

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE U	PAGE OF PAGES 1 2	
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2. AMENDMENT/MODIFICATION NO. 06	3. EFFECTIVE DATE 17-Jun-2013	4. REQUISITION/PURCHASE REQ. NO. 1300358275	5. PROJECT NO. (If applicable) N/A	
6. ISSUED BY CODE	N00174	7. ADMINISTERED BY (If other than Item 6) CODE	S2404A	

NSWC, INDIAN HEAD DIVISION
4072 North Jackson Road, Suite 132
Indian Head MD 20640-5115
teresa.palumbo@navy.mil 301-744-6612

DCMA Manassas
10500 BATTLEVIEW PARKWAY, SUITE 200
MANASSAS VA 20109-2342

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State, and Zip Code) BOOZ ALLEN HAMILTON INC 8283 Greensboro Drive McLean VA 22102		[X]	9A. AMENDMENT OF SOLICITATION NO.
			9B. DATED (SEE ITEM 11)
			10A. MODIFICATION OF CONTRACT/ORDER NO. N00178-04-D-4024-FG15
			10B. DATED (SEE ITEM 13) 15-Jun-2011
CAGE CODE 17038	FACILITY CODE		

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended, ☐ is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning one (1) copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

SEE SECTION G

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS,
IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(*)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
<input type="checkbox"/>	
<input type="checkbox"/>	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
<input type="checkbox"/>	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
<input checked="" type="checkbox"/>	D. OTHER (Specify type of modification and authority) FAR 52.217-9 Option to extend the Term of the Contract

E. IMPORTANT: Contractor ☒ is not, ☐ is required to sign this document and return ___ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible)

SEE PAGE 2

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Christine M Owens, Contracting Officer	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA BY /s/Christine M Owens (Signature of Contracting Officer)	16C. DATE SIGNED 17-Jun-2013
(Signature of person authorized to sign)			

NSN 7540-01-152-8070

PREVIOUS EDITION UNUSABLE

30-105

STANDARD FORM 30 (Rev. 10-83)

Prescribed by GSA
FAR (48 CFR) 53.243

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. FG15	AMENDMENT/MODIFICATION NO. 06	PAGE 2 of 2	FINAL
----------------------------------	----------------------------	----------------------------------	----------------	-------

GENERAL INFORMATION

The purpose of this modification is to exercise Option Year II CLINs and to provide funding in support of

Accordingly, said Task Order is modified as follows:

1. The following Option Year I CLINs are hereby exercised:

CLIN 4002 Option Year II - Labor

CLIN 6002 Option Year II - Other Direct Costs (ODCs) - Travel

2. The period of performance for Option Year II is 20 June 2013 through 19 June 2014.

3. Funding in the amount of \$475,340.00 is provided for the exercise of Option Year II as follows:

CLIN 4002 Option Year II - Labor \$459,426.00

CLIN 6002 Option Year II - ODCs - Travel \$ 15,914.00

See Section G for Accounting and Appropriation Data.

See Section H for updated Allotment of Funds by CLIN.

4. All other terms and conditions remain unchanged.

5. For additional information concerning this task order, please contact Teresa M. Palumbo at 301-744-6612 or teresa.palumbo@navy.mil.

A conformed copy of this Task Order is attached to this modification for informational purposes only.

The Line of Accounting information is hereby changed as follows:

The total amount of funds obligated to the task is hereby increased from \$910,022.00 by \$475,340.00 to \$1,385,362.00.

CLIN/SLIN	Type Of Fund	From (\$)	By (\$)	To (\$)
400201	OTHER	0.00	459,426.00	459,426.00
600201	OTHER	0.00	15,914.00	15,914.00

The total value of the order is hereby increased from \$910,022.00 by \$475,340.00 to \$1,385,362.00.

CLIN/SLIN	From (\$)	By (\$)	To (\$)
4002	0.00	459,426.00	459,426.00
6002	0.00	15,914.00	15,914.00

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. FG15	AMENDMENT/MODIFICATION NO. 06	PAGE 1 of 33	FINAL
----------------------------------	----------------------------	----------------------------------	-----------------	-------

SECTION B SUPPLIES OR SERVICES AND PRICES

CLIN - SUPPLIES OR SERVICES

For Cost Type Items:

Item	Supplies/Services	Qty	Unit	Est. Cost	Fixed Fee	CPFF
4000	BASE YEAR - UNIVERSAL JOINT TASK LIST (UJTL) LABOR (OTHER)	1.0	LO	\$	\$	\$433,347.00
400001	Funding in Support of Base Year CLIN 4000 Labor (OTHER)					
4001	OPTION YEAR I - UNIVERSAL JOINT TASK LIST (UJTL) LABOR (OTHER)	1.0	LO	\$	\$	\$446,225.00
400101	Funding in Support of Option Year I Labor Requisition # 1300275252 (OTHER)					
4002	OPTION YEAR II - UNIVERSAL JOINT TASK LIST (UJTL) LABOR (OTHER)	1.0	LO	\$	\$	\$459,426.00
400201	Funding in Support of Option Year II Labor Requisition # 1300358275 (OTHER)					
4003	OPTION YEAR III - UNIVERSAL JOINT TASK LIST (UJTL) LABOR (OTHER) Option	1.0	LO	\$	\$	\$473,075.00
4004	OPTION YEAR IV - UNIVERSAL JOINT TASK LIST (UJTL) LABOR (OTHER) Option	1.0	LO	\$	\$	\$487,279.00

For ODC Items:

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. FG15	AMENDMENT/MODIFICATION NO. 06	PAGE 2 of 33	FINAL
----------------------------------	----------------------------	----------------------------------	-----------------	-------

Item	Supplies/Services	Qty	Unit	Est. Cost
6000	BASE YEAR - UNIVERSAL JOINT TASK LIST (UJTL) TRAVEL (OTHER)	1.0	LO	\$15,000.00
600001	Funding in Support of Base Year CLIN 6000 ODC Travel (OTHER)			
6001	OPTION YEAR I - UNIVERSAL JOINT TASK LIST (UJTL) TRAVEL (OTHER)	1.0	LO	\$15,450.00
600101	Funding in Support of Option Year I ODC's Requisition # 1300275252 (OTHER)			
6002	OPTION YEAR II - UNIVERSAL JOINT TASK LIST (UJTL) TRAVEL (OTHER)	1.0	LO	\$15,914.00
600201	Funding in Support of Option Year II ODC's Travel Requisition # 1300358275 (OTHER)			
6003	OPTION YEAR III - UNIVERSAL JOINT TASK LIST (UJTL) TRAVEL (OTHER) Option	1.0	LO	\$16,391.00
6004	OPTION YEAR IV - UNIVERSAL JOINT TASK LIST (UJTL) TRAVEL (OTHER) Option	1.0	LO	\$16,883.00

Contracting Officer's Representative (COR)

(a) The Contracting Officer's Representative for this task order is:

Mr. Mitchell Johnson

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. FG15	AMENDMENT/MODIFICATION NO. 06	PAGE 3 of 33	FINAL
----------------------------------	----------------------------	----------------------------------	-----------------	-------

JS J7/JETD, Room 2C714
(703)695-5436
7000 Joint Staff Pentagon
Washington, DC 20318-7000
mitchell.r.johnson.civ@mail.mil

(b) The Alternate COR is:

N/A

(c) The COR will act as the Contracting Officer's representative for technical matters, providing technical direction and discussion, as necessary, with respect to the specification or statement of work, and monitoring the progress and quality of contractor performance. The COR is not an Administrative Contracting Officer and does not have authority to direct the accomplishment of effort which is beyond the scope of the statement of work in the task order.

(d) When, in the opinion of the contractor, the COR requests effort outside the existing scope of the task order, the contractor shall promptly notify the contracting officer (or ordering officer) in writing. No action shall be taken by the contractor under such direction until the contracting officer has issued a modification to the task order, until the ordering officer has issued a modification to the task order; or until the issue has been otherwise resolved.

(e) In the event that the COR named above is absent due to leave, illness or official business, all responsibility and functions assigned to the COR will be the responsibility of the alternate COR.

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. FG15	AMENDMENT/MODIFICATION NO. 06	PAGE 4 of 33	FINAL
----------------------------------	----------------------------	----------------------------------	-----------------	-------

SECTION C DESCRIPTIONS AND SPECIFICATIONS

Performance Work Statement (PWS) Acquisition Package J7-10-0042 Universal Joint Task List Automation PART 1 GENERAL INFORMATION

1.0 Scope

1.1 Background

The Universal Joint Task List (UJTL) is a critical component of Joint Training and Readiness in accordance with Chairman of the Joint Chiefs of Staff Instruction (CJCSI) & Chairman of the Joint Chiefs of Staff Manual (CJCSM) 3500 series documents. The Universal Task Development Tool (UTDT) was established to support Combatant Commands (COCOMs), Combat Support Agencies and Air Force, Army, Coast Guard, Marine Corps, and Navy (Services) in UJTL development.

1.2 Purpose

The Joint Staff Operations Plans and Joint Force Development Directorate (J-7)/ Joint Exercise & Training Division (JETD) oversees the UJTL development process. As part of ongoing initiatives, Joint Staff (JS) J7 requires Contractor support for the continued integration and development of tools that support the UJTL.

1.3 Objective

This PWS describes the support requirements necessary for J-7, JETD to carry out the Chairman of the Joint Chiefs of Staff (CJCS) responsibility for continued adaptation, development and integration of tools that support the UJTL.

The Contractor shall provide all staffing, equipment, and materials necessary to perform the tasks as defined in this PWS; except that which is specified in Part 3 as Government Furnished Information, Facilities, Property, and Equipment at Joint Staff Directorate for Logistics, the Pentagon. The Contractor shall perform to the standards in this contract. In this effort, the Contractor shall provide strictly non-personal services and shall work as an independent Contractor not subject to supervision or control by the Government.

1.4 General Information

1.4.1 Period of Performance

The period of performance shall be for one base period of 12 months. Four 12-month option periods may be exercised, at the discretion of the Government.

1.4.2 Place of Performance

The primary place of performance for this effort is the Pentagon, Washington D.C. The alternate place of performance will be the Contractor's facility.

1.4.3 Contracting Officer's Representative (COR)

Mr. Mitchell Johnson
JS J7/JETD, Room 2C714
(703)695-5436
7000 Joint Staff Pentagon
Washington, DC 20318-7000
mitchell.r.johnson.civ@mail.mil

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. FG15	AMENDMENT/MODIFICATION NO. 06	PAGE 5 of 33	FINAL
----------------------------------	----------------------------	----------------------------------	-----------------	-------

1.4.4 Alternate Point of Contact

N/A

1.4.5 Hours of Operation

The Contractor is responsible for contract performance between the hours of 0800 and 1630 Monday thru Friday, except Federal holidays or when the Government facility is closed due to local or national emergencies, administrative closings, or similar Government directed facility closings. The Contractor shall at all times maintain an adequate work force for the uninterrupted performance of all tasks defined within this PWS. When hiring personnel, the Contractor shall keep in mind that the stability and continuity of the work force are essential.

1.4.6 Travel

The Contractor may be required to travel in performance of this task order. The numbers of trips and numbers of personnel traveling shall be limited to the minimum required to accomplish work requirements and shall be coordinated with the COR. All travel shall be conducted in accordance with FAR 31.205-46, "Travel Costs," and the Joint Travel Regulations (JTR) and shall be pre-approved by the COR. The Contractor shall provide a trip report to the commander's/director's designated representative and the Joint Training System (JTS) Program Manager within seven workdays after completion of the travel.

Anticipated travel for base period (12 months):

Purpose/Location / Number of Trips / Number of Persons/Length
Development of UJTL/ Joint Forces Command (JFCOM)/2/2/3
Coordinating Meeting/Wash DC/5/2/2

1.4.7 Recognized Holidays

It is not anticipated that the Contractor will be required to perform contract services on these days.

New Year's Day	Labor Day
Martin Luther King Jr. Day	Columbus Day
President's Day	Veteran's Day
Memorial Day	Thanksgiving Day
Independence Day	Christmas Day

1.4.8 Type of Contract

The Government anticipates award of Cost-Plus Fixed Fee (CPFF) task order.

1.4.9 Security Requirements

1.4.9.1 Clearance Level

All Contractor personnel shall possess a current TOP SECRET (TS) clearance based on Single Scope Background (SSBI) completed within the last five years in accordance with the attached DD Form 254. The Contractor will require access to classified information at the TS level.

1.4.9.2 Facility Clearance

The Contractor shall possess a TOP SECRET (TS) facility clearance as verified within the Industrial Security Database.

1.4.9.3 Physical Security

The Contractor shall be responsible for safeguarding all Government information or property provided for Contractor use. At the end of each work period, Government information, facilities, equipment and materials shall be secured as specified by DoD security policy and regulations. The Contractor shall also follow and adhere to government site specific security policy and directives, which includes the Joint Staff Security Office policies for the Joint Staff. The Government will coordinate with site security offices as required to ensure the Contractor has or can access all

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. FG15	AMENDMENT/MODIFICATION NO. 06	PAGE 6 of 33	FINAL
----------------------------------	----------------------------	----------------------------------	-----------------	-------

applicable security regulations and directives upon award.

1.4.10 Periodic Progress Meetings

The Contracting Officer, COR, and other Government personnel, as appropriate, may meet periodically with the Contractor to review the Contractor's performance. At these progress meetings the Contracting Officer will provide feedback to the Contractor on how the Government views the Contractor's performance. The Contractor will apprise the Government of problems, if any, being experienced. The Government and the Contractor shall take appropriate action to resolve outstanding issues.

1.4.11 Identification of Contractor Employees

All Contractor personnel attending meetings, answering Government telephones, and working in other situations where their Contractor status may not be obvious to third parties are required to identify themselves as such to avoid creating an impression in the minds of the audience that they are Government employees. Contractor personnel shall also ensure that all documents or reports produced by Contractors are suitably marked as Contractor produced (but not proprietary) or that Contractor participation is appropriately disclosed. Contractor personnel shall apply for, receive and wear a Pentagon identification badge which will indicate their Contractor status in the performance of this service.

1.4.12 Deliverables

All deliverables shall become the property of the United States Government, and the Contractor shall provide the deliverables with unlimited data rights. Unless otherwise stated, the Contractor shall submit all deliverables in both hardcopy and electronic media in Microsoft Word/ PowerPoint/ Excel/ Access/ Visio/ Project format. The Contractor shall submit all deliverables to the COR and the contract specialist in accordance with Technical Exhibit 2, "Performance Requirements Summary".

PART 2 DEFINITIONS & ACRONYMS

API – Application Programming Interface

CJCS – Chairman of the Joint Chiefs of Staff

CJCSI – Chairman of the Joint Chiefs of Staff Instruction

CJCSM – Chairman of the Joint Chiefs of Staff Manual

COCOMs – Combatant Commands

COR – Contracting Officer's Representative

CM – Configuration Management

CSAs – Combat Support Agencies

Defective Service - A service output that does not meet the PWS standard of performance.

Delivery Date – The specific time of delivery and/or performance.

DHS – Department of Homeland Security

DIACAP – Defense Information Assurance Certification and Accreditation Process
DISA – Defense Information Systems Agency

DOA – Date of Award

DoD – Department of Defense

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. FG15	AMENDMENT/MODIFICATION NO. 06	PAGE 7 of 33	FINAL
----------------------------------	----------------------------	----------------------------------	-----------------	-------

DRRS – Defense Readiness Reporting System

GIG – Global Information Grid

IA – Information Assurance

IAW – In Accordance With

IPRs – In-Progress Reviews

IPS – Integrated Project Schedule

J-7 – Joint Staff Operational Plans and Joint Force Development Directorate

JCA – Joint Capability Area

JCAMS – Joint Capability Area Management System

JDEIS – Joint Doctrine Electronic Information System

JEL – Joint Electronic Library

JETD – Joint Exercise & Training Division

JFCOM – Joint Forces Command

JS – Joint Staff

JTIMS – Joint Training Information Management System

JTR – Joint Travel Regulation

JUM – Joint User Messaging

KO – Contracting Officer

LCM – Life Cycle Management

Metrics - A system of parameters or means of quantitative and periodic assessment of a process that is to be measured, along with the procedures to carry out and interpret such measurement and assessment.

NCES – Net-Centric Enterprise Services

NLT – No Later Than

OCIO – Office Chief Information Officer

Performance Objective – The service and/or activity required.

Performance Requirement – The outcomes, or results, that lead to satisfaction of the objective(s).

Performance Standard – Establishes the performance level that the Government requires for the accomplishment of contract requirements. The standards shall be measurable and structured to permit an assessment of the Contractor's performance.

Performance Threshold – Minimum acceptable level, error rate and/or deviation from standard.

Performance Work Statement (PWS) – A detailed work statement for performance-based acquisitions that describes the required results in clear, specific and objective terms with measurable outcomes.

PM – Program Manager

POA&M – Plan of Action and Milestones

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. FG15	AMENDMENT/MODIFICATION NO. 06	PAGE 8 of 33	FINAL
----------------------------------	----------------------------	----------------------------------	-----------------	-------

Quality Assurance (QA) - Those actions taken by the Government to assure services meet the requirements of the PWS.

Quality Control (QC) - Those actions taken by a Contractor to control the performance of services so that they meet the requirements of the PWS.

Quality Control Plan – A Contractor generated document outlining and describing the performance control processes to be applied in delivering the level of service required by the PWS.

SDD – Software Design Description

SDP – Software Development Plan

Services – Air Force, Army, Coast Guard, Marine Corps, and Navy

SIP – Software Installation Plan

SIPRNET – Secure Internet Protocol Network

SPS – Software Product Specification

SRS – Software Requirements Specification

SSBI – Single Scope Background Investigation

STD – Software Test Description

SVD – Software Version Description

T2 – Training Transformation

Task – How the contracting effort fits within the existing or intended customer environment both technically and organizationally; a specific piece of work to be completed within a certain time period.

TS – TOP SECRET

UJTL – Universal Joint Task List

Unlimited Data Rights – per DFAR 252.227-7013: rights to use, modify, reproduce, perform, display, release, or disclose technical data in whole or in part, in any manner, and for any purpose whatsoever, and to have or authorize others to do so.

UTDT – Universal Task Development Tool

UTL – Universal Task List

Wide Area Work Flow (WAWF) – A secure Web-based system to allow Contractors to submit electronic invoices, and provide the Government a means to electronically receipt for and accept supplies and services.

PART 3

GOVERNMENT FURNISHED INFORMATION, FACILITIES, PROPERTY, AND EQUIPMENT

3.0 General

The Government will provide the facilities, equipment and materials as stated below.

3.1 Government Furnished Property

The Government will provide workspace to include desk space, telephones, office supplies, computers, space, network access and other items on the government site for one person to maintain an office environment.

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. FG15	AMENDMENT/MODIFICATION NO. 06	PAGE 9 of 33	FINAL
----------------------------------	----------------------------	----------------------------------	-----------------	-------

3.2 Utilities

All utilities in Government facilities will be available for the Contractor's use in performance of duties outlined in this PWS. The Contractor shall instruct employees in utilities conservation practices. The Contractor shall be responsible for operating under conditions that preclude the waste of utilities.

PART 4 TASK DESCRIPTIONS

4.0 Task Descriptions

4.1 Schedule

4.1.1 Kick-Off Meeting

The Contractor shall schedule and conduct a joint Government and Contractor kick-off meeting to review contract PWS requirements. The kick-off meeting may be conducted via several methods. The method of the meeting will be determined by the Government.

4.1.2 Project Schedule

The Contractor shall prepare and maintain an Integrated Project Schedule (IPS) using Microsoft Project that shows all resource-loaded tasks through Level 2, durations, dependencies, and deliverables. The IPS shall be delivered as part of the monthly status report.

4.2 Technical Deliverables

4.2.1 Monthly Progress Reports

The monthly status report shall be delivered in accordance with the base contract PWS. It shall contain, at a minimum, the following information:

- Contractor's name and address
- Contract number and SubCLIN number
- Date of report
- Period covered by report
- Man-hours expended during the reporting period, and cumulatively during the contract
- Cost curves portraying actual/projected conditions
- Proposed and expended cost incurred by CLIN and SubCLIN for the reporting period and total contractual expenditures as of report date
- Description of progress made during period reported, including problem areas encountered, and recommendations, if any, for solutions. Recommendations may include solutions outside the scope of this contract.
- Trips and significant results to include travel proposed and travel expended
- Plans and recommendations for activities during the following reporting period
- Problems and shortfalls; identification of potential problems; and identification of any anticipated technical or funding shortfall or irregularity during the specified period of performance not later than four (4) months prior to the anticipated shortfall

4.2.2 Individual Task Order Small Business Subcontracting Plan

The Contractor shall submit semiannually a subcontracting report reflecting task order goals and actual achievements during the task order performance for the periods ending March 31 and September 30. Reports are required when due, regardless of whether there has been any subcontracting activity since the inception of the task order or the previous reporting period.

4.2.3 Disclaimer Statement

All reports resulting from this contract shall contain the following disclaimer statement on the cover of such reports:

"The views, opinions and findings, contained in this report are those of the author(s) and should not be construed as an official Department of Defense (DoD) position, policy, or decision, unless so designated by other official DoD documentation."

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. FG15	AMENDMENT/MODIFICATION NO. 06	PAGE 10 of 33	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

4.3 Quality

4.3.1 Quality Control Program (QCP)

The Contractor shall implement a Quality Control Program for this effort. To implement this QCP, the Contractor shall prepare and provide a quality control plan to detail and describe the Contractor's framework and processes within the QCP for delivering quality products and services required by this PWS. The Contractor shall provide a briefing to the Government outlining the plan for implementation of the QCP for the contract tasks during the kick-off meeting. The Contractor shall ensure all work will be performed in accordance with the contract requirements and the quality control plan. The Contractor shall provide the requisite staffing and procedures to meet the quality, quantity, timeliness, responsiveness, customer satisfaction, and service delivery and performance requirements of this effort. The Contractor shall identify in the Quality Control Plan the applicable processes and metrics used to self-assess performance, in addition to the resources to be applied to this effort.

4.4 Adapt, Repair, Update and Manage the Universal Task Development Tool (UTDT)

The Contractor shall adapt, repair, update and manage the UTDT based on doctrinal constructs. The UTDT shall allow tasks to be updated and staffed electronically, following doctrinal protocols for joint publications. This shall support changes to the UJTL based on readiness, training, and adaptive planning.

The Contractor shall develop and maintain a searchable UJTL database and information retrieval system in an open, accessible, and easy-to-manipulate form, so it can support users, support reduced revision and development time, and meet other requirements as directed by the UJTL PM, to include designated data exchange capabilities.

4.5 UTDT Evolution

The Contractor shall develop a Plan of Action and Milestones (POA&M) for the adaptation of the UTDT to the point that minimal training is required and it guides the user through the task development process. The POA&M shall be developed as an initial and final product. It shall include a basic plan along with sections to address requirements for development and specific items for improvement. The plan shall include a timeline with milestones, critical path, key events and deliverables.

4.5.1 The Contractor shall conduct comprehensive review of all Website/Portal content.

4.5.2 The Contractor shall routinely develop and brief multiple improvement options (courses of action) with cost-benefit analysis for each.

4.6 UTDT Specific Utility Enhancements

The Contractor shall plan and execute the following specific improvement to the UTDT. This shall be included as part of the UJTL POA&M.

4.6.1 Provide the capability to add only conditions and/or measures without requiring a change to the task.

4.6.2 Allow user-tailored operational templates.

4.7 Develop, Implement and Maintain the UJTL Database

4.7.1 The Contractor shall develop, maintain and update the UJTL to include conditions, measures of effectiveness, and operational templates, as they are modified, deleted, or added by the UJTL process.

4.7.2 The Contractor shall update and maintain UJTL history data as changes occur.

4.7.3 The Contractor shall support UJTL task to Joint Doctrine Linkages as required.

4.7.4 The Contractor shall revise the UJTL database taxonomy as required for usability, efficiency and performance.

4.7.5 The Contractor shall, in coordination with Office Chief Information Officer (OCIO), maintain a robust information technology infrastructure to optimize the speed, performance, and reliability of UTDT (current and future versions) to support the COCOMs, Combat Support Agencies (CSAs), and National Guard Bureau. Under this

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. FG15	AMENDMENT/MODIFICATION NO. 06	PAGE 11 of 33	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

task, the Contractor shall:

4.7.5.1 Provide Life Cycle Maintenance (LCM) for user support and software maintenance for the delivered software.

4.7.5.2 Provide data archiving and recovery.

4.7.5.3 Installation, support and testing of UTDT LCM-derived upgrades/updates/patches.

4.7.5.4 The Contractor shall provide UTDT software and user support for the delivered UTDT Versions, as described in the subtasks.

4.7.5.5 Provide operations and maintenance on-call technical support for the software application hosted at Joint Staff and within other Joint Staff approved domains. The Contractor shall provide on-site support to resolve technical issues in coordination with the Joint Staff OCIO or other domain Systems Engineers. To provide better support to the supported commands and agencies to meet their requirements as part of Training Transformation (T2), the Contractor shall adjust support hours, as coordinated and approved by the KO, to align with approved execution requirements.

4.7.5.6 Provide UTDT support in coordination with the JS J7 PM, and supported commands and agencies. This capability shall provide user support functions and resources via phone and/or online capabilities. The Contractor shall keep a running online record of problems reported and actions taken to resolve and provide this as part of the detailed monthly problem resolution reports to the UJTL PM in accordance with (IAW) with established program management procedures.

4.7.5.7 Provide validation testing, acceptance support and installation for interim patches and new software. The Contractor shall support the user validation test with personnel designated by the Government Program Manager in support of the approved Configuration Management (CM) process. The CM process shall include providing a draft validation test script to the PM no-later-than (NLT) 14 days prior to the Beta (initial test) event. The Contractor shall support the Beta test at its facility in order to provide access to the new enhanced software, and make changes that directly affect the operation of the system. The Government requires an acceptance test on the Secure Internet Protocol Network (SIPRNET) test environment during which the Contractor shall be available to support the test.

4.7.5.8 Support the integration, modification, implementation, and enforcement of all Federal, DoD, and Joint Staff IA policies governing the Joint Staff community. This support shall also include life-cycle IA support for J7 software applications, systems, and networks. This support shall also include security engineering expertise for system architecture design and implementation, network engineering, integration, cross domain solutions, identity management, and web services security, to ensure J7 systems and the information processed is protected against loss or compromise. Additionally, the review shall provide Defense Information Assurance Certification and Accreditation Process (DIACAP) related documentation (i.e., Risk Assessments, IA reports, and appendices), analysis, and technical expertise (system engineering reviews) for the UTDT software applications, system, and network environment.

4.7.5.9 Maintain a full and complete software and database documentation IAW generally accepted Department of Defense (DoD) and industry standards and practices. This includes written documentation, standards, procedures, policies and timelines, as identified below:

- Software Development Plan (SDP)
- Software Installation Plan (SIP)
- Software Requirements Specification (SRS)
- Software Design Description (SDD)
- Software Test Description (STD)
- Software Product Specification (SPS)
- Software Version Description (SVD)
- System Setup Guide, Methodologies, and algorithms, input and key internal working variables, including input data dictionary.
- Programmer's manual consisting of local and global variables and selected code.

4.7.5.10 Include uncompiled and compiled UTDT source code, configuration files, HTML, XML, and executable and non-executable files used in the fully functional systems.

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. FG15	AMENDMENT/MODIFICATION NO. 06	PAGE 12 of 33	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

4.8 Searchable UJTL Database

The Contractor shall maintain the UJTL database ensuring it is accessible for use and searchable on-line.

4.9 Electronic UJTL Staffing and Coordination

The Contractor shall maintain procedures, aligned to joint doctrine procedures, that shall support the staffing and revision of the UJTL electronically. This plan shall be a section of the overall POA&M.

5.0 Improve Interoperability with other systems

The Contractor shall maintain and collaborate with the Joint Training Information Management System (JTIMS), Defense Readiness Reporting System (DRRS), and Joint Capability Area Management System (JCAMS) developers to establish interoperable transfer of data and real-time data integration with the UJTL database, directed solution messaging system, utilizing web services and application programming interface (API) development. Data exchange goal is real-time, duplex as required (publish-subscribe). As approved by the Government UJTL PM, the Contractor shall interface with other authoritative data sources. The Contractor shall:

5.1 Utilize web services to design and implement enhanced linkages to readiness and other identified authoritative sources/systems. UTDT shall not require the user to reenter UJTL data previously entered in any other related information management systems either vertically or laterally.

5.2 Analyze scope, and develop topic trees and messages to support data integration with Department of Homeland Security (DHS) Universal Task List (UTL). Establish and maintain criteria and linkages between DHS UTL and UJTL databases.

5.3 Implement UTDT service requirements and implement an initial and follow on Net-Centric Enterprise Services (NCES)/Joint User Messaging (JUM) capability. This shall be based on publish/subscribe methodology incorporating web services notification and WS reliable messaging.

5.4 Ensure UTDT is able to publish task data and consume other authoritative source data, utilizing Defense Information Systems Agency (DISA) NCES JUM capabilities.

5.5 Maintain the appropriate integration/testing environment to replicate production configurations for testing and functional validation of future system releases.

The Contractor shall comply with DISA standards for system interoperability, test and certification throughout all phases of the system design and integrated life cycle. These documents will be provided by the Government to the Contractor. These tests shall include testing Global Information Grid (GIG) capabilities for compliance to Net Ready-Key Performance Parameters.

6.0 Maintain and update Joint Training Portal

The Contractor shall maintain and update the Joint Training Portal and JETD Homepage on the JEL/ JDEIS (Joint Electronic Library/Joint Doctrine Electronic Information System). This shall include posting Joint Training Publications, maintaining training web pages, conferences and training links. Additionally, a dedicated UJTL coordination and information section shall be maintained. The specifics detail shall be described as a section to the overall POA&M.

7.0 Document Management Capability

The Contractor shall enhance the UTDT Login Page to support the further distribution of T2, JTS, and other UTDT documentation. This capability shall support the UTDT/UJTL community of interest making this information easily accessible from a single site. The Contractor shall provide the JS J7 System Administrator the ability to add/modify site content (library sections), and to post, modify, and remove documents, add content subsections, and URLs under the established library sections.

8.0 Prototype Linkage

The Contractor shall support the capability to link UJTL tasks and Joint Capability Area JCA templates to key references in the National Security Strategy, National Defense Strategy, National Military Strategy, DoD Directives

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. FG15	AMENDMENT/MODIFICATION NO. 06	PAGE 13 of 33	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

and CJCS Directives in order to evaluate feasibility for future task-to material linkage.

9.0 Support UJTL Development Process

The Contractor shall support the UJTL development process and above related tasks by 1) Providing on-site support to conduct /support the initial, mid, final task reviews; 2) Update the UTDT as directed by the UJTL PM; 3) Support coordination of the UJTL and JCA integration; 4) Support development, coordination, and implementation of UJTL Instructions; 5) Attend UJTL working Groups; 6) Support UTDT Testing, Validation and Release Process; 7) Provide user support; 8) Prepare Briefings and point papers to support the UJTL process.

10.0 In-Progress Reviews (IPRs)

The Contractor shall provide quarterly IPR to the JTS PM (Government). The IPR shall include review of funding (expenditures/projections), deliverable status, travel projections and any issues.

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. FG15	AMENDMENT/MODIFICATION NO. 06	PAGE 14 of 33	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

PART 5 APPLICABLE DOCUMENTS

Applicable Documents

Reference to Detailed Specifications

Draft Joint Capability Areas.

Specific Regulation or Guidance

Joint Publication 1-01.0

CJCSM 3500.03A - Joint Training Manual for the Armed Forces of the United States, 1 Sp 2002

CJCSM 3500.04C - Universal Joint Task List , 1 July 2002

CJCSI 3401.01D - Chairman's Readiness System, 10 Dec 2004

CJCS Guide 3500.04 - Universal Joint Task List Requirements Document

TECHNICAL EXHIBIT 1

PERFORMANCE REQUIRMENTS SUMMARY

PWS Paragraph Reference	Deliverable Description	Delivery Date	Performance Standard
1.4.6	Trip Reports	7 days after completion of travel	As Required
4.1	Schedule		
4.1.1	Schedule and conduct a contract kick-off meeting	5 days after Date of Award (DOA)	One Time
4.1.2	Deliver and maintain an integrated project schedule using MS Project; include resource loaded tasks, durations, dependencies & deliverables	NLT 15 th day of first full reporting month. 15 th day of each month thereafter.	Monthly –submitted with each monthly progress report
4.2	Technical Deliverables		
4.2.1	Monthly Progress Report	NLT 15 th day of first full reporting month. 15 th day of each month thereafter.	Monthly
4.2.2	Individual Task Order Small Business Subcontracting Plan	30 days after the end of each reporting period and/or contract completion	Periods ending March 31 st and September 30 th
4.3	Quality		
4.3.1	Prepare and provide a Quality Control Plan	15 days after DOA	One Time
4.4,4.6, 4.7	Develop, Adapt, Repair, Update and Manage the Universal Joint Task List	30 days from DOA; 15 th say of each month thereafter.	Monthly

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. FG15	AMENDMENT/MODIFICATION NO. 06	PAGE 15 of 33	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

4.5	Develop POA&M - Initial and Final - The Contractor shall develop a POA&M for evolution of the UTDT. The POA&M shall be developed as an initial and final product.	3 Months/10 Months from DOA	Semi-Annually
4.8	Searchable UJTL Database - The Contractor shall develop a searchable UJTL database.	5 Months/12 Months from DOA	Semi-Annually
4.9	Electronic UJTL Staffing and Coordination Tool - Develop and Implement UJTL Electronic Staffing.	6 Months/12 Months from DOA	Semi-Annually
5.0	Improve Interoperability	6 Months/12 Months from DOA	Semi-Annually
6.0	Maintain and update Joint Training Portal	30 days from DOA; Monthly 15 th day of each month thereafter	
7.0	Document Management Capability	6 Months/12 Months from DOA	Semi-Annually
8.0	Develop Prototype Linkage - Prototype design shall be developed based on recommendation report to be approved by government POC which shall describe and recommend which documents shall be included and timeline.	4 Months/6 Months from DOA	Semi-Annually
9.0	UJTL Implementation Support	30days from DOA; Monthly 15 th day of each month thereafter	
10.0	IPRs - Quarterly Review	3, 6, 9, 12 Months from DOA	Quarterly

HQ C-2-0014 CONTRACTOR'S PROPOSAL (NAVSEA) (MAR 2001)

(a) Performance of this contract by the Contractor shall be conducted and performed in accordance with detailed obligations to which the Contractor committed itself in Proposal 6706-1249 dated 02 September 2010 in response to NAVSEA Solicitation No. N00024-R-3427.

(b) The technical volume(s) of the Contractor's proposal is incorporated by reference and hereby made subject to the provisions of the "ORDER OF PRECEDENCE" (FAR 52.215-8) clause of this contract. Under the "ORDER OF PRECEDENCE" clause, the technical volume of the Contractor's proposal referenced herein is hereby designated as item (f) of the clause, following "the specification" in the order of precedence.

(End of Text)

HQ C-2-0037 ORGANIZATIONAL CONFLICT OF INTEREST (NAVSEA) (JUL 2000)

(a) "Organizational Conflict of Interest" means that because of other activities or relationships with other persons, a person is unable or potentially unable to render impartial assistance or advice to the Government, or the person's objectivity in performing the contract work is or might be otherwise impaired, or a person has an unfair competitive advantage. "Person" as used herein includes Corporations, Partnerships, Joint Ventures, and other business enterprises.

(b) The Contractor warrants that to the best of its knowledge and belief, and except as otherwise set forth in the contract, the Contractor does not have any organizational conflict of interest(s) as defined in paragraph (a).

(c) It is recognized that the effort to be performed by the Contractor under this contract may create a potential organizational conflict of interest on the instant contract or on a future acquisition. In order to avoid this potential conflict of interest, and at the same time to avoid prejudicing the best interest of the Government, the right of the Contractor to participate in future procurement of equipment and/or services that are the subject of any work under this contract shall be limited as described below in accordance with the requirements of FAR 9.5.

(d) (1) The Contractor agrees that it shall not release, disclose, or use in any way that would permit or result in

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. FG15	AMENDMENT/MODIFICATION NO. 06	PAGE 16 of 33	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

disclosure to any party outside the Government any information provided to the Contractor by the Government during or as a result of performance of this contract. Such information includes, but is not limited to, information submitted to the Government on a confidential basis by other persons. Further, the prohibition against release of Government provided information extends to cover such information whether or not in its original form, e.g., where the information has been included in Contractor generated work or where it is discernible from materials incorporating or based upon such information. This prohibition shall not expire after a given period of time.

(2) The Contractor agrees that it shall not release, disclose, or use in any way that would permit or result in disclosure to any party outside the Government any information generated or derived during or as a result of performance of this contract. This prohibition shall expire after a period of three years after completion of performance of this contract.

(3) The prohibitions contained in subparagraphs (d)(1) and (d)(2) shall apply with equal force to any affiliate of the Contractor, any subcontractor, consultant, or employee of the Contractor, any joint venture involving the Contractor, any entity into or with which it may merge or affiliate, or any successor or assign of the Contractor. The terms of paragraph (f) of this Special Contract Requirement relating to notification shall apply to any release of information in contravention of this paragraph (d).

(e) The Contractor further agrees that, during the performance of this contract and for a period of three years after completion of performance of this contract, the Contractor, any affiliate of the Contractor, any subcontractor, consultant, or employee of the Contractor, any joint venture involving the Contractor, any entity into or with which it may subsequently merge or affiliate, or any other successor or assign of the Contractor, shall not furnish to the United States Government, either as a prime contractor or as a subcontractor, or as a consultant to a prime contractor or subcontractor, any system, component or services which is the subject of the work to be performed under this contract. This exclusion does not apply to any recompetition for those systems, components or services furnished pursuant to this contract. As provided in FAR 9.505-2, if the Government procures the system, component, or services on the basis of work statements growing out of the effort performed under this contract, from a source other than the contractor, subcontractor, affiliate, or assign of either, during the course of performance of this contract or before the three year period following completion of this contract has lapsed, the Contractor may, with the authorization of the cognizant Contracting Officer, participate in a subsequent procurement for the same system, component, or service. In other words, the Contractor may be authorized to compete for procurement(s) for systems, components or services subsequent to an intervening procurement.

(f) The Contractor agrees that, if after award, it discovers an actual or potential organizational conflict of interest, it shall make immediate and full disclosure in writing to the Contracting Officer. The notification shall include a description of the actual or potential organizational conflict of interest, a description of the action which the Contractor has taken or proposes to take to avoid, mitigate, or neutralize the conflict, and any other relevant information that would assist the Contracting Officer in making a determination on this matter. Notwithstanding this notification, the Government may terminate the contract for the convenience of the Government if determined to be in the best interest of the Government.

(g) Notwithstanding paragraph (f) above, if the Contractor was aware, or should have been aware, of an organizational conflict of interest prior to the award of this contract or becomes, or should become, aware of an organizational conflict of interest after award of this contract and does not make an immediate and full disclosure in writing to the Contracting Officer, the Government may terminate this contract for default.

(h) If the Contractor takes any action prohibited by this requirement or fails to take action required by this requirement, the Government may terminate this contract for default.

(i) The Contracting Officer's decision as to the existence or nonexistence of an actual or potential organizational conflict of interest shall be final.

(j) Nothing in this requirement is intended to prohibit or preclude the Contractor from marketing or selling to the United States Government its product lines in existence on the effective date of this contract; nor, shall this requirement preclude the Contractor from participating in any research and development or delivering any design development model or prototype of any such equipment. Additionally, sale of catalog or standard commercial items are exempt from this requirement.

(k) The Contractor shall promptly notify the Contracting Officer, in writing, if it has been tasked to evaluate or

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. FG15	AMENDMENT/MODIFICATION NO. 06	PAGE 17 of 33	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

advise the Government concerning its own products or activities or those of a competitor in order to ensure proper safeguards exist to guarantee objectivity and to protect the Government's interest.

(l) The Contractor shall include this requirement in subcontracts of any tier which involve access to information or situations/conditions covered by the preceding paragraphs, substituting "subcontractor" for "contractor" where appropriate.

(m) The rights and remedies described herein shall not be exclusive and are in addition to other rights and remedies provided by law or elsewhere included in this contract.

(n) Compliance with this requirement is a material requirement of this contract.

IHD 17 - Personnel Qualifications (Minimum) NAVSEA/IHD (FEB 2000)

(a) Personnel assigned to or utilized by the Contractor in the performance of this contract shall, as a minimum, meet the experience, educational, or other background requirements set forth below and shall be fully capable of performing in an efficient, reliable, and professional manner. If the offeror does not identify the labor categories listed below by the same specific title, then a cross-reference list should be provided in the offeror's proposal identifying the difference.

(b) The Government will review resumes of Contractor personnel proposed to be assigned, and if personnel not currently in the employ of Contractor, a written agreement from the potential employee to work will be part of the technical proposal.

(c) If the Ordering Officer questions the qualifications or competence of any person performing under the contract, the burden of proof to sustain that the person is qualified as prescribed herein shall be upon the Contractor.

(d) The Contractor must have the personnel, organization, and administrative control necessary to ensure that the services performed meet all requirements specified in delivery orders. The work history of each Contractor employee shall contain experience directly related to the tasks and functions to be assigned. The Ordering Officer reserves the right to determine if a given work history contains necessary and sufficiently detailed, related experience to reasonably ensure the ability for effective and efficient performance.

A. Project Manager

Minimum Education: A Bachelor's degree in computer science/systems, information systems/technology, engineering/engineering technology, software engineering/programming, management, natural sciences, social sciences, mathematics or business/finance.

Minimum/Specialized Experience: A Project Manager shall possess at least six years demonstrated performance or experience. The individual's experience shall include increasing responsibilities in information systems design and management. The individual shall possess a functional understanding of the Microsoft .NET development platform, and/ or the Java development platform.

Functional Responsibilities: The Project Manager serves as project manager for a large, complex Information Technology (IT) software development and shall assist in working with the ordering activity Contracting Officer (KO), Contracting Officer's Representative (COR), and ordering activity management personnel and customer agency representatives. The Project Manager shall be responsible for the overall management of the specific deliverables and ensuring that the technical solutions and schedules in the task order are implemented in a timely manner. The individual performs enterprise wide horizontal integration planning and interfaces with other functional systems. The individual is responsible for the daily management of the project, and is involved in all phases of an application's development, from planning to final deployment. During the planning phase of a project, the Project Manager works with the customer to gather requirements for an application, and manages the development of the application. During the development phase, the Project Manager is responsible for assigning development tasks to the development team. Also, the Project Manager is responsible for managing and participating in the testing and debugging process. During the development process, the Project Manager addresses any concerns the customer may have, and coordinates all communication between the customers. This individual also manages the development of all documentation and technical reports pertaining to a project, and reporting on the project to the customer and senior staff.

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. FG15	AMENDMENT/MODIFICATION NO. 06	PAGE 18 of 33	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

B. Systems Design Architect, Level I

Minimum Education: A Bachelor's degree in Computer Science, Mathematics, Engineering or related discipline is required.

Minimum/Specialized Experience: The Systems Design Architect, Level I must have at least six years of experience in planning, designing, building, and implementing IT systems. Systems Design Architect, Level I must have at least five years of experience developing application, network structures, and technical architectures for small-scale client/server and mainframe applications. The individual shall demonstrate ability to develop and execute architecture strategies and to perform feasibility studies and integration analyses. The Systems Design Architect, Level I shall possess experience supervising and providing guidance in implementing various small-scale architectures and supporting implementation of midrange and large-scale applications.

Functional Responsibility: The Systems Design Architect, Level I must be able to lead a team in developing application, development, network, and technical architectures for small-scale client/server and mainframe applications. The individual shall be responsible for gathering and defining the architecture requirements and for ensuring that the architectures are compatible and in compliance with the appropriate IT organization and project standards. The Systems Design Architect, Level I shall also be responsible for providing technical leadership during crucial, early phases of an information technology initiative, focusing particularly on requirements gathering, technology selection, and initial systems design. The individual must possess a complete understanding and mastery of the software development lifecycle, as well as planning and estimating experience required on complex design and development projects. The Systems Design Architect, Level I shall formulate and define specifications for operating system applications or modifies and maintains existing applications using engineering releases and utilities from the manufacturer. The Systems Design Architect, Level I must be able to develop, manage, maintain, and evaluate state-of-the art computer hardware, software, and software development tools; evaluate their ability to support specific requirements and interface with other equipment and systems; and make recommendations for system improvements. The Systems Design Architect, Level I is responsible for applications dealing with the overall operating system, such as sophisticated file maintenance routines, large telecommunications/communications networks, computer accounting and advanced mathematical/scientific software packages. The Systems Design Architect, Level I shall instruct, direct, and check the work of other task personnel. The individual must be capable of analyzing information technology requirements and evaluate IT system problems of workflow, organization, planning to develop corrective actions. The individual is responsible for quality assurance review and the evaluation of existing and new software products.

C. Systems Design Architect, Level II

Minimum Education: A Bachelor's degree from an accredited college or university with a curriculum or major field of study which provides substantial knowledge useful in managing large, complex Automated Information System (AIS) projects closely related to the work to be automated. A degree in Computer Science, Information Systems, a Physical Science, Engineering or a mathematics-intensive discipline is preferred.

Minimum/Specialized Experience: The Systems Design Architect, Level II must possess at least five years of increasingly complex and progressive experience in performing systems analysis, development, and implementation of business, mathematical, or scientific settings using a variety of information technology resources. The individual must possess experience with current technologies and, when required for the task, emerging technologies. The individual must have managed or had significant involvement with complex or substantive information technology projects including one year of experience demonstrating management and supervision capabilities.

Functional Responsibilities: The Systems Design Architect, Level II must be able to lead a team in developing applications, network structures, and technical architectures for small-scale client/server and mainframe applications. The Systems Design Architect, Level II shall be responsible for gathering and defining the architecture requirements and for ensuring that the architectures are compatible and in compliance with the appropriate IT organization and project standards. The individual is responsible for providing technical leadership during crucial, early phases of an information technology initiative, focusing particularly on requirements gathering, technology selection, and initial systems design. The Systems Design Architect, Level II shall possess a complete understanding and mastery of the software development lifecycle, as well as planning and estimating experience required on complex design and development projects.

The **non-key** personnel requirements are for an Advanced Technical Applications Developer, Senior Training

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. FG15	AMENDMENT/MODIFICATION NO. 06	PAGE 19 of 33	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

Specialist/Instructor, and Senior Computer System Analyst.

D. Advanced Technical Applications Developer

Minimum Education: A Bachelor's degree in Computer Science/Systems, Information Systems/Technology, Engineering/Engineering Technology, Software Engineering/Programming, Management, Natural Sciences, Social Sciences, Mathematics or Business/Finance.

Minimum/Specialized Experience: The Advanced Technical Applications Developer shall possess at least five years experience, of which at least three years must be specialized. Specialized experience includes: experience as an applications programmer on database management systems (DBMS), knowledge of computer equipment and ability to develop complex software to satisfy design objectives. The individual shall demonstrate an ability to work independently or under only general direction.

Functional Responsibilities: The individual will develop application codes per the approved system and design requirements/concepts. Additionally, this individual performs unit and integration testing, troubleshoots production problems related to software applications, and debugs applications. The Advanced Technical Applications Developer shall research, test, build, and coordinate the conversion and/or integration of new products based on client requirements. The Advanced Technical Applications Developer shall design and develop new software products or major enhancements to existing software. The individual shall analyze functional business applications and design specifications for functional activities. The Advanced Technical Applications Developer shall assist the project leadership in resolving customer complaints concerns with an application and offer suggestions for improvements and enhancements. The individual shall enhance software to reduce operating time or improve efficiency.

E. Senior Training Specialist/Instructor

Minimum Education: A Bachelor's degree in Computer Science, Mathematics, Engineering or related discipline.

Minimum/Specialized Experience: The Senior Training Specialist/Instructor must have at least six years of experience in information system development, training, or related fields. At least three years of experience in developing and providing IT and end user training on computer hardware and application software

Functional Responsibility: The Senior Training Specialist/Instructor must be able to conduct research necessary to develop and revise training courses and prepares appropriate training catalogs. The individual prepares all instructor materials (course outline, background material, and training aids). The Senior Training Specialist/Instructor prepares all student materials (course manuals, workbooks, handouts, completion certificates, and course critique forms). The individual trains personnel by conducting formal classroom courses, workshops, and seminars. The Senior Training Specialist/Instructor provides daily supervision of, and direction to, staff. This labor category is offered only in support of an IT effort.

F. Senior Computer System Analyst

Minimum Education: A Bachelor's degree in Computer Science, Mathematics, Engineering or related discipline.

Minimum/Specialized Experience: The Senior Computer System Analyst must have at least eight years of computer experience working independently or under general direction on complex application problems involving all phases of system analysis. At least five years of experience in analysis and design of business applications for complex large-scale or mid-tier computer systems, or LAN-based systems, to include experience in (DBMS, and use of programming languages. The individual shall possess knowledge of current storage and retrieval methods and demonstrated ability to formulate specifications for computer programmers to use in coding, testing, and debugging of computer programs.

Functional Responsibility: The Senior Computer System Analyst Provides technical and administrative direction for personnel performing software development tasks, including the review of work products for correctness, adherence to the design concept and to user standards, and progress in accordance with schedules. The individual must be able to coordinate with the government Program Manager to ensure solutions problems and user satisfaction. The individual shall make recommendations, if needed, for approval of major systems installations. The Senior Computer System Analyst prepares milestone status reports, deliveries and presentations on the system concept to colleagues, subordinates, and end user representatives. The individual shall provide daily supervision

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. FG15	AMENDMENT/MODIFICATION NO. 06	PAGE 20 of 33	FINAL
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and direction to support staff.

Table L1 – Position Security Requirements identifies the security levels and site locations of the key and non-key personnel anticipated for this task order.

Table L1 – Position Security Requirements

Position	Minimum Security Clearance	Resume Required
Project Manager	TS	Yes
Systems Design Architect Level I	TS	Yes
Systems Design Architect, Level II	TS	Yes
Advanced Technical Applications Developer	TS	No
Senior Training Specialist/Instructor	TS	No
Senior Computer System Analyst	TS	No

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. FG15	AMENDMENT/MODIFICATION NO. 06	PAGE 21 of 33	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

SECTION D PACKAGING AND MARKING

In accordance with the terms and conditions in the basic contract and the PWS.

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. FG15	AMENDMENT/MODIFICATION NO. 06	PAGE 22 of 33	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

SECTION E INSPECTION AND ACCEPTANCE

Inspection and acceptance at destination.

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. FG15	AMENDMENT/MODIFICATION NO. 06	PAGE 23 of 33	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

SECTION F DELIVERABLES OR PERFORMANCE

The periods of performance for the following Items are as follows:

4000	6/20/2011 - 6/19/2012
4001	6/20/2012 - 6/19/2013
4002	6/20/2013 - 6/19/2014
6000	6/20/2011 - 6/19/2012
6001	6/20/2012 - 6/19/2013
6002	6/20/2013 - 6/19/2014

CLIN - DELIVERIES OR PERFORMANCE

Services to be performed hereunder will be provided at the Pentagon, Washington D.C. The alternate place of performance will be the Contractor's facility.

The period of performance for this requirement, including all options, is five (5) years.

CLIN 4000 - June 20, 2011 through June 19, 2012
CLIN 4001 - June 20, 2012 through June 19, 2013
CLIN 4002 - June 20, 2013 through June 19, 2014
CLIN 4003 - June 20, 2014 through June 19, 2015
CLIN 4004 - June 20, 2015 through June 19, 2016

CLIN 6000 - June 20, 2011 through June 19, 2012
CLIN 6001 - June 20, 2012 through June 19, 2013
CLIN 6002 - June 20, 2013 through June 19, 2014
CLIN 6003 - June 20, 2014 through June 19, 2015
CLIN 6004 - June 20, 2015 through June 19, 2016

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. FG15	AMENDMENT/MODIFICATION NO. 06	PAGE 24 of 33	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

SECTION G CONTRACT ADMINISTRATION DATA

The Contracting Officer's Representative is:

Mitchell Johnson
JS J7/JETD, Room 2C714
(703)695-5436
7000 Joint Staff Pentagon
Washington, DC 20318-7000
mitchell.r.johnson.civ@mail.mil

The Alternate COR is:

N/A

IHD 76 - INDIAN HEAD DIVISION, NAVAL SEA SYSTEMS COMMAND, HOURS OF OPERATION AND HOLIDAY SCHEDULE (NAVSEA/IHD) FEB 2000

1. The policy of this station is to schedule periods of reduced operations or shutdown during holiday periods. Deliveries will not be accepted on Saturdays, Sundays or Holidays except as specifically requested by the Naval Sea Systems Command. All goods or services attempted to be delivered on a Saturday, Sunday or Holiday without specific instructions from the Contracting Officer or his duly appointed representative will be returned to the contractor at his expense with no cost or liability to the U.S. Government.

2. Scheduled holidays for Indian Head Division, Naval Sea Systems Command are:

<u>HOLIDAY</u>	<u>DATE OF OBSERVANCE</u>
New Year's Day	01 January
Martin Luther King's Birthday	19 January
President's Day	16 February
Memorial Day	31 May
Independence Day	5 July
Labor Day	6 September
Columbus Day	11 October
Veteran's Day	11 November
Thanksgiving Day	25 November
Christmas Day	24 December

* If the actual date falls on a Saturday, the holiday will be observed the preceding Friday. If the holiday falls on a Sunday, the observance shall be on the following Monday.

3. The hours of operation for the Contracts Division and Receiving Branch are as follows:

<u>AREA</u>	<u>FROM</u>	<u>TO</u>
Contracts Division (BLDG. 1558)	7:30 A.M.	4:00 P.M.
Receiving Branch (BLDG. 116)	7:30 A.M.	11:00 A.M.
	12:30 P.M.	2:00 P.M.

If you intend to visit the Contracts Division, it is advised that you call for an appointment at least 24 hours in advance.

IHD 77 ALT I – CPFF WAWF INVOICE INSTRUCTIONS (NSWCIHD) (DEC 2008)

(a) In accordance with the clause of this contract entitled "Electronic Submission of Payments Requests and Receiving Reports" (DFARS 252.232-7003), the Indian Head Division, Naval Surface Warfare Center will utilize

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. FG15	AMENDMENT/MODIFICATION NO. 06	PAGE 25 of 33	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

the DoD Wide Area Workflow Receipt and Acceptance (WAWF) system to accept supplies/services delivered under this contract. This web-based system located at <https://wawf.eb.mil> provides the technology for government contractors and authorized Department of Defense (DoD) personnel to generate, capture, and process receipt and payment-related documentation in a paperless environment. Submission of hard copy DD250/invoices may no longer be accepted for payment.

(b) It is recommended that the person in your company designated as the Central Contractor Registration (CCR) Electronic Business (EB) Point of Contact and anyone responsible for the submission of invoices, use the online training system for WAWF at <http://wawftraining.com>. The Vendor, Group Administrator (GAM), and sections marked with an asterisk in the training system should be reviewed. Vendor Quick Reference Guides are also available at <http://acquisition.navy.mil/navyaos/content/view/full/3521/>. The most useful guides are “Getting Started for Vendors” and “WAWF Vendor Guide”.

(c) The designated CCR EB point of contact is responsible for activating the company’s CAGE code on WAWF by calling 1-866-618-5988. Once the company is activated, the CCR EB point of contact will self-register under the company’s CAGE code on WAWF and follow the instructions for a group administrator. After the company is set-up on WAWF, any additional persons responsible for submitting invoices must self-register under the company’s CAGE code at <https://wawf.eb.mil>.

(d) The following information regarding payment request routing is provided for completion of the document in WAWF:

Look at the bottom of the first page of your contract or order (basic, not modification) to find the form number, and then use the chart below that corresponds to your contract type (i.e., firm fixed price or cost plus fixed fee). This chart is a guide to finding information necessary for creating a payment request. In most cases, the chart points to a block number on a contract form or a particular section within the contract. In the WAWF system only use the DoDAAC ext. field if specifically directed, otherwise leave blank.

Use Cost Vouchers for Cost Plus Fixed Fee Contracts/Orders	
	Below Fields Are To Be Completed By The Buyer
Contract Number	N00178-04-D-4024
Delivery Order	FG15
CAGE Code/Ext.	17038
Pay DoDAAC	HQ0338
Issue date	See Block 3, SF26
IssueBy DoDAAC	N00174
Admin DoDAAC	S2404A
DCAA Auditor DoDAAC/Ext.	HAA47F
Service Approver/Ext.	H91269

(e) Attachments created in any Microsoft Office product may be attached to the WAWF invoice, e.g., backup documentation, timesheets, etc. Maximum limit for size of each file is 2 megabytes. Maximum limit for size of files per invoice is 5 megabytes.

(f) Before closing out of an invoice session in WAWF, but after submitting your document(s), you will be prompted to send additional email notifications. Click on “Send More Email Notifications” and add the following email address(es):

Technical Representative: Mr. Mitchell Johnson, mitchell.r.johnson.civ@mail.mil

This additional notification to the government is necessary to make the acceptor aware that the invoice has been submitted in WAWF. Without this notification, the government may be unable to process your submission in a timely manner, which will delay payment.

(g) When shipping material, it is strongly recommended the contractor print a completed copy of the receiving report from WAWF and include this with the shipping paperwork. This assists receiving personnel with matching received material to your payment request, which can speed your payment.

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. FG15	AMENDMENT/MODIFICATION NO. 06	PAGE 26 of 33	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

(h) The contractor shall submit invoices for payment per contract terms and the government shall process invoices for payment per contract terms.

(i) If you have any questions regarding WAWF, please contact Dan Twombly at 301-744-6613 or daniel.twombly@navy.mil or Chris Ireson at 301-744-6550 or chris.ireson@navy.mil.

SPECIAL PAYMENT INSTRUCTIONS:

DFAS shall pay in accordance with Contractor's invoice.

IHD 86 - SECURITY BADGES AND ON-SITE CONTRACTOR PERSONNEL (NAVSEA/IHD) FEB 2000

Security badges will be issued by the Government only to those contractor personnel who require access to the Indian Head Division, Naval Sea Systems Command in connection with work to be performed under this contract. Approval for such issuance may only be granted by the COTR, Ordering or Contracting Officer. The Contractor shall maintain a register of employees currently authorized access to the Indian Head Division, Naval Sea Systems Command. This does not include badges temporarily authorized for contractor visitors to Indian Head Division, Naval Sea Systems Command. Furthermore, the contractor shall maintain a current register of contractor personnel with full or part-time work or office space located on board the Naval Sea Systems Command. This register will be made available upon request of the Contracting Officer. The contractor shall follow station security procedures in this regard.

Accounting Data

SLINID	PR Number	Amount
400001	N00174-10-PR-1320	433347.00
LLA :		
AA 9710100.1220 4775 00000 2523 9JAA97 012195 DJAC11159		
Standard Number: H91269-1158-1159-000		
REQUISITION #11653639		
Funding in support of Base Year		
CLIN 4000 Labor		
600001	N00174-10-PR-1320	15000.00
LLA :		
AA 9710100.1220 4775 00000 2523 9JAA97 012195 DJAC11159		
Standard Number: H91269-1158-1159-000		
REQUISITION #11653639		
Funding in Support of Base Year		
CLIN 0006 ODC Travel		
BASE Funding 448347.00		
Cumulative Funding 448347.00		
MOD 01 Funding 0.00		
Cumulative Funding 448347.00		
MOD 02 Funding 0.00		
Cumulative Funding 448347.00		
MOD 03		
400101	130027525200001	446225.00
LLA :		
AB 9720100.1220 4775 00000 2523 9JAA97 012195 DJAC21311		
Standard Number: H91269-2152-1311-000		
Requisition # 1300275252		
600101	130027525200001	15450.00
LLA :		
AB 9720100.1220 4775 00000 2523 9JAA97 012195 DJAC21311		
Standard Number: H91269-2152-1311-000		
Requisition # 1300275252		

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. FG15	AMENDMENT/MODIFICATION NO. 06	PAGE 27 of 33	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

MOD 03 Funding 461675.00
Cumulative Funding 910022.00

MOD 04 Funding 0.00
Cumulative Funding 910022.00

MOD 05 Funding 0.00
Cumulative Funding 910022.00

MOD 06

400201 1300358275 459426.00
LLA :
AC 97130100.1220 4775 00000 251A 9JAA97 012195 DJAC13A244
Standard Number: H91269-3135-A244-000
Requisition # 1300358275
Funding in Support of Option Year II Labor

600201 1300358275 15914.00
LLA :
AC 97130100.1220 4775 00000 251A 9JAA97 012195 DJAC13A244
Standard Number: H91269-3135-A244-000
Requisition # 1300358275
Funding in Support of Option Year II ODC's Travel

MOD 06 Funding 475340.00
Cumulative Funding 1385362.00

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. FG15	AMENDMENT/MODIFICATION NO. 06	PAGE 28 of 33	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

SECTION H SPECIAL CONTRACT REQUIREMENTS

5252.232-9104 ALLOTMENT OF FUNDS (MAY 1993)

(a) This contract is incrementally funded with respect to both cost and fee. The amount(s) presently available and allotted to this contract for payment of fee for incrementally funded contract line item number/contract subline item number (CLIN/SLIN), subject to the clause entitled "FIXED FEE" (FAR 52.216-8) or "INCENTIVE FEE" (FAR 52.216-10), as appropriate, is specified below. The amount(s) presently available and allotted to this contract for payment of cost for incrementally funded CLINs/SLINs is set forth below. As provided in the clause of this contract entitled "LIMITATION OF FUNDS" (FAR 52.232-22), the CLINs/SLINs covered thereby, and the period of performance for which it is estimated the allotted amount(s) will cover are as follows:

ITEM	ALLOTED TO COST	ALLOTED TO FIXED FEE	CPFF	EST. POP
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(b) The parties contemplate that the Government will allot additional amounts to this contract from time to time for the incrementally funded CLINs/SLINs by unilateral contract modification, and any such modification shall state separately the amount(s) allotted for cost, the amount(s) allotted for fee, the CLINs/SLINs covered thereby, and the period of performance which the amount(s) are expected to cover.

(c) CLINs/SLINs 4000, 4001, 4002, 6000, 6001, 6002 are fully funded and performance under these CLINs/SLINs is subject to the clause of this contract entitled "LIMITATION OF COST" (FAR 52.232-20) or "LIMITATION OF COST (FACILITIES)" (FAR 52.232-21), as applicable.

(d) The Contractor shall segregate costs for the performance of incrementally funded CLINs/SLINs from the costs of performance of fully funded CLINs/SLINs.

5252.237-9106 SUBSTITUTION OF PERSONNEL (SEP 1990)

(a) The Contractor agrees that a partial basis for award of this contract is the list of key personnel proposed. Accordingly, the Contractor agrees to assign to this contract those key persons whose resumes were submitted with the proposal necessary to fulfill the requirements of the contract. No substitution shall be made without prior notification to and concurrence of the Contracting Officer in accordance with this requirement.

(b) All proposed substitutes shall have qualifications equal to or higher than the qualifications of the person to be replaced. The Contracting Officer shall be notified in writing of any proposed substitution at least forty-five (45) days, or ninety (90) days if a security clearance is to be obtained, in advance of the proposed substitution. Such notification shall include: (1) an explanation of the circumstances necessitating the substitution; (2) a complete resume of the proposed substitute; and (3) any other information requested by the Contracting Officer to enable him/her to judge whether or not the Contractor is maintaining the same high quality of personnel that provided the partial basis for award.

IHD 1 - CONTRACTOR PERFORMANCE ASSESSMENT RATING SYSTEM (CPARS) NAVSEA/IHD (JAN 2001)

(a) Pursuant to FAR 42.1502, this contract is subject to DoD's Contractor Performance Assessment System (CPARS). CPARS is an automated centralized information system accessible via the Internet that maintains reports of contractor performance for each contract. CPARS is located at <https://cpars.csd.disa.mil> Further information on CPARS is available at that web-site.

(b) Under CPARS, the Government will conduct annual evaluations of the contractor's performance. The contractor has thirty (30) days after the Government's evaluation is completed to comment on the evaluation. The opportunity to review and comment is limited to this time period and will not be extended. Failure to review the report at this time will not prevent the Government from using the report.

(c) The contractor may request a meeting to discuss the CPARS. The meeting is to be requested via e-mail to the CPARS Program Manager no later than seven days following receipt of the CPAR. A meeting will then be held during the contractor's 30-day review period.

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. FG15	AMENDMENT/MODIFICATION NO. 06	PAGE 29 of 33	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

(d) The CPARS system requires the Government to assign the contractor a UserID and password in order to view and comment on the evaluation. Provide the name(s) of at least one individual (not more than three) that will be assigned as your Defense Contractor Representative for CPARS.

<u>Name</u>	<u>Phone</u>	<u>E-mail Address (optional)</u>
<u>Amy</u> <u>Youngs</u>	<u>703-377-6989</u>	<u>Youngs_Amy@bah.com</u>
<u>Cassandra Thurman</u>	<u>703-377-6916</u>	<u>Thurman_Cassandra@bah.com</u>

QUALITY ASSURANCE SURVEILLANCE PLAN (QASP)

The Quality Assurance Surveillance Plan is included as "Attachment C - Quality Assurance Surveillance Plan".

TASK ORDER POINTS OF CONTACT

The following contacts are provided for this contract:

Contract Administrator: Teresa M. Palumbo
 Phone Number: (301)744-6612
 Email: teresa.palumbo@navy.mil

Payments/Invoicing: WAWF

Task Order Manager: Mitchell Johnson
 Phone Number: (703) 695-5436
 Email: mitchell.r.johnson.civ@mail.mil

Any concerns regarding your task order, should be directed to the above mentioned personnel, or the Ordering Officer Penny Kennedy at (301) 744-6626.

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. FG15	AMENDMENT/MODIFICATION NO. 06	PAGE 30 of 33	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

SECTION I CONTRACT CLAUSES

The following clauses are incorporated into the subject task order:

Reference 52.222-41 Service Contract Act of 1965 (Nov 2007)

52.204-2 SECURITY REQUIREMENTS (AUG 1996)

- (a) This clause applies to the extent that this contract involves access to information classified "Confidential," "Secret," or "Top Secret."
- (b) The Contractor shall comply with (1) the Security Agreement (DD Form 441), including the National Industrial Security Program Operating Manual (DOD 5220.22-M); and (2) any revisions to that manual, notice of which has been furnished to the Contractor.
- (c) If, subsequent to the date of this contract, the security classification or security requirements under this contract are changed by the Government and if the changes cause an increase or decrease in security costs or otherwise affect any other term or condition of this contract, the contract shall be subject to an equitable adjustment as if the changes were directed under the Changes clause of this contract.
- (d) The Contractor agrees to insert terms that conform substantially to the language of this clause, including this paragraph (d) but excluding any reference to the Changes clause of this contract, in all subcontracts under this contract that involve access to classified information.

(End of clause)

52.217-9 OPTION TO EXTEND THE TERM OF THE TASK ORDER (MAR 2000)

- (a) The Government may extend the term of this contract by written notice to the Contractor within 365 days of award or exercise of previous option; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 60 days before the task order expires. The preliminary notice does not commit the Government to an extension.
- (b) If the Government exercises this option, the extended task order shall be considered to include this option clause.
- (c) The total duration of this task order, including the exercise of any options under this clause, shall not exceed 5 years.

52.222-2 PAYMENT FOR OVERTIME PREMIUMS (JUL 1990)

- (a) The use of overtime is authorized under this contract if the overtime premium cost does not exceed or the overtime premium is paid for work --
- (1) Necessary to cope with emergencies such as those resulting from accidents, natural disasters, breakdowns of production equipment, or occasional production bottlenecks of a sporadic nature;
 - (2) By indirect-labor employees such as those performing duties in connection with administration, protection, transportation, maintenance, standby plant protection, operation of utilities, or accounting;
 - (3) To perform tests, industrial processes, laboratory procedures, loading or unloading of transportation conveyances, and operations in flight or afloat that are continuous in nature and cannot reasonably be interrupted or completed otherwise; or
 - (4) That will result in lower overall costs to the Government.
- (b) Any request for estimated overtime premiums that exceeds the amount specified above shall include all estimated overtime for contract completion and shall--

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. FG15	AMENDMENT/MODIFICATION NO. 06	PAGE 31 of 33	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

(1) Identify the work unit; e.g., department or section in which the requested overtime will be used, together with present workload, staffing, and other data of the affected unit sufficient to permit the Contracting Officer to evaluate the necessity for the overtime;

(2) Demonstrate the effect that denial of the request will have on the contract delivery or performance schedule;

(3) Identify the extent to which approval of overtime would affect the performance or payments in connection with other Government contracts, together with identification of each affected contract; and

(4) Provide reasons why the required work cannot be performed by using multishift operations or by employing additional personnel.

* Insert either "zero" or the dollar amount agreed to during negotiations. The inserted figure does not apply to the exceptions in paragraph (a)(1) through (a)(4) of the clause.

(End of clause)

52.232-22 LIMITATION OF FUNDS (APR 1984)

(a) The parties estimate that performance of this contract will not cost the Government more than (1) the estimated cost specified in the Schedule or, (2) if this is a cost-sharing contract, the Government's share of the estimated cost specified in the Schedule. The Contractor agrees to use its best efforts to perform the work specified in the Schedule and all obligations under this contract within the estimated cost, which, if this is a cost-sharing contract, includes both the Government's and the Contractor's share of the cost.

(b) The Schedule specifies the amount presently available for payment by the Government and allotted to this contract, the items covered, the Government's share of the cost if this is a cost-sharing contract, and the period of performance it is estimated the allotted amount will cover. The parties contemplate that the Government will allot additional funds incrementally to the contract up to the full estimated cost to the Government specified in the Schedule, exclusive of any fee. The Contractor agrees to perform, or have performed, work on the contract up to the point at which the total amount paid and payable by the Government under the contract approximates but does not exceed the total amount actually allotted by the Government to the contract.

(c) The Contractor shall notify the Contracting Officer in writing whenever it has reason to believe that the costs it expects to incur under this contract in the next 60 days, when added to all costs previously incurred, will exceed 75 percent of (1) the total amount so far allotted to the contract by the Government or, (2) if this is a cost-sharing contract, the amount then allotted to the contract by the Government plus the Contractor's corresponding share. The notice shall state the estimated amount of additional funds required to continue performance for the period specified in the Schedule.

(d) Sixty days before the end of the period specified in the Schedule, the Contractor shall notify the Contracting Officer in writing of the estimated amount of additional funds, if any, required to continue timely performance under the contract or for any further period specified in the Schedule or otherwise agreed upon, and when the funds will be required.

(e) If, after notification, additional funds are not allotted by the end of the period specified in the Schedule or another agreed-upon date, upon the Contractor's written request the Contracting Officer will terminate this contract on that date in accordance with the provisions of the Termination clause of this contract. If the Contractor estimates that the funds available will allow it to continue to discharge its obligations beyond that date, it may specify a later date in its request, and the Contracting Officer may terminate this contract on that later date.

(f) Except as required by other provisions of this contract, specifically citing and stated to be an exception to this clause-

(1) The Government is not obligated to reimburse the Contractor for costs incurred in excess of the total amount allotted by the Government to this contract; and

(2) The Contractor is not obligated to continue performance under this contract (including actions under the

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. FG15	AMENDMENT/MODIFICATION NO. 06	PAGE 32 of 33	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

Termination clause of this contract) or otherwise incur costs in excess of (i) the amount then allotted to the contract by the Government or, (ii) if this is a cost-sharing contract, the amount then allotted by the Government to the contract plus the Contractor's corresponding share, until the Contracting Officer notifies the Contractor in writing that the amount allotted by the Government has been increased and specifies an increased amount, which shall then constitute the total amount allotted by the Government to this contract.

(g) The estimated cost shall be increased to the extent that (1) the amount allotted by the Government or, (2) if this is a cost-sharing contract, the amount then allotted by the Government to the contract plus the Contractor's corresponding share, exceeds the estimated cost specified in the Schedule. If this is a cost-sharing contract, the increase shall be allocated in accordance with the formula specified in the Schedule.

(h) No notice, communication, or representation in any form other than that specified in subparagraph (f)(2) above, or from any person other than the Contracting Officer, shall affect the amount allotted by the Government to this contract. In the absence of the specified notice, the Government is not obligated to reimburse the Contractor for any costs in excess of the total amount allotted by the Government to this contract, whether incurred during the course of the contract or as a result of termination.

(i) When and to the extent that the amount allotted by the Government to the contract is increased, any costs the Contractor incurs before the increase that are in excess of (1) the amount previously allotted by the Government or, (2) if this is a cost-sharing contract, the amount previously allotted by the Government to the contract plus the Contractor's corresponding share, shall be allowable to the same extent as if incurred afterward, unless the Contracting Officer issues a termination or other notice and directs that the increase is solely to cover termination or other specified expenses.

(j) Change orders shall not be considered an authorization to exceed the amount allotted by the Government specified in the Schedule, unless they contain a statement increasing the amount allotted.

(k) Nothing in this clause shall affect the right of the Government to terminate this contract. If this contract is terminated, the Government and the Contractor shall negotiate an equitable distribution of all property produced or purchased under the contract, based upon the share of costs incurred by each.

(l) If the Government does not allot sufficient funds to allow completion of the work, the Contractor is entitled to a percentage of the fee specified in the Schedule equalling the percentage of completion of the work contemplated by this contract.

(End of clause)

CONTRACT NO. N00178-04-D-4024	DELIVERY ORDER NO. FG15	AMENDMENT/MODIFICATION NO. 06	PAGE 33 of 33	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

SECTION J LIST OF ATTACHMENTS

Attachment A - DD254

Attachment B - Task Order Administration Plan

Attachment C - Quality Assurance Surveillance Plan

Attachment D - Approved Subcontracting Plan