

DELIVERY ORDER

FINAL

1. CONTRACT NO. N00178-04-D-4024	2. DELIVERY ORDER NO. FK01	3. EFFECTIVE DATE 09/19/2007	4. PURCHASE REQUEST NO. N00189-07-NR-55474
5. ISSUED BY CODE N00189 FISC Norfolk, Contracting Dept Norfolk 1968 Gilbert Street Ste 600 Norfolk VA 23511-3392 carissa.holland@navy.mil 757-443-1338		6. ADMINISTERED BY CODE S2404A DCMA VIRGINIA 10500 BATTLEVIEW PARKWAY, SUITE 200 MANASSAS VA 20109-2342	
7. CONTRACTOR CODE 17038 Booz Allen Hamilton, Inc 8283 Greensboro Drive McLean VA 22102		FACILITY	8. DELIVERY DATE See Section F
11. SHIP TO See Section D		12. PAYMENT WILL BE MADE BY CODE HQ0338 DFAS Columbus Center, South Entitlement Operations P.O. Box 182264 Columbus OH 43213	
13. TYPE OF ORDER D X This delivery order/call is issued on another Government agency or in accordance with and subject to terms and conditions of above-numbered contract.			

ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.

Booz Allen Hamilton, Inc	[Redacted Signature]	Vice President	
NAME OF CONTRACTOR	SIGNATURE	TYPED NAME AND TITLE	DATE SIGNED

14. ACCOUNTING AND APPROPRIATION DATA
 See Section G

15. ITEM NO.	16. SCHEDULE OF SUPPLIES/SERVICES	17. QUANTITY ORDERED/ACCEPTED*	18. UNIT	19. UNIT PRICE	20. AMOUNT
See the Following Pages					

*If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle.	21. UNITED STATES OF AMERICA By: Carissa G Holland	09/19/2007 CONTRACTING/ORDERING OFFICER	22. TOTAL \$ [Redacted]
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SECTION	DESCRIPTION	SECTION	DESCRIPTION
B	SUPPLIES OR SERVICES AND PRICES/COSTS	H	SPECIAL CONTRACT REQUIREMENTS
C	DESCRIPTION/SPECS/WORK STATEMENT	I	CONTRACT CLAUSES
D	PACKAGING AND MARKING	J	LIST OF ATTACHMENTS
E	INSPECTION AND ACCEPTANCE		
F	DELIVERIES OR PERFORMANCE		
G	CONTRACT ADMINISTRATION DATA		

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GENERAL INFORMATION

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SECTION B SUPPLIES OR SERVICES AND PRICES

CLIN - SUPPLIES OR SERVICES

For Cost Type Items:

Item	Supplies/Services Qty	Unit	Est. Cost	Fixed Fee	CPFF

1000	Base Period: Provide Certification and Accreditation (C&A) support services for Naval Network Warfare Command (NNWC), Navy Operational Designated Approval Authority (ODAA) IAW the attached Performance Work Statement (PWS) (O&MN,N)	1.0 Lot	\$ ██████████	\$ ██████████	\$ ██████████
100001	Funding for CLIN 1000				
1001	Base Period, Surge: Provide Certification and Accreditation (C&A) support services for Naval Network Warfare Command (NNWC), Navy Operational Designated Approval Authority (ODAA) IAW the attached Performance Work Statement (PWS) (O&MN,N) Option	1.0 Lot	\$ ██████████	\$ ██████████	\$ ██████████
1002	Option Period 1: Provide Certification and Accreditation (C&A) support services for Naval Network Warfare Command (NNWC), Navy Operational Designated Approval Authority (ODAA) IAW the attached	1.0 Lot	\$ ██████████	\$ ██████████	\$ ██████████

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Performance Work
Statement (PWS)
(O&MN,N)
Option

1003	Option Period 1, Surge: Provide Certification and Accreditation (C&A) support services for Naval Network Warfare Command's (NNCW) Office of Designated Approving Authority IAW the attached Performance Work Statement (PWS) (O&MN,N) Option	1.0 Lot	\$ ██████████	\$ ██████████	\$ ██████████
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For ODC Items:

Item	Supplies/Services	Qty	Unit	Est. Cost

3000	Base Period: Travel and Per Diem (O&MN,N)		1.0 Lot	\$ ██████████
300001	Funding for CLIN 3000			
3001	Option Period 1: Travel and Per Diem (O&MN,N) Option		1.0 Lot	\$ ██████████

For Cost Type Items:

Item	Supplies/Services	Qty	Unit	Est. Cost	Fixed Fee	CPFF

4000	Option Period 2: Provide Certification and Accreditation (C&A) support services for Naval Network Warfare Command (NNWC), Navy Operational Designated Approval Authority (ODAA) IAW the attached Performance Work Statement (PWS) (O&MN,N)		1.0 Lot	\$ ██████████	\$ ██████████	\$ ██████████

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Option

4001	Option Period 2, Surge: Provide Certification and Accreditation (C&A) support services for Naval Network Warfare Command (NNWC), Navy Operational Designated Approval Authority (ODAA) IAW the attached Performance Work Statement (PWS) (O&MN,N) Option	1.0 Lot	\$ ██████████	\$ ██████████	\$ ██████████
4002	Option Period 3: Provide Certification and Accreditation (C&A) support services for Naval Network Warfare Command (NNWC), Navy Operational Designated Approval Authority (ODAA) IAW the attached Performance Work Statement (PWS) (O&MN,N) Option	1.0 Lot	\$ ██████████	\$ ██████████	\$ ██████████
4003	Option Period 3, Surge: Provide Certification and Accreditation (C&A) support services for Naval Network Warfare Command (NNWC), Navy Operational Designated Approval Authority (ODAA) IAW the attached Performance Work Statement (PWS) (O&MN,N) Option	1.0 Lot	\$ ██████████	\$ ██████████	\$ ██████████
4004	Option Period 4: Provide Certification and Accreditation	1.0 Lot	\$ ██████████	\$ ██████████	\$ ██████████

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(C&A) support services for Naval Network Warfare Command (NNWC), Navy Operational Designated Approval Authority (ODAA) IAW the attached Performance Work Statement (PWS) (O&MN,N) Option

4005	Option Period 4, Surge: Provide Certification and Accreditation (C&A) support services for Naval Network Warfare Command (NNWC), Navy Operational Designated Approval Authority (ODAA) IAW the attached Performance Work Statement (PWS) (O&MN,N) Option	1.0 Lot	\$ ██████████	\$ ██████████	\$ ██████████
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For ODC Items:

Item	Supplies/Services Qty	Unit	Est. Cost
6000	Option Period 2: Travel and Per Diem (O&MN,N) Option	1.0 Lot	\$ ██████████
6001	Option Period 3: Travel and Per Diem (O&MN,N) Option	1.0 Lot	\$ ██████████
6002	Option Period 4: Travel and Per Diem (O&MN,N) Option	1.0 Lot	\$ ██████████

LEVEL OF EFFORT (COST TYPE CONTRACT)(JUN 1995)

(a) The level of effort for the performance of this contract during the period from the start of contract performance to 12 months thereafter is based upon 106,240 estimated manhours of direct labor. If all option periods and quantities are exercised by the government, the level of effort for the performance of this contract will be increased by an additional 462,400 estimated manhours of direct labor, for a total level of effort of 568,640 estimated manhours of direct labor (hereinafter referred to as the "Estimated Total Hours").

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(b) The estimated composition by labor category of the Estimated Total Hours is as follows:

Labor Category	Base	Surge	Option 1	Surge	Option 2	Surge	Option 3	Surge	Option 4	Surge
Program Manager	640	0	640	0	640	0	640	0	640	0
Project Manager	1920	0	1920	0	960	0	960	0	960	0
Senior IA Analyst	5760	192	5760	192	5760	192	5760	192	5760	192
IA Analyst	96000	7680	96000	7680	96000	7680	96000	7680	96000	7680
Database Administrator	1920	192	1920	192	1920	192	1920	192	1920	192
Total Labor	106240	8064	106240	8064	105280	8064	105280	8064	105280	8064

(c) The Estimated Total Hours include overtime* and subcontracting hours but exclude holidays, sick leave, vacation days and other absences.

(d) The number of manhours expended per month shall be commensurate with the effort ordered and the required delivery date of such effort. The number of manhours expended per month may fluctuate in pursuit of the technical objective, provided that such fluctuation does not result in the utilization of the total manhours of effort prior to the expiration of the term thereof. The number of manhours for any labor category may be utilized by the contractor for any other labor category if necessary in performance of the contract.

(e) The contractor shall not be obligated to continue performance beyond the Estimated Total Hours, except that the Contracting Officer may require the contractor to continue performance in excess of the Estimated Total Hours until the total estimated cost has been expended. The government will not be obligated to pay fee on any hours expended in excess of the Estimated Total Hours. Any hours expended in excess of the Estimated Total Hours shall be excluded from all fee computations and adjustments. The Contracting Officer may also require the contractor to continue performance in excess of the total estimated cost until the Estimated Total Hours have been expended. In no event, however, will the Contracting Officer, pursuant to this paragraph (e), require the contractor to continue performance in excess of the Estimated Total hours if the Contracting Officer is requiring or has required the contractor to continue performance in excess of the total estimated cost. Nor will the Contracting Officer, pursuant to this paragraph (e), require the contractor to continue performance in excess of the total estimated cost if the Contracting Officer is requiring or has required the contractor to continue performance in excess of the Estimated Total Hours. The Contracting Officer may extend the period of performance in order to expend either the total estimated cost or the Estimated Total Hours. If this contract is subject to the Service Contract Act, in no event will the Contracting Officer, pursuant to this paragraph (e), extend the period of performance such that the period of performance, as extended, will exceed five years.

(f) If at any time during the performance of this contract the contractor expends in excess of 85% of the available estimated manhours of direct labor, the contractor shall immediately notify the Contracting Officer in writing. Nothing herein shall be construed to alter or waive any of the rights or obligations of either party pursuant to the clause entitled "Limitation of Cost" and/or "Limitation of Funds."

(End of Provision)

LEVEL OF EFFORT - DELIVERY/TASK ORDER PERFORMANCE (OCT 1992)

It is understood and agreed that the number of hours and the total dollar amount for each labor category specified in any delivery/task order issued under this contract are estimates only and shall not limit the use of hours or dollar amounts in any labor category which may be required and provided for under an individual delivery/task order. Accordingly, in the performance of any delivery/task order, the contractor shall be allowed to adjust the quantity of labor hours provided for within labor categories specified in the order provided that in so performing the contractor shall not in any event exceed the ceiling price restrictions of any order, including modifications thereof.

(End of Provision)

PAYMENT OF FIXED FEE (INDEFINITE DELIVERY, COST PLUS FIXED FEE) (OCT 1992)

See the below chart for the applicable fixed fee for work performed under this task order provided the required number of hours shown in the below chart are employed by the contractor in performance of this task order. If substantially fewer than the required number of hours shown in the below chart of said services are so employed, the fixed fee shall be equitably reduced to reflect the reduction of work. The Government shall make monthly payments of the fixed fee at the rate shown in the below chart per direct labor hour invoiced by the contractor. All payments shall be in accordance with the provisions of FAR 52.216-8, "Fixed Fee," and FAR 52.216-7, "Allowable Cost and Payment." The total of all such payments shall not exceed eighty-five (85%) percent of the fixed fee specified under each applicable delivery/task order. Any balance of fixed fee due the contractor shall be paid to the Contractor, and any over-payment of fixed fee shall be repaid to the Government by the Contractor, or otherwise credited to the Government at the time of final payment.

* * * * *

Base \$ ██████████ 106240 \$ ██████████

Base Surge \$ ██████████ 8064 \$ ██████████

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Option 1 \$ [REDACTED] 106240 \$ [REDACTED]

Option 1 Surge \$ [REDACTED] 8064 \$ [REDACTED]

Option 2 \$ [REDACTED] 105280 \$ [REDACTED]

Option 2 Surge \$ [REDACTED] 8064 \$ [REDACTED]

Option 3 \$ [REDACTED] 105280 \$ [REDACTED]

Option 3 Surge \$ [REDACTED] 8064 \$ [REDACTED]

Option 4 \$ [REDACTED] 105280 \$ [REDACTED]

Option 4 Surge \$ [REDACTED] 8064 \$ [REDACTED]

* To be filled in by the offeror using the proposed fixed fee dollar amount.

** To be filled in by offeror. Calculate this rate by dividing the fixed fee amount by the number of hours.

(End of Provision)

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SECTION C DESCRIPTIONS AND SPECIFICATIONS

PERFORMANCE WORK STATEMENT
CERTIFICATION AND ACCREDITATION (C&A) SUPPORT
For
Naval Network Warfare Command (NNWC)
Navy Operational Designated Approval Authority (ODAA)
Naval Amphibious Base, Little Creek, Norfolk, VA

1.0 OBJECTIVE/OVERVIEW

Support the Navy Operational Designated Approval Authority (ODAA) in daily operations. Develop, record, track, review, assess and monitor all certification and accreditation (C&A) documentation submissions for all Navy operational GENSER systems and networks (ONE-NET, NMCI, IT-21, Legacy) to include systems and networks under Research and Development (R&D), supporting operational and test exercises, and special projects. Report information assurance (IA) program deficiencies and shortfalls, and provide C&A assessment conclusions to the ODAA to ensure DoD/Navy IA requirements are met. Provide accreditation recommendations to the ODAA based upon review of C&A documentation and risk assessment. Provide subject matter expertise to ODAA customers for DoD IA policy directives, programs and procedures, C&A, Cross Domain Solutions, NIPRNet and SIPRNet connection approval process and other DoD / Navy IA program elements for all Navy Operational GENSER systems. Review and track the status of findings from vulnerability scans, audits, investigations and reviews conducted on behalf of the Navy IA compliance validation process. Assist the ODAA in migrating C&A activities from DITSCAP to DIACAP and implementing DoD provided automated C&A tools. Provide IA compliance testing and verification, C&A documentation development validation support for existing "legacy" applications, systems and networks in support of legacy network reduction efforts. Coordinate with Navy Fleet activities, Program Managers, Joint Program Offices, Second Echelon Commands, Local IA Authorities, Information Assurance Managers, other NETWARCOM activities/codes, NSA, DISA, DON CIO, OPNAV, SPAWAR and other government agencies to facilitate Navy C&A activities, ensure complete C&A documentation flows through the ODAA for all IA, C&A and Authority to Connect functions under the purview of the ODAA. Provide IA and C&A policy and implementation guidance to Navy Commands by fielding questions and inquiries related to DoD/Navy IA programs, C&A documentation and C&A processes.

2.0 PLACE OF PERFORMANCE

- a. The place of performance is Norfolk, Virginia.
- b. Eighty-percent of the work will be conducted at Government facilities and twenty-percent will be conducted at Contractor facilities.

3.0 SECURITY

The contract personnel assigned to this contract shall be cleared to a minimum level of SECRET. The Contractor is responsible for acquiring and maintaining security clearances at the level(s) required under this contract. DD-254 for this contract applies. (Attachment 1)

4.0 TASK ORDER MANAGER (TOM)

The Task Order Manager (TOM) is Robert Mawhinney, ODAA, robert.mawhinney@navy.mil, (757) 417-6733 ext. 1.

5.0 REFERENCES

The following is a list of DoD/Navy policy directives and reference for guidance.

- a. DoDD 8500.1, Information Assurance, 24 October 2002
- b. DoDI 8500.2, Information Assurance (IA) Implementation, 6 February 2003
- c. DoD 5200.1-R, Information Security Program, January 1997

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- d. DoDD 5200.40, DoD Information Technology Security Certification and Accreditation Process (DITSCAP), 30 December 1997
- e. DoD Directive 5205.8, Access to Classified Cryptographic Information, 20 February 1991
- f. CJCSI 6211.02B, Defense Information System Network Policy, h. Responsibilities and Processes of 31 July 2003
- g. CJCSM 6510.01, Defense-In-Depth: Information Assurance and Computer Network Defense of 25 March 2003 w/Ch-1
- h. SECNAV 5239.3A, Department of the Navy Information Assurance Policy, 20 December 2004
- i. DoD Information Assurance Certification and Accreditation Process (DIACAP) Interim Guidance, 6 July 06
- j. Navy/Marine Corps Unclassified Trusted Network Protection UTNProtect Policy, 31 October 2002
- k. 5 USC 552a, The Privacy Act of 1974
- l. Director of Central Intelligence 6-3, Security Policy on Intelligence Information in Automated Systems and Networks
- m. NSTISSP No. 11 Revised, National Policy Governing the Acquisition of Information Assurance (IA) and IA-Enabled Information Technology (IT) Products, June 2003
- n. USN/USMC IA PUB-5239-22, Information Assurance Protected Distribution System (PDS) Publication, October 2003
- o. NSTISSAM TEMPEST/2-95A, Red/Black Installation Guidance, 3 February 2000
- p. SECNAV 5216.5D, Department of the Navy Correspondence Manual, 2 June 2005 w/CH-2q. Other relevant IA policy documents as published or updated.
- q. Department of the Navy (DON) Federal Information Security Management Act (FISMA) Guidelines of Mar 06
- r. DoD Directive 8570.1, Information Assurance Training, Certification , and Workforce Management of 15 Aug 04
- s. DoD 8570.01-M, Information Assurance Workforce Improvement Program of 10 Dec 05

6.0 PERFORMANCE REQUIREMENTS

- a. On a daily basis, review Navy-wide C&A package submissions to ensure system/network architectures and technical / non-technical operating features adequately protect and defend against unauthorized access, ensure systems availability, and meet DoD/Navy IA implementation policy requirements and data protection safeguards. Prepare C&A documentation folders containing letters, correspondence, forms and other documentation in support of the ODAA accreditation approval and authority to connect process. C&A documentation folders shall include a cover page listing key summary information as designated by the DAA. Expect feedback from the ODAA in the form of comments and instructions as needed to correct documentation format errors, information omissions and to address shortfalls in C&A package submissions.
- b. Conduct IA compliance and C&A documentation validation assessments for Navy legacy applications, systems and networks. IA compliance validation will encompass the review and assessment of Command level systems, networks and applications to ensure IA controls are addressed and implemented in accordance DoD/Navy overarching IA policy. Develop, or expand existing, C&A documentation to ensure complete C&A documentation exists in accordance with DoD C&A policy. Perform Certification Authority (CA) risk assessments to evaluate systems risks, and provide written risk assessment reports including overall risk analysis reviews and recommendations to the ODAA. Expect feedback from the ODAA in the form of comments and instructions to ensure coordination of efforts, to correct errors, information omissions and shortfalls in C&A documentation packages. Timeliness for completing tasks TBD by the Government at the time the task is issued.
- c. In conjunction with paragraphs 1 and 2, review C&A packages submitted to ODAA for completeness in accordance with DoD/Navy IA, C&A, DISA and NSA policy. Coordinate with Commands to ensure missing C&A documentation required for approval to operate is submitted. Coordinate with Navy Representatives (OPNAV, SECNAV CNO, SPAWAR), Combatant Commanders (JFCOM, PACOM) and other government agencies or private industry officials as needed to process packages for approval. Organize and prepare folders containing all relevant supporting C&A documentation along with recommendations in writing to the DAA in the form of official letters documenting IA control weaknesses, shortfalls and missing or inadequate C&A documentation. Letters shall be in the format prescribed by the Naval Correspondence Manual and the DAA. Ensure complete documentation packages flow through the C&A process and keep the ODAA informed of status and potential issues. Submit accreditation packages with supporting C&A package documentation to the DAA within 1 day of completing C&A package review and analysis. All C&A documentation and letters are internal documents designated for official government use only, and shall be correctly marked in accordance with Navy information classification guidelines for the classification of information contained in the package. Expect feedback from the DAA in the form of comments and instructions as needed to correct format errors, typos, spelling errors, information omissions and shortfalls in describing IA technical and non-technical issues.
- d. Develop procedures and guidelines pertaining to Navy firewall policy, authorized ports and protocols, circuit connection approval process, requirements for Allies Access to SIPRNet and other technical and administrative procedures in support of all DoD / Navy IA policy directives and programs, C&A processes,

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CDS solutions, DISA circuit connection approval processes and changes to IA / C&A policies and processes. Procedures shall be developed consistent with Navy and ODAA guidance. All procedures and guidelines shall be developed in standard instruction or manual format in accordance with Navy Correspondence Manual and will be delivered in electronic format suitable for posting on government websites. Expect feedback from the ODAA in the form of comments and instructions as needed to correct format errors, information omissions and address shortfalls in procedural and guidance documentation. Timeliness for submittal TBD by the Government at the time the tasks are assigned.

- e. Develop procedures to support C&A workflow processes, criteria needed to facilitate processes and ODAA accreditation decision milestones. Procedures will require review and changes as ODAA processing requirements change to meet enhancements and changes in DoD/Navy IA program requirements, C&A processes, network management strategies and DISA circuit management processes. Expect feedback from the ODAA in the form of comments and instructions as needed to correct format errors, information omissions and address shortfalls in procedural documentation. Timeliness for submittal TBD by the Government at the time the tasks are assigned.
- f. Attend meetings on behalf of the ODAA and prepare written feedback on the content and outcome of meetings, and follow-on tasks including recommendation and suggestions. Contractor employees are reminded that the input and decisions are to be made by the ODAA/government representatives. Meeting summary reports shall be delivered in written form within 24 hours of conclusion of meeting. Due to short turnaround, results of high level meetings may be delivered in electronic email format within 24 hours backed up with recommendations and amplifying comments in written format. Expect feedback if additional information is needed or if follow-on tasks are required to support meeting outcomes and recommendations.
- g. Develop point papers, Naval messages, presentations, briefings and other forms of written documentation on an as needed basis to support ODAA functions. (Note: Due to the nature of this requirement, the contractor may be given 12 or less hours preparation time.) Expect feedback from the Government when submissions are unacceptable or when additional information is required to meet requirements. Timeliness for submitting documentation requiring significant effort TBD by the Government at the time the task is issued.
- h. Develop Standard Operating Procedures (SOPs), checklists, workflow process charts, forms, POC lists, and other documentation needed to support ODAA processes and related C&A functions.
- i. Develop procedures, policy guidelines, forms, and other documentation in support of Navy-wide implementation of DIACAP, DoD / Navy IA program requirements, and activities with other agencies involved in the system/network/site and circuit accreditation process. Final approval must be granted by the government prior to acceptance of final documents.
- j. Provide on-site Lead / Supervisory personnel to plan and manage work and provide leadership in the execution of assigned tasks.
- k. Maintain, modify and enhance the ODAA tracker database system which is used to record, monitor and track, and report C&A package status and to generate productivity and metrics reports. The tracker database is developed in Microsoft Access and Oracle. All enhancements made to the ODAA tracker database must be approved by the ODAA before implementation. The contractor shall be responsible for testing software changes before implementing. The contractor shall develop documentation to support ongoing maintenance and software developed for ODAA use. Timeliness for completing tasks to enhance the ODAA tracker database TBD by the Government at the time the task is issued.
- l. Develop project and task management plans for tasks requiring significant planning and management oversight. Timeliness for completing tasks TBD by the Government at the time the task is issued.

9.0 GOVERNMENT FURNISHED MATERIAL/EQUIPMENT

Materials considered reasonably required for the completion of the described work will be furnished to the contractor upon request made to the TOM. These materials will be furnished to the contractor for use in connection with and under the terms of this order. Contractors physically located in a NNWC facility will be provided an NMCI seat and all associated hardware/software that will be needed to complete above described tasks. Upon completion of work, all GFM/E shall be returned to the Government.

10.0 CONTRACTOR FURNISHED MATERIAL/EQUIPMENT

Contractor facilities shall be located in the Tidewater Virginia area. In addition to providing workspace, this site shall also include conference room facilities for 25 people along with conference telephone and VTC capabilities. This facility shall only be used to process sensitive, Unclassified information only.

11.0 TRAVEL REQUIREMENTS

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Travel is anticipated in completion of this task order to attend meetings, conferences, etc on behalf on the Director, ODAA. All travel shall be in accordance with Joint Travel Regulations.

12.0 DELIVERABLES

The Contractor shall provide the deliverables listed below. Deliverables shall be prepared in contractor format where not otherwise specified by the government. Deliverables shall be provided to the TOM. All final deliverable submissions shall remain the property of the U.S. Government. In the event revisions are required to any of the following deliverables, it shall be at no additional cost to the government.

a. Weekly Activity Reports: Summary of events/metrics for weekly accomplishments broken down by individual and sub-task. Include significant issues/plans and constraints and estimated resource requirement and task completion dates. Submit NLT close of business on Tuesday of each week. Expect feedback from the Government when additional information is required to address specific issues.

b. Monthly Productivity Status and Metrics Reports: Include the previous month's productivity, metrics of key performance and reporting indicators as defined by the ODAA, list of outstanding issues including amplifying remarks pertaining to background, assumptions, constraints and recommendations, and status of projects and tasks. Submit by the fifth of each month for the previous month's information.

c. Cost Report: Summary of financial status of task order: Include dollar amount expended monthly to-date and dollar amount remaining on the task order. Submit with Monthly reports and as requested by TOM or Contracting Officer.

d. C&A Packages: Provided with the following information upon which the Government will base an accreditation decision/approval: Draft DAA approval memorandum/letter, prepared IAW Navy correspondence standards, including applicable references and enclosures, impact statement/mission impact, residual risk determination; risk mitigation strategy, and compliance standards. Submit before expiration dates or other dates as established by ODAA.

13.0 QUALITY ASSURANCE PLAN

Section 6 of this performance work statement (PWS) specifies the tasks to be performed and sections 6 and 12 specifies the required deliverables. In accordance with the Quality Assurance Surveillance Plan (QASP) (See Section E), the Task Order Manager (TOM) will measure and evaluate the contractor's performance of this PWS.

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SECTION D PACKAGING AND MARKING

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SECTION E INSPECTION AND ACCEPTANCE

For all CLINs:

The Task Order Manager (TOM) identified in Section G is the only person empowered to inspect and inspect work under this task order. Services will be inspected/accepted by the Government at Destination.

Quality Assurance Surveillance Plan (QASP)

This Quality Assurance Surveillance Plan (QASP) supports the performance-based services for Naval Network Warfare Command (NNWC), Navy Operational Designated Approval Authority (ODAA) for Certification and Accreditation (C&A) support.

1.0 INTRODUCTION

This QASP has been developed in accordance with the Performance Work Statement (PWS). This plan sets forth procedures and guidelines that will be used in evaluating the performance by the contractor.

The purpose of the QASP is to provide the Government's Task Order Manager (TOM) a method of surveillance for the services required in the PWS. The QASP provides the means to evaluate whether the contractor is meeting the performance objectives stated in the PWS.

The QASP will be used primarily as a tool to verify that the contractor has implemented a quality control process, which provides the quality of output the Navy deems necessary in the performance of the required services. The contractor is the owner of the quality control process and is responsible for developing, implementing, and modifying procedures that will produce the desired outcomes and result in performance of work within the required standards.

Contractor will submit a Quality Assurance Plan to the TOM. The plan shall include the contractor's process for managing performance in a safe, efficient, and quality manner. The level of surveillance will be established by the TOM to give the Government the necessary assurance that the requirements of the PWS are being met and that a process exists and is in place to ensure quality. If, during the course of this surveillance, the TOM discovers the service provider is not complying with the established level of quality, the level of surveillance may be increased. If performance exceeds standards, surveillance may be decreased.

2.0 METHODS OF SURVEILLANCE

Surveillance methods will vary according to the service being monitored. The Government's intent is to minimize the level of Government involvement and allow the contractor to responsibly perform, or exceed the task order standards.

The primary methods of surveillance to monitor performance of this task order are:

Personnel: The TOM will review contractor personnel resumes to determine whether they meet the minimum personnel qualifications and monitor the contractor's conformance with DoD Directive 8570.1, Information Assurance Training, Certification and Workforce Management and DoD 8570.01-M, Information Assurance Workforce Improvement Program.

Performance: The TOM will measure the contractor's performance by assessing the quality of the services delivered by the contractor. Examples of services delivered include, but are not limited to, Certification and Accreditation

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(C&A) packages, Standard Operating Procedures (SOPs), meeting reports, etc.

Schedule: The TOM will determine whether the contractor has met the schedule through the use of the due dates for receipt of deliverables.

Cost: The TOM will review monthly costs to monitor the contractor's expenditures in comparison to the contractor's proposed budget through the task order performance.

There are three levels of surveillance:

Level I – Reduced: applied in the case of exceptional contractor performance

Level II – Normal: applied to good, but not exceptional, contractor performance. This level is to be used when the task order is first implemented.

Level III – Increased: applied in the case of poor contractor performance.

The TOM will make quality assurance evaluation results known to the Contracting Officer and to the contractor, who are responsible for taking appropriate action. The TOM will evaluate the contractor's performance as stated in the PWS and will maintain a file for historical data.

The contractor will have a quality assurance program in place to monitor their performance, provide feedback on their performance, to provide guidance on corrective actions to problems that arise, and to maintain an audit trail of incidents and issues.

When the contractor's response is likely to correct a problem that arises, the TOM should recommend to the Contracting Officer that further government action will not be required with the exception of an increased level of surveillance.

If the contractor's response is not likely to correct a problem that arises, then the TOM will explain why the solution is not adequate and recommend action by the Government.

3.0 PERFORMANCE MEASUREMENTS

3.1 Personnel Metric

Successful is defined as the contractor personnel meeting the minimum personnel qualifications and 100% conformance with training and certification as detailed in DoD 8570.1 and DoD 8570.01-M guidelines.

Unsuccessful is defined as the contractor personnel not meeting the minimum personnel qualifications and less than 100% conformance with training and certification as detailed in DoD 8570.1 and DoD 8570.01-M guidelines.

3.1 Performance Metric

3.1.1 For C&A packages, the Government defines successful services as those that conform to the task description provided in the PWS with 98% accuracy. The Government defines unsuccessful services as those C&A packages that do not meet the PWS requirements and require significant rework (less than 98% accuracy).

3.1.2 For all other services, the Government defines successful services as those that conform to the task description

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provided in the PWS with little or no rework required of the contractor. Unsuccessful services are defined as those that do not conform to the task description provided in the PWS and require significant rework by the contractor at the direction of the Government.

3.2 Schedule Metric

Successful delivery is defined as delivery of required deliverables on time 95% of the time.

Unsuccessful delivery is defined as delivery of required deliverables on time less than 95% of the time.

3.3 Cost Metric

Successful cost control is defined as performance of the PWS within the amount of funds allotted on the order. If the contractor's actual expenditures on a monthly basis exceed the budgeted amount for expenditures, the contractor must (1) provide an explanation why the budget was exceeded and (2) provide an explanation of adjustments that will ensure completion of the work within the ceiling of the task order, in order to receive a successful assessment of performance.

Unsuccessful cost control is defined as exceeding the funding allotted on the order or exceeding the original ceiling of the order due to reasons not attributable to the Government. Furthermore, on a monthly basis, if the Government is not notified of budgetary overruns, reasons for their occurrence, and steps the contractor is taking to ensure completion of the work within the ceiling of the order, the contractor will receive an unsuccessful assessment of performance.

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SECTION F DELIVERABLES OR PERFORMANCE

CLIN - DELIVERIES OR PERFORMANCE

The periods of performance for the following firm items are predicated on a 27 September 2007 start date, estimated at:

1000 09/27/2007 - 09/26/2008

3000 09/27/2007 - 09/26/2008

The period of performance for the following option items are from date of option exercise through 12 months thereafter, estimated at:

1002 09/27/2008 - 09/26/2009

3001 09/27/2008 - 09/26/2009

4000 09/27/2009 - 09/26/2010

6000 09/27/2009 - 09/26/2010

4002 09/27/2010 - 09/26/2011

6001 09/27/2010 - 09/26/2011

4004 09/27/2011 - 09/26/2012

6002 09/27/2011 - 09/26/2012

The following option quantities can be exercised, in full or part, at any time within the 12-month period of its associated base or option year:

1001 09/27/2007 - 09/26/2008

1003 09/27/2008 - 09/26/2009

4001 09/27/2009 - 09/26/2010

4003 09/27/2010 - 09/26/2011

4005 09/27/2011 - 09/26/2012

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SECTION G CONTRACT ADMINISTRATION DATA

INVOICING INSTRUCTIONS AND PAYMENT FOR SERVICES

Invoices for services rendered under this Task, Purchase or Delivery Order shall be submitted electronically through Wide Area Work Flow – Receipt and Acceptance (WAWF):

The vendor shall self-register at the web site <https://wawf.eb.mil>.

One or more separate invoices will be prepared per Task, Purchase or Delivery Order. Do not combine the payment claims for supplies provided under this contract ordered through multiple Task, Purchase or Delivery Orders within one invoice.

The contractor shall electronically submit invoices using the Wide Area Workflow (WAWF) web site. Depending on the contractor's "direct submit authority" given by Defense Contract Audit Agency (DCAA), the invoice will either be approved by DCAA or submitted directly to Defense Finance Accounting Service (DFAS) for payment.

Back up documentation (such as delivery receipts, etc.) can be included and attached to the invoice in WAWF. Attachments created in any Microsoft Office product are attachable to the invoice in WAWF.

The following information regarding \Naval Network Warfare Command\ is provided for completion of the invoice in WAWF:

Invoice Type: Cost Vouchers
Issuing Office DODAAC: \N00189\
Admin DODAAC: \S2404A\
DCAA Auditor: \██████████\
Service Provider: \S2404A\
Pay DODAAC: \██████████\
NETWARCOM email: michael.l.greene2@navy.mil

The contractor shall submit invoices for payment per contract terms.

The Government shall process invoices for payment per contract terms.

For more information on Wide Area Workflow, please contact the Wide Area Workflow Implementation Team at (800) 559-9293.

CONTRACT ADMINISTRATION APPOINTMENTS AND DUTIES (5252.NS-0002T)

In order to expedite administration of this contract/order, the following delineation of duties is provided including the names, addresses and phone numbers for each individual or office as specified. The individual/position designated as having responsibility should be contacted for any questions, clarifications or information regarding the functions assigned.

1. PROCURING CONTRACTING OFFICER (PCO) is responsible for:

- a. All pre-award information, questions, or data;
- b. Freedom of Information inquiries;
- c. Change/question/information regarding the scope, terms or conditions of the basic contract document; and/or
- d. Arranging the post award conference (See FAR 42.503).

Name: Carissa Holland

Address: Fleet and Industrial Supply Center

Contracting Department

1968 Gilbert Street, Suite 600

Norfolk, VA 23511

Phone: (757)443-1338

2. CONTRACT ADMINISTRATION OFFICE (CAO) is responsible for matters specified in FAR 42.302 and DFARS 242.302 except in those areas otherwise designated herein:

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Name: Carissa Holland
Address: Fleet and Industrial Supply Center
Contracting Department
1968 Gilbert Street, Suite 600
Norfolk, VA 23511
Phone: (757)443-1338

3. DEFENSE CONTRACT AUDIT AGENCY (DCAA) is responsible for audit verification/provisional approval of invoices and final audit of the contract prior to final payment to the contractor.

Name: DCAA Fairfax Branch Office
Address: 171 Elden Street, Suite 315
Herndon, VA 20170

Phone: 703-735-8220

4. TASK ORDER MANGER (TOM) is responsible for:

- a. Liaison with personnel at the Government installation and the contractor personnel on site;
- b. Technical advice/recommendations/clarification on the statement of work;
- c. The statement of work for delivery/task orders placed under this contract.
- d. An independent government estimate of the effort described in the definitized statement of work;
- e. Quality assurance of services performed and acceptance of the services or deliverables;
- f. Government furnished property;
- g. Security requirements on Government installation;
- h. Providing the PCO or his designated Ordering Officer with appropriate funds for issuance of the Delivery/Task order; and/or
- i. Certification of invoice for payment.

NOTE: When, in the opinion of the Contractor, the TOM requests effort outside the existing scope of the contract (or delivery/task order), the Contractor shall promptly notify the Contracting Officer (or Ordering Officer) in writing. No action shall be taken by the contractor under such direction until the Contracting Officer has issued a modification to the contract or, in the case of a delivery/task order, until the Ordering Officer has issued a modification of the delivery/task order; or until the issue has otherwise been resolved. **THE TOM IS NOT AN ADMINISTRATIVE CONTRACTING OFFICER AND DOES NOT HAVE THE AUTHORITY TO DIRECT THE ACCOMPLISHMENT OF EFFORT WHICH IS BEYOND THE SCOPE OF THE STATEMENT OF WORK IN THE CONTRACT OR DELIVERY/TASK ORDER.**

Name: Robert Mawhinney
Address: 2465 Guadalcanal Road, Bldg 1265
NAB Little Creek
Norfolk, VA 23521
Phone: 757-471-6733, ext. 1

In the event that the TOM named above is absent due to leave, illness, or official business, all responsibilities and functions assigned to the TOM will be the responsibility of the alternate TOM listed below:

Name: Dennis Waksmunski
Address: 2465 Guadalcanal Road, Bldg 1265
NAB Little Creek
Norfolk, VA 23521
Phone: 757-471-6719, ext. 6

(End of Text)

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Accounting Data

SLINID	PR Number	Amount
100001	N6047607RC004FS	██████████
LLA :		
AA 1771804 60FN 250 69235 068892 2D C004FS		
Standard Number: N6047607RC004FS		
300001	N6047607RC004FS	██████████
LLA :		
AA 1771804 60FN 250 69235 068892 2D C004FS		
Standard Number: N6047607RC004FS		

SECTION H SPECIAL CONTRACT REQUIREMENTS

LIMITATION OF LIABILITY - INCREMENTAL FUNDING (NAVSUP 5252.232-9400) (JAN 1992)

This contract is incrementally funded and the amount currently available for payment hereunder is limited to \$ [REDACTED] inclusive of fee. It is estimated that these funds will cover the cost of performance through [REDACTED]. Subject to the provisions of the clause entitled "Limitation of Funds" (FAR 52.232-22) of the General Provisions of this contract, no legal liability on the part of the Government for payment in excess of \$ [REDACTED] shall arise unless additional funds are made available and are incorporated as a modification to this contract.

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

ORGANIZATIONAL CONFLICT OF INTEREST:

(a) Purpose. This clause seeks to ensure that the contractor (1) does not obtain an unfair competitive advantage over other parties by virtue of its performance of this contract, and (2) is not biased because of its current or planned interests (financial, contractual, organizational or otherwise) that relate to the work under this contract.

(b) Scope. The restrictions described herein shall apply to performance or participation by the contractor (as defined in paragraph (d)(7)) in the activities covered by this clause.

(1) The restrictions set forth in paragraph (e) apply to supplies, services, and other performance rendered with respect to the suppliers and/or equipment subject to this contract. The contract will specify to which suppliers and/or equipment subparagraph (f) restrictions apply.

(2) The financial, contractual, organizational and other interests of contractor personnel performing work under this contract shall be deemed to be the interests of the contractor for the purposes of determining the existence of an Organizational Conflict of Interest. Any subcontractor that performs any work relative to this contract shall be subject to this clause. The contractor agrees to place in each subcontract affected by these provisions the necessary language contained in this clause.

(c) Waiver. Any request for waiver of the provisions of this clause shall be submitted in writing to the Procuring Contracting Officer. The request for waiver shall set forth all relevant factors including proposed contractual safeguards or job procedures to mitigate conflicting roles that might produce an Organizational Conflict of Interest. No waiver shall be granted by the Government with respect to prohibitions pursuant to access to proprietary data.

(d) Definitions. For purposes of application of this clause only, the following definitions are applicable:

(1) "System" includes system, major component, subassembly or subsystem, project, or item.

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- (2) “Nondevelopmental items” as defined in FAR 2.101.
- (3) “Systems Engineering” (SE) includes, but is not limited to, the activities in FAR 9.505-1(b).
- (4) “Technical direction” (TD) includes, but is not limited to, the activities in FAR 9.505-1(b).
- (5) “Advisory and Assistance Services” (AAS) are those services acquired from non-governmental sources to support or improve agency policy development or decision making; or, to support or improve the management of organizations or the operation of hardware systems. Such services may encompass consulting activities, engineering and technical services, management support services and studies, analyses and evaluations.
- (6) “Consultant services” as defined in FAR 31.205-33(a).
- (7) “Contractor”, for the purposes of this clause, means the firm signing this contract, its subsidiaries and affiliates, joint ventures involving the firm, any entity with which the firm may hereafter merge or affiliate, and any other successor or assignee of the firm.
- (8) “Affiliates,” means officers or employees of the prime contractor and first tier subcontractors involved in the program and technical decision-making process concerning this contract.
- (9) “Interest” means organizational or financial interest.
- (10) “Weapons system supplier” means any prime contractor or first tier subcontractor engaged in, or having a known prospective interest in the development, production or analysis of any of the weapon systems, as well as any major component or subassembly of such system.

(e) Contracting restrictions.

(1) To the extent the contractor provides systems engineering and/or technical direction for a system or commodity but does not have overall contractual responsibility for the development, the integration, assembly and checkout (IAC) or the production of the system, the contractor shall not (i) be awarded a contract to supply the system or any of its major components or (ii) be a subcontractor or consultant to a supplier of the system or of its major components. The contractor agrees that it will not supply to the Department of Defense (either as a prime contractor or as a subcontractor) or act as consultant to a supplier of, any system, subsystem, or major component utilized for or in connection with any item or other matter that is (directly or indirectly) the subject of the systems engineering and/or technical direction or other services performed under this contract for a period of 30 days after the date of completion of the contract. (FAR 9.505-1(a))

(2) To the extent the contractor prepares and furnishes complete specifications covering nondevelopmental items to be used in a competitive acquisition, the contractor shall not be allowed to furnish these items either as a prime contractor or subcontractor. This rule applies to the initial production contract, for such items plus a specified time period or event. The contractor agrees to prepare complete specifications covering non-developmental items to be used in competitive acquisitions, and the contractor agrees not to be a supplier to the Department of Defense, subcontract supplier, or a consultant to a supplier of any system or subsystem for which complete specifications were prepared hereunder. The prohibition relative to being a supplier, a subcontract supplier, or a consultant to a supplier of these systems of their subsystems extends for a period of 30 days after the terms of this contract. (FAR 9.505-2(a)(1))

(3) To the extent the contractor prepares or assists in preparing a statement of work to be used in competitively acquiring a system or services or provides material leading directly, predictably and without delay to such a work statement, the contractor may not supply the system, major components thereof or the services unless the contractor is the sole source, or a participant in the design or development work, or a contractor involved in preparation of the work statement. The contractor agrees to prepare, support the preparation of or provide material leading directly, predictably and without delay to a work statement to be used in competitive acquisitions, and the contractor agrees not to be a supplier or consultant to a supplier of any services, systems or subsystems for which the contractor participated in preparing the work statement. The prohibition relative to being a supplier, a subcontract supplier, or a consultant to a supplier of any services, systems or subsystems extends for a period of 30 days after the terms of this contract. (FAR 9.505-2(a)(1))

(4) To the extent work to be performed under this contract requires evaluation of offers for products or services, a contract will not be awarded to a contractor that will evaluate its own offers for products or services, or those of a competitor, without proper safeguards to ensure objectivity to protect the Government’s interests. Contractor agrees to the terms and conditions set forth in the Statement of Work that are established to ensure objectivity to protect the Government’s interests. (FAR 9.505-3)

(5) To the extent work to be performed under this contract requires access to proprietary data of other companies, the contractor must enter into agreements with such other companies which set forth procedures deemed adequate by those companies (i) to protect such data from unauthorized use or disclosure so long as it remains proprietary and (ii) to refrain from using the information for any other purpose other than that for which it was furnished. Evidence of

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such agreement(s) must be made available to the Procuring Contracting Officer upon request. The contractor shall restrict access to proprietary information to the minimum number of employees necessary for performance of this contract. Further, the contractor agrees that it will not utilize proprietary data obtained from such other companies in preparing proposals (solicited or unsolicited) to perform additional services or studies for the United States Government. The contractor agrees to execute agreements with companies furnishing proprietary data in connection with work performed under this contract, obligating the contractor to protect such data from unauthorized use or disclosure so long as such data remains proprietary, and to furnish copies of such agreement to the Contracting Officer. Contractor further agrees that such proprietary data shall not be used in performing for the Department of Defense additional work in the same field as work performed under this contract if such additional work is procured competitively. (FAR 9.505-4(b))

(6) Preparation of Statements of Work or Specifications. If the contractor under this contract assists substantially in the preparation of a statement of work or specifications, the contractor shall be ineligible to perform or participate in any capacity in any contractual effort (solicited or unsolicited) that is based on such statement of work or specifications. The contractor shall not incorporate its products or services in such statement of work or specifications unless so directed in writing by the Contracting Officer, in which case the restrictions in this subparagraph shall not apply. Contractor agrees that it will not supply to the Department of Defense (either as a prime contractor or as a subcontractor) or act as consultant to a supplier of, any system, subsystem or major component utilized for or in connection with any item or work statement prepared or other services performed or materials delivered under this contract, and is procured on a competitive basis, by the Department of Defense with 30 days after completion of work under this contract. The provisions of this clause shall not apply to any system, subsystem, or major component for which the contractor is the sole source of supply or which it participated in designing or developing. (FAR 9.505-4(b))

(7) Advisory and Assistance Services (AAS). If the contractor provides AAS services as defined in paragraph (d) of this clause, it shall be ineligible thereafter to participate in any capacity in Government contractual efforts (solicited or unsolicited) which stem directly from such work, and the contractor agrees not to perform similar work for prospective offerors with respect to any such contractual efforts. Furthermore, unless so directed in writing by the Contracting Officer, the contractor shall not perform any such work under this contract on any of its products or services, or the products or services of another firm for which the contractor performs similar work. Nothing in this subparagraph shall preclude the contractor from competing for follow-on contracts for AAS.

(8) To the extent work performed under this contract may be subject to 10 U.S.C. 2399, the contractor agrees to comply with 10 U.S.C. 2399

(f) Remedies. In the event the contractor fails to comply with the provisions of this clause, such noncompliance shall be deemed a material breach of the provisions of this contract. If such noncompliance is the result of conflicting financial interest involving contractor personnel performing work under this contract, the Government may require the contractor to remove such personnel from performance of work under this contract. Further, the Government may elect to exercise its right to terminate for default in the event of such noncompliance. Nothing herein shall prevent the Government from electing any other appropriate remedies afforded by other provisions of this contract, or statute or regulation.

(g) Disclosure of Potential Conflicts of Interest. The contractor recognizes that during the term of this contract, conditions may change which may give rise to the appearance of a new conflict of interest. In such an event, the contractor shall disclose to the Government information concerning the new conflict of interest. The contractor shall provide, as a minimum, the following information:

- (1) a description of the new conflict of interest (e.g., additional weapons systems supplier(s), corporate restructuring, new first-tier subcontractor(s), new contract) and identity of parties involved;
- (2) a description of the work to be performed;
- (3) the dollar amount;
- (4) the period of performance; and
- (5) a description of the contractor's internal controls and planned actions, to avoid any potential organizational conflict of interest.

SUBSTITUTION OR ADDITION OF PERSONNEL (NAVSUP 5252.237-9400) (JAN 1992)

(a) The quoter agrees to assign to the task order those persons whose resumes, personnel data forms or personnel qualification statements were submitted as required in Section L to fill the requirements of the task order. No

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substitution or addition of personnel shall be made except in accordance with this clause.

(b) The quoter agrees that during the first 90 days of the task order performance period no personnel substitutions will be permitted unless such substitutions are necessitated by an individual's sudden illness, death or termination of employment. In any of these events, the contractor shall promptly notify the contracting officer and provide the information required by paragraph (d) below.

(c) If personnel for whatever reason become unavailable for work under the task order for a continuous period exceeding thirty (30) working days, or are expected to devote substantially less effort to the work than indicated in the quote, the contractor shall propose a substitution of such personnel, in accordance with paragraph (d) below.

(d) All proposed substitutions shall be submitted, in writing, to the Contracting Officer at least fifteen (15) days (thirty (30) days if a security clearance must be obtained) prior to the proposed substitution. Each request shall provide a detailed explanation of the circumstances necessitating the proposed substitutions, a complete resume for the proposed substitute and any other information required by the Contracting Officer to approve or disapprove the proposed substitution. All proposed substitutes (no matter when they are proposed during the performance period) shall have qualifications equal to or higher than the qualifications of the person being replaced.

(e) In the event a requirement to increase the specified level of effort for a designated labor category, but not the overall level of effort of the task order occurs, the quoter shall submit to the Contracting Officer a written request for approval to add personnel to the designated labor category. The information required is the same as that required for paragraph (d) above. The additional personnel shall have qualifications greater than or equal at least one (1) of the individuals proposed for the designated labor category.

(f) The Contracting Officer shall evaluate requests for substitution and addition of personnel and promptly notify the quoter, in writing, of whether the request is approved or disapproved.

(g) If the Contracting Officer determines that suitable and timely replacement of personnel who have been reassigned, terminated or have otherwise become unavailable to perform under the task order is not reasonably forthcoming or that the resultant reduction of productive effort would impair the successful completion of the task order or the delivery order, the task order may be terminated by the Contracting Officer for default or for the convenience of the Government, as appropriate. Alternatively, at the Contracting Officer's discretion, if the Contracting Officer finds the contractor to be at fault for the condition, he may equitably adjust (downward) the task order price or fixed fee to compensate the Government for any delay, loss or damage as a result of the contractor's action.

N00244H136 GOVERNMENT REVIEW OF RESUMES (AUG 1992) (FISC SAN DIEGO)

The Government reserves the right to review the resumes of contractor employees performing under the contract solely for the purpose of ascertaining their qualifications relative to the personnel qualifications terms of the contract. Accordingly, the contractor shall furnish such resumes to the Contracting Officer upon request by the Contracting Officer's Representative, Ordering Officer or Contracting Officer.

REIMBURSEMENT OF TRAVEL COSTS (OCT 1998)

(a) Travel

(1) Area of Travel. Performance under this contract may require travel by contractor personnel. If travel, domestic or overseas, is required, the contractor is responsible for making all needed arrangements for his personnel. This includes but is not limited to the following:

Medical Examinations
 Immunization
 Passports, visas, etc.
 Security Clearances

All contractor personnel required to perform work on any U.S. Navy vessel will have to obtain boarding authorization from the Commanding Officer of the vessel prior to boarding.

(2) Travel Policy. The Government will reimburse the contractor for allowable travel costs incurred by the contractor in performance of the contract and determined to be in accordance with FAR subpart 31.2, subject to the following provisions:

Travel required for tasks assigned under this contract shall be governed in accordance with rules set forth for temporary duty travel in FAR 31.205-46.

(3) Travel. Travel, subsistence, and associated labor charges for travel time are authorized, whenever a task assignment requires work to be accomplished at a temporary alternate worksite.

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Travel performed for personal convenience and daily travel to and from work at contractor's facility will not be reimbursed.

(4) Per Diem. Per diem for travel on work assigned under this contract will be reimbursed to employees consistent with company policy, but not to exceed the amount authorized in the Department of Defense Joint Travel Regulations.

(5) Shipboard Stays. Whenever work assignments require temporary duty aboard a Government ship, the contractor will be reimbursed at the per diem rates identified in paragraphs C8101.2C or C81181.3B(6) of the DOD Joint Travel Regulations, Volume 2.

(6) Air/Rail Travel. In rendering the services, the contractor shall be reimbursed for the actual costs of transportation incurred by its personnel not to exceed the cost of tourist class rail, or plane fare, to the extent that such transportation is necessary for the performance of the services hereunder and is authorized by the Ordering Officer. Such authorization by the Ordering Officer shall be indicated in the order or in some other suitable written form.

NOTE: To the maximum extent practicable without the impairment of the effectiveness of the mission, transportation shall be tourist class. In the event that only first class travel is available, it will be allowed, provided justification therefore is fully documented and warranted.

(7) Private Automobile. The use of privately owned conveyance within the continental United States by the traveler will be reimbursed to the contractor at the mileage rate allowed by Joint Travel Regulations. Authorization for the use of privately owned conveyance shall be indicated on the order. Distances traveled between points shall be shown in standard highway mileage guides. Any deviations from distance shown in such standard mileage guides shall be explained by the traveler on his expense sheet.

(8) Car Rental. The contractor shall be entitled to reimbursement for car rental, exclusive of mileage charges, as authorized by each order, when the services are required to be performed outside the normal commuting distance from the contractor's facilities. Car rental for TDY teams will be limited to a rate of one car for every four (4) persons on TDY at one site.

(End of Provision)

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SECTION I CONTRACT CLAUSES

Note: All the provisions and clauses of SECTION I of the basic contract apply to this task order (unless otherwise specified in the task order) plus the following:

CLAUSES INCORPORATED BY FULL TEXT

52.217-8 OPTION TO EXTEND SERVICES (NOV 1999)

The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor within 5 days prior to expiration of the contract.

(End of clause)

52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)

- (a) The Government may extend the term of this contract by written notice to the Contractor within 7 days; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 14 days. The preliminary notice does not commit the Government to an extension.
- (b) If the Government exercises this option, the extended contract shall be considered to include this option clause.
- (c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed five (5) years and six (6) month extension in accordance with FAR 52.217-8 Option To Extend Services.

(End of clause)

SUP 5252.243-9400 AUTHORIZED CHANGES ONLY BY THE CONTRACTING OFFICER (JAN 1992)

- (a) Except as specified in paragraph (b) below, no order, statement, or conduct of Government personnel who visit the Contractor's facilities or in any other manner communicate with Contractor personnel during the performance of this contract shall constitute a change under the "Changes" clause of this contract.
- (b) The Contractor shall not comply with any order, direction or request of Government personnel unless it is issued in writing and signed by the Contracting Officer, or is pursuant to specific authority otherwise included as a part of this contract.
- (c) The Contracting Officer is the only person authorized to approve changes in any of the requirements of this contract and notwithstanding provisions contained elsewhere in this contract, the said authority remains solely with the Contracting Officer. In the event the Contractor effects any change at the direction of any person other than the Contracting Officer, the change will be considered to have been made without authority and no adjustment will be made in the contract price to cover any increase in charges incurred as a result thereof. The address and telephone number of the Contracting Officer is:

NAME: Carissa Holland
ADDRESS: Fleet and Industrial Supply Center, Norfolk Office
Contracting Department, Code 240
1968 Gilbert Street, Suite 600
Norfolk, VA 23511
PHONE: 757-443-1338
FAX: 757-443-1424
EMAIL: carissa.holland@navy.mil

(End of clause)

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SECTION J LIST OF ATTACHMENTS

DD254, Contract Security Classification Specifications

Personnel Qualifications