

# Contractor Teaming Arrangements

## Working Together to Provide Clients with a Total Solution

### What is a Contractor Teaming Arrangement (CTA)?

A GSA Schedule Contractor Team Arrangement (CTA) is an arrangement between two or more GSA Schedule Contract holders to work together to meet agency requirements. The CTA allows the contractor to meet the government agency needs by providing a total solution that combines the supplies and/or services from the team members' separate GSA Schedule contracts. It permits contractors to complement each other's capabilities to compete for orders for which they may not independently qualify. ([www.gsa.gov](http://www.gsa.gov))

### Can we use multiple schedules under a CTA?

Yes. To provide the Government a total solution, multiple schedules can be used on a single task order. Team members can have the same or different types of GSA Schedule contracts.

### Who are the parties under a CTA?

**Team Leader:** The Team Leader is a GSA Schedule Contract holder who brings goods or services to a task. The team leader is also the administrative point of contact for the team.

There is often an **administrative fee** associated with team leadership. The fee is paid by the team members to the team leader.

**Team Member:** Team Members are GSA Schedule Contract holders who bring goods or services to a task. These contractors work with, not for, the team leader to provide a total solution to the government.

### How to tell the difference between a CTA and a Prime/Sub Relationship

Contractor Team Arrangement (CTA)	Prime Contractor/Subcontractor Arrangement
Each team member must have a GSA Schedule contract.	Only the prime contractor must have a GSA Schedule contract.
Each team member is responsible for duties addressed in the CTA document.	The prime contractor holds responsibility for performance of all subcontractors.
Each team member has privity of contract with the government and can interact directly with the government.	Only the prime contractor has privity of contract with the government and can interact with the government. The prime contractor is responsible for its subcontracting activities.
The ordering activity is invoiced at each team member's unit prices or hourly rates as agreed in the task or delivery order or GSA Schedule BPA.	The ordering activity is invoiced in accordance with the prime contractor's GSA Schedule contract, including any applicable price reductions.
Total solutions, otherwise impossible under individual GSA Schedule contracts, can be put together quickly and easily.	The prime contractor is limited to the supplies and/or services awarded on its GSA Schedule contract.
Each team member pays the IFF for the portion of the work from their Schedule.	Prime pays IFF for all work.
Two Invoicing and Payment Options: <ul style="list-style-type: none"> <li>■ Team Leader collects invoices from all team members, consolidates them into one invoice and submits that invoice to the government. The team leader receives payment from the government and properly disperses the money to the team members.</li> <li>■ The government opts to keep payment and invoicing separate. Each team member submits an invoice to the government and receives payment directly from the government against that invoice.</li> </ul>	One Invoicing and Payment Option: <ul style="list-style-type: none"> <li>■ The Prime Contractor invoices the government, receives payment from the government and pays any subcontractors.</li> </ul>

**For More Information Contact**

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