contractor shall prepare Purchase Requisitions (PRs) within NERP for MIDS contracting and funding efforts. The contractor shall prepare and maintain spend plans for prior years, execution year and future years. The contractor shall maintain up-to-date spend plans that reflect the most recent information.
- 6.1.2.4 The contractor, in conjunction with SPAWAR 01-4 and Defense Finance and Accounting Service (DFAS) shall assist in the collection and allocation of third party nations’ contributions and fees.
- 6.1.2.5 The contractor shall assist in the preparation of the MIDS International Review Board (MIRB) and MIDS Third Party Sales Working Group Financial Presentations. The contractor shall gather the data required for the presentation, provide appropriate analyses as assigned, format it as necessary to display complex business information in an understandable format, and present the information at international meetings if requested.
- 6.1.2.6 The contractor, in conjunction with DFAS, Foreign Military Sales (FMS) team, and vendors shall assist in the tracking, recording and balancing of Levy payments to the 5 MIDS Nations from third party sales nations.

### **6.1.3 MIDS-LVT and MIDS JTRS U.S. Financial Management Support (OM&N and RDT&E)**

The contractor shall provide Budgeting, Execution, Cost Estimation, Earned Value Management and Integrated Baseline Review support to the MPO Finance Director as follows:

- 6.1.3.1 The contractor shall provide initial budgetary products and updates to draft and existing President’s/Office of the Secretary of Defense (OSD)/Financial Management & Budget (FMB) budget exhibits. The contractor shall prepare President’s/OSD/FMB budget exhibits initial, draft, and final, within the time required to support JPEO schedules. The contractor must meet accuracy, timeliness and quality requirements of the customer. Documentation shall be prepared in accordance with FMB, OSD, JPEO, SPAWAR, and Program Office budget guidance.
- 6.1.3.2 The contractor shall update budget controls at each budget submission (FMB, OSD, and PB). Products shall be prepared in accordance with standard format provided by requestor. The contractor shall be accurate and follow

## PERFORMANCE WORK STATEMENT

JPEO and Program Office guidance within time required to support budget submissions.

- 6.1.3.3 The contractor shall support initial preparation and updates to budget data calls as required by JPEO, resource sponsors, SPAWAR comptroller, SPAWAR Business Resource Management, Congress, OSD, and FMB. The contractor shall provide budgetary information in support of data calls. The contractor shall prepare responses to budgetary data calls, initial, revisions, and final, within the time requested to support schedule deadlines. Documentation shall be prepared in accordance with the customer requested data call standard.
- 6.1.3.4 The contractor shall populate and maintain “real time data” in corporate financial databases, e.g., NERP, Intranet Resource Allocation Planning Systems (IRAPS), within the time required to support JPEO schedules. Maintenance of data shall be in accordance with the corporate financial databases standard requirements. This task requires two years hands-on experience with NERP and IRAPS.
- 6.1.3.5 The contractor shall prepare and provide updates to tri-annual reviews and outstanding commitments data calls.
- 6.1.3.6 The contractor shall support initial preparation and updates to execution data calls as assigned by JPEO, Resource Sponsors, SPAWAR Comptroller, SPAWAR BRM, Congress, OSD, and FMB. The contractor shall provide execution information in support of data calls. The contractor shall prepare responses to execution data calls, initial, revisions, and final within the time requested to support schedule deadlines. Documentation shall be prepared in accordance with the customer requested data call standard.
- 6.1.3.7 The contractor shall track and analyze execution data. The contractor shall prepare initiations, commitments, obligations, and expenditures reports; initial and revisions, within the time required to meet program scheduled deadlines. Execution reporting shall be in accordance with customer standards.
- 6.1.3.8 The contractor shall prepare and maintain current execution spend plans for prior years, execution year and future years. The contractor shall maintain up-to-date spend plans that reflect the most recent information reviewed and approved by the Program Manager or designated representative.
- 6.1.3.9 The contractor shall employ cost estimating techniques and processes to develop the MIDS Program Life Cycle Cost Estimate (PLCCE) to articulate and defend financial requirements throughout the planning, programming, and budgeting cycles. The contractor shall update the MIDS PLCCE based on program acquisition strategy, deliverables, schedule and operations and maintenance concepts.



## PERFORMANCE WORK STATEMENT

- 6.1.3.10 The contractor shall collect and validate all necessary data to prepare defensible and credible estimates.
- 6.1.3.11 The contractor shall assist in the preparation of life cycle cost analysis (Total Ownership Cost (TOC) analysis), cost benefit analysis, cost comparison analysis, business case analysis, trade-studies, analysis of alternatives, and cost as an independent variable analysis.
- 6.1.3.12 The contractor shall support the annual MIDS Selected Acquisition Report (SAR), quarterly MIDS Defense Acquisition Executive Summary (DAES), budget submissions, program milestone reviews, and assist in the development of Acquisition Strategies in accordance with DoD Directive 5000.1, DoDI 5000.2 and SECNAVINST 5000.2C. The contractor shall submit a preliminary and final PLCCE, cost models and supporting documentation to the requestor, both in format and schedule, annually, or at the request of the Government.
- 6.1.3.13 The contractor shall lead the development of the Cost Analysis Requirements Description (CARD) update when directed. The contractor shall assist the CARD team in the review of the document, coordinate revisions, and communicate all findings with the CARD team, Program Office and other working groups in accordance with DoD Directive 5000.1, DoDI 5000.2, SECNAVINST 5000.2C and DoD Manual 5000.4-M. Specific efforts will focus on ensuring the technical and programmatic information described in the CARD tracks within the PLCCE.
- 6.1.3.14 The contractor shall assist the Program Office in the preparation of program risk (uncertainty) and sensitivity/analyses, required metrics tracking, and other cost-related reporting and documentation requirements per DoD Directive 5000.1, DoDI 5000.2 and SECNAVINST 5000.2C. This effort is to be performed annually, or at the request of the Government.
- 6.1.3.15 The contractor shall identify and quantify system and subsystem cost drivers based on the Program's technical and programmatic definition and results generated in the PLCCE per DoD Directive 5000.1, DoDI 5000.2 and SECNAVINST 5000.2C. This effort is to be conducted upon completion of the draft and final PLCCE.
- 6.1.3.16 The contractor shall support Integrated Product Team meetings and reviews as required.
- 6.1.3.17 The contractor shall assist, quarterly, the preparation of Unit Cost Reports (UCRs) per DoD Directive 5000.1 and DoDI 5000.2.

## PERFORMANCE WORK STATEMENT

- 6.1.3.18 The contractor shall update the Acquisition Program Baseline per DoD Directive 5000.1 and DoDI 5000.2 as necessary.
- 6.1.3.19 The contractor shall provide monthly earned value management support on the MIDS program development efforts.
- 6.1.3.20 The contractor shall plan, prepare for and conduct MIDS Integrated Baseline Reviews. The contractor shall develop technical briefings, schedules and management reports in support of this effort.
- 6.1.3.21 **Acceptable Quality Level (AQL)**: The contractor must be familiar with the life cycle cost model covering all engineering, procurement, operations and support phases as reflected in the Automated Cost Estimating Integrated Tools (ACEIT) system. The MPO utilizes ACEIT cost models that contain over 10 years of actual development, procurement and support cost data. The contractor shall provide a person with at least three years hands-on experience using the ACEIT system and associated models. It is desired that the person has completed the ACEIT training course.

### **6.1.4 MIDS JTRS European Financial Management Support (OPTION) (OM&N)**

The contractor shall provide Budgeting, Execution, Reporting and Banking support to the MPO Finance Director as follows:

- 6.1.4.1 The contractor shall prepare MIDS JTRS presentations to obtain payment approval for MIDS JTRS European National efforts. The contractor, in conjunction with SPAWAR 01-4, shall utilize Bank of America Cashpro services for disbursements in both Euros and Dollars.
- 6.1.4.2 The contractor shall prepare and provide updates to tri-annual reviews and outstanding commitments data calls for reimbursable sub heads MIDS 5RZ6 and 5RZ3 funding.
- 6.1.4.3 The contractor shall prepare and maintain spend plans for prior years, execution year and future years for reimbursable sub heads MIDS 5RZ6 and 5RZ3 funding. The contractor shall maintain up-to-date spend plans that reflect the most recent information reviewed and approved by the Program Manager or designated representative.
- 6.1.5 **Acceptable Quality Level (AQL)**: The contractor must be familiar with the international banking practices and procedures of all five MPO nations; France Germany, Italy Spain and the U.S. Specifically, the contractor must have demonstrable, recent and relevant corporate work experience with European and U.S. banking laws, rules, regulations, practices, international funds transfer and reconciliation procedures. The contractor must be able to provide personnel with at least two years academic and work experience, combined, in finance,

## PERFORMANCE WORK STATEMENT

economics or accounting and at least two years work experience in international banking or accounting. For all documents, spreadsheets or digital presentations, the contractor shall prepare initial work, revisions and final submittals within the time required to support scheduled deadline. Data entry shall be accurate without errors.

### **6.2 MPO Acquisition Management Support (O&MN)**

The contractor shall assist the MIDS PMO Acquisition Director in support of the development of the documentation required for MIDS Programs to achieve all Acquisition Milestones and Full Rate Production as follows:

- 6.2.1 The contractor shall provide acquisition expertise to establish and maintain MIDS product technical performance measures and associated acquisition documentation.
- 6.2.2 The contractor shall facilitate preparation, review and approval of MIDS acquisition documentation which shall include:
  - 6.2.2.1 Preparation or assistance in the development of overarching acquisition documents to include Acquisition Decision Memorandums; Acquisition Strategy Reports (ASRs), Acquisition Program Baseline (APB) and Clinger Cohen Act (CCA) Compliance.
  - 6.2.2.2 Advisement and guidance to MIDS acquisition document developers on all regulatory and statutory requirements and suggested guidebooks and guide styles.
  - 6.2.2.3 Review of the acquisition documents to ensure compliance with the statutory and regulatory source requirements.
- 6.2.3 The contractor shall liaise with acquisition and MIDS stakeholders which shall include the SPAWAR and Navy Chief Information Office (CIO), National Security Agency (NSA), Defense Intelligence Agency (DIA), Assistant Secretary of the Navy, Research Development & Acquisition (ASN(RDA)), Deputy Assistant Secretary of the Navy, C4I (DASN(C4I)), Office of Under Secretary of Defense for Acquisition, Technology and Logistics, (OSD(AT&L)), Office of Assistant Secretary of Defense Networks & Information Integration (ASD(NII)), Joint Program Executive Office (JPEO) JTRS, Director, Operational Test & Evaluation (DOT&E), Secretary of the Air Force, Acquisition(SAF/AQ), United States Air Force (USAF) A5RI, Space and Naval Warfare Systems Command (SPAWAR), Naval Air Systems Command (NAVAIR) and the offices of the Chief of Naval Operations (OPNAV).
- 6.2.4 The contractor shall coordinate with MIDS Navy, Army and Air Force representatives to provide engineering and technical services in the preparation

## PERFORMANCE WORK STATEMENT

of quarterly Defense Acquisition Executive Summary (DAES) reports, out of cycle DAES reports, and annual Selected Acquisition Reports (SARs).

- 6.2.5 The contractor shall support MIDS program planning, program review, and other associated meetings which shall include engineering and technical services to develop and maintain program metrics, technical documentation, technical briefings, action item tracking, and meeting minutes, as requested by the government.
- 6.2.6 **Acceptable Quality Level (AQL):** The contractor shall ensure 95% compliance with the applicable DOD, DoN directives and guidance provided in Section 4.0, where appropriate. Submissions shall be properly coordinated with all stakeholders and shall be factually correct and meet their intended purpose. Resolution of 95% of review comments. Meeting support activities must be completed in time to assure successful conclusion of the meeting. First draft of documents, agendas, action items, briefings and meeting reports shall contain no more than 2 errors (substantive or typographical) and second and iterative submissions shall contain no errors.

### **6.3 MPO Program Management Support (OM&N)**

The contractor shall provide International Program, Administration, and Front Office Operations support to the MPO Program Manager (PM), Deputy Program Manager (DPM), and Director of Operations as follows:

- 6.3.1 The contractor shall prepare and review international program security requirements documents such as the Delegation of Disclosure Authority Letter (DDL) and Program Security Instruction (PSI).
- 6.3.2 The contractor shall prepare and review documents relevant to the safeguarding and processing of information requiring control pursuant to the MIDS Program Memorandum of Understanding (PMOU), DDL, PSI and applicable DOD, DoN and directives and guidance provided in Section 4.0, where appropriate.
- 6.3.3 The contractor shall liaise with the SPAWAR foreign disclosure office and the Designated Disclosure Authority (DDA).
- 6.3.4 The contractor shall assist with foreign national visits to the MIDS program office.
- 6.3.5 The contractor shall provide International Program conference and meeting planning, agenda development and review, invitation and attendance planning for working groups and meetings to include:
  - 6.3.5.1 The contractor shall provide engineering and technical services to develop and maintain program metrics, technical documentation, technical briefings, action item tracking, and meeting minutes, as required by the government.

## PERFORMANCE WORK STATEMENT

- 6.3.5.2 The contractor shall assist in the preparation of the MIDS Steering Committee with the MIDS Nations. The contractor shall coordinate with the PM and DPM on the agenda, location, and required attendees. The contractor shall work with the individual presenters to gather the data required for the presentations and action items. The contractor shall prepare a briefing book to include meeting agenda, format, welcome messages, and action items.
- 6.3.6 The contractor shall track all MPO incoming and outgoing correspondence. The contractor shall maintain a master list of serialized correspondence, including serial number, subject and date. The contractor shall provide sequential serial numbers as requested. This list shall be kept current at all times, with 100% accuracy, and available at a common location for easy access.
- 6.3.7 The contractor shall track all action item due dates, sending out tickler notices no later than two days before the documents are due. The contractor shall follow-up on all tickler notices on the day the document is due to ensure timely responses. The date the document is received by the contractor shall be documented in the tickler file.
- 6.3.8 The contractor shall provide technical and planning support for meetings, conferences and working groups. This support shall include coordination of the meetings, drafting meeting agendas, setup and operation of Video Teleconferencing (VTC) equipment and other audio-visual equipment, taking meeting minutes, and finalizing and distributing those minutes as required within the schedule established by the requestor.
- 6.3.9 The contractor shall maintain and update calendars for the Program Manager, and Deputy Program Manager and show all pertinent commitments including travel, meetings, vacation, and action due dates as appropriate. Calendars shall be updated within 30 minutes of notification of an event as requested by the authorized individual.
- 6.3.10 The contractor shall receive, open, review and route MIDS PMO mail. Mail shall be identified as action and non-action as appropriate, and routed to the appropriate individual no later than two hours after receipt each working day.
- 6.3.11 The contractor shall be responsible for the collection, organization, filing and retrieval of all MIDS PMO program office documentation, including reports, correspondence, messages, meeting minutes, memos and all other incidental documentation associated with official MIDS PMO business. All documentation shall be promptly filed in accordance with SECNAVINST 5210.11 or local procedures as appropriate.
- 6.3.12 The contractor shall provide support to draft, prepare, edit and coordinate various reports, briefs, papers, and other written documentation required for the proper

## PERFORMANCE WORK STATEMENT

functioning of the MIDS PMO Program Office, using the Naval Correspondence Manual for guidance. Documents shall be free of errors in spelling, grammar, punctuation and in the proper format specified by the requestor. Documents shall be finalized and submitted on schedule as required by the requestor.

- 6.3.13 The contractor shall assist with processing and coordination of MIDS PMO visit requests, including answering and directing telephone requests for official visits. The contractor shall receive the visit request, notify the appropriate Codes/individuals, process the request, coordinate information disclosure limits, and obtain visitor badges for the visitors. The contractor shall log all visit requests, both approved and denied, and process approved requests expediently, ensuring the required actions are taken prior to the visit as appropriate.
- 6.3.14 The contractor shall coordinate and participate in working group meetings, IPT sessions, in process reviews, staff meetings, and other meetings. The contractor shall coordinate and prepare materials for MIDS PMO meetings. The contractor shall take meeting minutes when requested by the meeting coordinator and submit a written report within four days of the meeting.
- 6.3.15 The contractor shall provide management support in responding to program drills, data calls, white papers, and requests for information from multiple internal and external sources. The contractor shall gather data from multiple sources, perform analyses, collate and organize results and prepare responses in the required format to answer specific inquiries.
- 6.3.16 The contractor shall prepare and provide subject matter expertise to the MIDS MPO for briefs, program plans, presentations, documentation and diagrams in support of MIDS PMO programs, operations and management initiatives. The contractor shall ensure all documentation supports MIDS PMO program goals and objectives, and is reviewed and approved prior to the schedule event.
- 6.3.17 The contractor shall provide Project Management support services required to prepare and implement operating policies and procedures and information management on MIDS PMO projects.
- 6.3.18 The contractor shall provide technical and planning support for meetings, conferences, working groups and other events. This support shall include coordination of meetings, drafting meeting agendas, setup and operation of Video Teleconferencing (VTC) equipment, and other audio-visual equipment, taking meeting minutes, and finalizing and distributing those minutes as required within the established schedule. The contractor shall notify participants, provide agendas, directions, arrange for appropriate equipment and reserve appropriate facilities.

## PERFORMANCE WORK STATEMENT

- 6.3.19 The contractor shall provide Assistant contractor's Technical Representative (ACTR) NMCI support. This will include placement and tracking of orders, asset management, trouble call assistance and data call support. The contractor shall respond to a request for NMCI support within four hours of receipt.
- 6.3.20 The contractor shall provide management support for optimizing facilities to meet program requirements. The contractor shall provide Facilities Working Group Representative support and coordinate office moves, modifications and telephone service requests.
- 6.3.21 **Acceptable Quality Level (AQL):** As described above and as follows, document submissions shall be properly coordinated with all stakeholders and shall be factually correct and meet their intended purpose. The contractor shall incorporate resolution of 95% of review comments. First draft of agendas, action items, briefings and meeting reports shall contain no more than 2 errors (substantive or typographical) and second and iterative submissions shall contain no substantive errors. The meetings, conferences, working groups and events shall be planned, coordinated and executed with 99% accuracy and timeliness. Meeting support activities must be completed in time to assure successful conclusion of the meeting.

### 6.4 MIDS Technical Director Support (OPTION) (OM&N)

The contractor shall provide engineering and management support to the MPO Technical Director as follows:

- 6.4.1 The contractor shall provide technical expertise for development, review and/or update of MIDS Key Performance Parameters (KPP), joint and coalition architecture, Net-Ready Key Performance Parameter (NR-KPP), Capability Production Documents (CPD), Information Support Plan (ISP), Technology Roadmap, Program Master Plan, and systems assessment and comparisons for interoperability.
- 6.4.2 The contractor shall provide Information Technology engineering services for entry and maintenance of MIDS data in automated formats into Acquisition Databases including the Department of the Navy Chief Information Office (DON CIO), DON Application & Database Management System (DADMS), Office of Under Secretary of Defense for Acquisition, Technology and Logistics, (OSD(AT&L)), Defense Acquisition Management Information Retrieval (DAMIR) and Consolidated Acquisition Reporting System (CARS), Joint Program Executive Office (JPEO) JTRS TopVue and the MIDS PMO Enterprise Management System (EMS).
- 6.4.3 The contractor shall provide engineering and technical services in the preparation of acquisition data for Sections, Exhibits and Attachments to MIDS contracts/RFPs.

## PERFORMANCE WORK STATEMENT

- 6.4.4 **Acceptable Quality Level (AQL):** The contractor shall ensure 95% compliance with the applicable DOD, DoN and directives and guidance provided in Section 4.0, where appropriate. Document submissions shall be properly coordinated with all stakeholders and shall be factually correct and meet their intended purpose. The contractor shall incorporate resolution of 95% of review comments. Meeting support activities must be completed in time to assure successful conclusion of the meeting. First draft of agendas, action items, briefings and meeting reports shall contain no more than 2 errors (substantive or typographical) and second and iterative submissions shall contain no errors.

## 7.0 DELIVERABLES

Deliverable	Due Date
Monthly Status Report (CDRL A001)	Monthly, due by 10 <sup>th</sup> day of Next Month
Technical Information and Data (Conference, Meeting, and Review Materials) (CDRL A002)	As required per this PWS
Technical Information and Data (Study, Review, and Assessment) (CDRL A003)	As required per this PWS
Quarterly Status Report (CDRL A004)	Quarterly, due by 10 <sup>th</sup> day of Month following end of quarter

## 8.0 GOVERNMENT FURNISHED PROPERTY

The Government will provide desk space, NMCI desktop computers, administrative and office supplies to the onsite contractor support personnel. Personnel not working on-site at MIDS PMO will not be provided NMCI desktop computers.

## 9.0 ELECTRONIC INFORMATION TECHNOLOGY (EIT) SECTION 508 ACCESSIBILITY STANDARDS

This requirement has been reviewed and EIT accessibility is not required.

## 10.0 SECURITY

- 10.1 The work performed by the contractor will include access to both SECRET and unclassified data, information, and spaces. All contract personnel must arrive with and maintain an adjudicated SECRET, or higher, clearance.
- 10.2 INFORMATION ASSURANCE AND PERSONNEL SECURITY REQUIREMENTS FOR ACCESSING NAVY ENTERPRISE RESOURCE PLANNING (ERP) MANAGEMENT SYSTEM (JAN 2009)



## PERFORMANCE WORK STATEMENT

- 10.2.1 Contractor personnel assigned to perform work under this contract may require access to Navy Enterprise Resource Planning (Navy ERP) System. Prior to accessing any Navy ERP System, contractor personnel shall contact the applicable Navy, Marine Corps Internet (NMCI), Assistant Customer Technical Representative (ACTR) and obtain an NMCI account. ACTRs can be found on the NMCI Homport website at:  
[https://nmcicustomerreporting/CTR\\_Lookup/index.asp](https://nmcicustomerreporting/CTR_Lookup/index.asp) Once an NMCI account has been established, the contractor shall submit a request for Navy ERP access and the role required via the Contracting Officers Representative or Task Order Manager (COR/TOM) to the Competency Role Mapping POC. The COR/TOM will validate the need for access, ensure all prerequisites are completed, and with the assistance of the Role Mapping POC, identify the Computer Based Training requirements needed to perform the role assigned. Items to have been completed prior to requesting a role for Navy ERP include: Systems Authorization Access Request (SAAR-N), DD Form 2875, Oct 2007, Annual Information Assurance (IA) training certificate and SF85P.
- 10.2.2 For this procedure, reference to the COR/TOM shall mean the PCO for contracts that do not have a designated COR/TOM. For directions on completing the SF85P, the contractor is instructed to consult with their company's Security Manager. In order to maintain access to required systems, the contractor shall ensure completion of annual IA training, monitor expiration of requisite background investigations, and initiate re-investigations as required.
- 10.2.3 For DoD Information Assurance Awareness training, please use this site: <http://iase.disa.mil/index2.html> DIRECTIONS: On the right side under "IA Training:" select "IA Training Available Online". On the next page select the frame with "DoD Information Assurance Awareness". When the next page comes up, select "Launch DoD Information Assurance Awareness."

## 11.0 NAVY MARINE CORPS INTERNET (NMCI)

The government will supply an NMCI seat for each person required to reside onsite.

## 12.0 BEST PRACTICES

Program Management and Engineering Services work performed by the contractor in support of MIDS PMO shall conform to the "Best Practices" principles outlined in the Defense Acquisition Guidebook.

## 13.0 TECHNICAL POINTS OF CONTACT

Government Task Order Manager:

[REDACTED], MIDS PMO, [REDACTED] 619-524-1578  
[REDACTED], MIDS PMO, [REDACTED] 619-524-1402

## PERFORMANCE WORK STATEMENT

### Technical Points of Contact

[REDACTED] MIDS PMO, [REDACTED] 619-524-1578 (BFM)  
[REDACTED], MIDS PMO, [REDACTED] 619-524-1402 (PM)  
[REDACTED], MIDS PMO, [REDACTED] 619-524-1582 (TD)  
[REDACTED], MIDS PMO, [REDACTED] 619-524-1579 (ACQ)  
[REDACTED], MIDS PMO, [REDACTED] 619-524-1580 (TPS)

### Financial Point of Contact

[REDACTED], MIDS PMO, [REDACTED] 619-524-1578

## 14.0 WORKLOAD ESTIMATE

The following workload data is provided for informational purposes only to assist you in estimating the price for this Task Order. It in no way suggests that this is the effort required by this Task Order.

### 14.1 Annual Labor

TASKING (MY)	COMMON MIDS-LVT (OM&N)	3PS MIDS-LVT (OM&N)	U.S. MIDS-LVT & JTRS (OM&N and RDT&E)	EU JTRS (OM&N) (OPTION)	U.S. MIDS-LVT & JTRS (OM&N and RDT&E) (OPTION)
Financial Management Support (PWS 5.1)	2.4	0.5	4.25	0.5	0.0
Acquisition Support (PWS 5.2)	0.0	0.0	1.0	0.0	0.0
Program Manager Support (PWS 5.3)	1.25	0.0	3.0	0.0	0.0
Technical Director Support (PWS 5.4)	0.0	0.0	0.0	0.0	1.0
<b>TOTAL</b>	<b>3.65</b>	<b>0.5</b>	<b>8.25</b>	<b>0.5</b>	<b>1.0</b>

ANNUAL GRAND TOTAL: 12.4 MY (not incl. 1.5 option)  
(MY: Man-year estimated at 1,920 hours)

### 14.2 Annual Travel

TRAVEL	Destination	Duration Per	Personnel	Number of
--------	-------------	--------------	-----------	-----------

MIDS Program Office Business Financial Management, Acquisition Management,  
Program Management, and Engineering Support Services

PERFORMANCE WORK STATEMENT

		<b>Trip (not including travel days)</b>		<b>trips</b>
Financial Management (PWS 5.1.1)	Europe (Paris)	5	1	1
Financial Management (PWS 5.1.2)	International	6	1	2
Financial Management (PWS 5.1.3)	U.S. (DC)	2	1	2
Financial Management (PWS 5.1.4) (OPTION)	Europe (Paris)	5	1	1
Acquisition Support (PWS 5.2)	U.S. (DC)	3	1	3
Program Management (PWS 5.3)	Europe (Paris)/ U.S. (DC)	6/ 3	1/ 1	1/ 1
Technical Director (PWS 5.4) (OPTION)	U.S. (DC)	3	1	3

13.3 Annual Other Direct Costs

<b>OTHER DIRECT COSTS</b>	<b>MIDS-LVT (OM&amp;N)</b>	<b>MIDS JTRS (OM&amp;N and RDT&amp;E)</b>
Financial Management Support (PWS 5.1)	\$5,000	\$9,000
Acquisition Support (PWS 5.2)	\$3,000	\$3,000
Program Management Support (PWS 5.3)	\$1,500	\$1,500
Technical Director Support (PWS 5.4) (OPTION)	\$1,500	\$1,500
<b>TOTAL</b>	<b>\$11,000</b>	<b>\$15,000</b>